

**CHAPTER 1606 RESERVIST EDUCATIONAL ASSISTANCE**

**Freshman/Sophomore Students (0-60 Credits)**

- Certificate of Eligibility (COE) or eBenefits printout
- First time VA education applicants must apply by filling out the VA Form 22-1990. You will receive a COE once you have been approved for Chapter 1606 (http://vabenefits.vba.va.gov/vonapp/) in appx. 8 weeks
- DD Form 214, Member 4 copy or Service 2
- Course Selection Form
- Unofficial Military Transcripts (https://jst.doded.mil/smart/signIn.do)

**Junior/Senior Students (+60 Credits)**

- Certificate of Eligibility (COE) or eBenefits printout
- VA Form 22-1995 (VON-APP electronic version with confirmation number)
- DD Form 214, Member 4 copy or Service 2
- Official Candidate Plan of Study (CPS) signed by advisor
- Unofficial Military Transcripts (https://jst.doded.mil/smart/signIn.do)

Once you have submitted all documentation all students must complete the Certification Request Form each semester. The form can be found at [www.uhcl.edu/veteran-services/forms/certification-request](http://www.uhcl.edu/veteran-services/forms/certification-request).

*Be advised that screen shots, cell phone pictures or JPEGs of documents will not be accepted.*

**Course Selection Forms can be obtained from:**

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<tr>
<th>University Academic Advising Center</th>
<th>281-283-3087</th>
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**Candidate Plans of Study can be obtained from their college:**

<table>
<thead>
<tr>
<th>Business</th>
<th>Education</th>
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<tbody>
<tr>
<td>281-283-3110</td>
<td>281-283-3600</td>
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<tr>
<td>Human Sciences and Humanities</td>
<td>Science and Engineering</td>
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<tr>
<td>281-283-3333</td>
<td>281-283-3711</td>
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