

University of Houston Clear Lake

E-Services Payment Terms Agreement

Once each semester, every student is required to accept the University of Houston-Clear Lake Payment Terms Agreement (“Agreement”) below. The following agreement must be accepted prior to each semester’s registration period.

TERMS

I acknowledge that registering for courses at the University of Houston-Clear Lake (“University”) constitutes a financial obligation to the university. I agree to pay all assessed tuition and fees that result from my initial registration and/or any future drop/add activity. I also agree to pay all assessed housing and meal plan charges that result from my housing agreement and meal plan purchase (if applicable). I understand that if I drop/withdraw from courses after the first official class day of the term, I am responsible for a portion of my charges. For additional information, see [Refund Schedule](#).

Tuition and fee payment deadlines are published each term. The payment deadlines are available for students to access from multiple sources and/or websites, including E-Services Student Account, UHCL Catalog, and [Student Business Services](#). Students are responsible to be aware of the deadlines. All students must acknowledge Payment Terms Agreement via E-Services. I agree to pay the balance of my tuition and fees by the university established deadline using one of the options stated in this Agreement.

OPTION 1 (Full Payment)

I may choose to use financial aid to pay any outstanding balances in FULL prior to the Tuition and Fees Payment deadline, for any semester or term. Additionally, I understand that changes in my class schedule (add, drop and/or withdrawal) may have an impact on my charges and financial aid.

OPTION 2 (Payment Plan)

Based on my eligibility, I may choose to pay my balance on a Payment Plan Option offered for the enrolled semester. By doing so, I understand that:

1. I must enroll on-line or in person by the published Tuition and Fee Payment deadline.
2. A required minimum payment must be satisfied prior to the established payment deadline as stated in the academic calendar for any semester or term.
3. A payment plan/installment fee authorized under the Texas Education Code Section 54.007 (c) will be calculated in my initial payment.
4. My awarded financial aid will be calculated towards the terms of the payment plan at the time of enrollment.

5. If I increase my credit hours and have enrolled in payment plan, I must pay the required minimum payment, for any new charges within two business days, or before the university established fee payment deadline for the enrolled semester to secure the added courses/credit hours.
6. Scheduled payments may vary by type of payment plan selected and/or by semester.
7. A late payment fee is assessed as per Texas Education Code Section 54.504 (c) and there is no grace period.
8. Any fees, such as installment or late payment fee, specifically stated in this Agreement are subject to change without prior notice.
9. The remaining balance will be due on or before the final payment plan due date specified for each semester or term.
10. I must agree to all terms stated in the agreement.

A STUDENT WHO FAILS TO MAKE FULL PAYMENT, OF TUITION AND MANDATORY FEES, INCLUDING ANY INCIDENTAL FEES, HOUSING AND MEAL PLAN, BY THE DUE DATE, MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO FAILS TO MAKE FULL PAYMENT PRIOR TO THE END OF THE SEMESTER OR TERM MAY BE DENIED CREDIT FOR ANY WORK DONE DURING THAT SEMESTER OR TERM.

OPTION 3 Sponsored (Third Party) Billing

I may be eligible to pay my tuition and fees by sponsored (third party) billing. I understand that as a sponsored student:

1. I am responsible for submitting to the Student Business Services any third party letter of credit or payment agreement at least 30 days prior to the beginning of a semester or term.
2. The university will apply advance credit to my student account, based on the terms of the letter/agreement.
3. The university will bill the third party after the last day to withdraw from a semester or term and receive a refund.
4. I am responsible for any portion of charges that are not paid by the third party, and that the balance must be satisfied before I will be allowed to register for future semester's or receive official university documents.
5. I acknowledge receipt of third party benefits may affect any financial aid I may be awarded and could result in an adjustment of the award.

ADDITIONAL ACKNOWLEDGEMENTS

I understand that:

1. The dispute resolution process provided for in the Texas Government Code Chapter 2260 shall be used, and is incorporated herein, by the university and the student and third party sponsor involved in an attempt to resolve any unresolved claim for breach of contract arising under this agreement and made by the student and third party sponsor.
2. The enrollment action constitutes a financial obligation between the student and the University, collectively the “Parties,” and all proceeds of this agreement will be used for educational purposes and constitute an educational loan pursuant to 11 U.S.C. § 523(a).
3. Telephone Consumer Protection Act (TCPA) - I hereby consent to and authorize the University and its respective agents and contractors to contact me regarding any outstanding balance owed on my student account, my loan request or my loans(s), including repayment of my loan(s), at the current or any future number either provided or acquired for my personal phone(s) including but not limited to a cellular phone or other wireless device using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.
4. Collection Fees – Collector’s compensation, not to exceed 30% of the principal balance, will be assessed on the unpaid balance of my account after internal collection efforts have failed to result in the full payment of my account. Furthermore, my account will be sent to an outside collection agency as authorized by the Texas Government Code Section 2107.003 and may be reported to one or more credit bureau reporting service(s).
5. Choice of law/Venue selection – The installment/short term loan payment plan or any other agreement I agree to enter into with the University shall be governed by the laws of the state of Texas including, but not limited to [Texas Education Code § 51.967](#), Limitation on Educational Debt, without regard to choice of law principles. In the event of any suit or action arising from this Agreement, the Parties consent to the jurisdiction of the courts in Harris County, Texas.

Note: Modification of this Form requires approval of OGC