# Hours Request Form Spring 2016

Please complete and email to [hartkm@uhcl.edu](mailto:hartkm@uhcl.edu)

## Contact Information

* Full Name Enter full name
* Mailing Address Enter mailing address
* Phone Numbers:
  + Cell Phone: Enter cell phone
  + Home Phone: Enter home phone
  + Alternate Work Phone: Enter alternate work phone
  + Preferred Email Address: Enter email address

## Degrees Earned

As of August, I will have earned the following degree(s):

* AA
* BA/BS
* MA/MS
* Ph.D.

## Availability

* I can work Choose an item. to Choose an item. hours this fall.
* I am not available this spring.

## Preferred Hours

We will do our best to assign you the maximum number of hours you request, depending on seniority, demand and other tutors’ availability.

* Monday: Choose an item. to Choose an item.
* Tuesday: Choose an item. to Choose an item.
* Wednesday: Choose an item. to Choose an item.
* Thursday: Choose an item. to Choose an item.
* Friday: Choose an item. to Choose an item.
* Sunday: Choose an item. to Choose an item.

Please indicate any strong preferences for your schedule and include reasons.

Please enter information here.