Step 1 Log into your student portal.

<i>my</i> UH P. A. S. S.	UHCL E-Services	myUHV CS	Delegated Access	
Sig	n in with Micros	oft (School Ac	count)	
	(or		
Password				
F	Forgot Password?	? Forgot User	ID?	
	Sig	ın In		
	Enable Scree	en Reader Mod	e	

Step 2 Click on the "Finance" tab on your student homepage.

Universi	y of Bossan Sa Geer Lake	Menu 👻	Search in Menu	C	l.	۵ ۵
	Student Home 🔻					
	Acknowledgements		Announcements	Communications	Share My Information	
Q	Student Center		Financial Aid	Manage Classes	Finances	
	Tasks 1 To Dos		Academic Records	Advising	Admissions	

Step 3The Student Financials Collections page will load. From here click the "PaymentPlan" hyperlink on the lefthand side of the screen.

Student Home		Student Financials Colle	ction		ŵ < Δ
🚽 Account Balance	Account Balance - Fall 2023				
Account Summary		Term Balance	Pending Aid	Term Total	Prior Balance
Payment Plans	Fall 2023	\$5,456.60	\$0.00	\$5,456.60	\$0.00
CTAP Opt Out					
Charges Due	Total	I Due Fall 2023: \$5,456.60			
📑 Pending Aid					
🎌 Make a Payment	Show Future Balance				
n Convera/WU Payments	Currency used is US Dollar				
Payment History	As a result of actions taken by the Texas Legislatu course fees, have been frozen for the 2023-24 and	re to address affordability in higher education, all resident of 2024-25 academic years.	indergraduate academic costs, including tuition,	mandatory academic fees, all academic-re	lated general fees, and college
5 Form 1098-T	-				
Fixed-Rate Tuition Select/View	-				
⑦ Optional Fees					

Step 4 Select the Short-Term Loan plan.

✓ Student Home			Student Financials Collection	<u>ک</u>	Q	۵	:
Account Balance	Select	a Payment Plan					
Account Summary	Term	Plan Name			Sel	lect Pla	lan
Payment Plans	Fall 2023	Fall 2023 Short Term Loan	25% of total fees plus \$25.00 loan fee due on 08/15/23 for early and open registration, or 25% of total fees plus \$25.00 loan fee due on 08/29/23 for late registration. Remaining 75 is due 11/17/23.	% (Sel	lect Pla	ian
<u> </u>	Fall 2023	Fall 2023 Installment Plan	25% of total fees plus \$25.00 installment fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 installment fee due on 08/29/23 for late registration. Remaining balance due equally 09/27/23, 10/25/23 and 11/22/23.	[Sel	lect Pla	lan
CTAP Opt Out		/ment Plans		_			_
🕑 Charges Due	Currenc	y used is US Dollar					
👰 Pending Aid	Ganene	y 4000 10 00 Donar					
骻 Make a Payment							
onvera/WU Payments							
Payment History							
📎 Form 1098-T							
Fixed-Rate Tuition Select/View							
⑦ Optional Fees							



Student Home		Student Financials Collection	ណ	Q	۵	÷
Account Balance	Fall 2023 Short Term Loan					
Account Summary	ALL PAYMENTS MUST BE RECEI BY THE DUE DATE MAY BE PRO THE WORK DONE THAT SEMES	VED BY THE DUE DATE INDICATED BELOW TO INSURE CONTINOUS ENROLLMENT A STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND FEES, INCLUDIN HIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO FAILS TO MAKE A PAYMENT PRIOR TO THE END OF THE SEMESTER MAY FR	BE DEN	IDENT	TAL FEE	IS, OR
Payment Plans	The plan below is an estimate of th	e payment plan that you are choosing. This total does NOT reflect any waiver, financial aid and previously made payment. The actual amount will be determined when the plan is post ua account balance. This plan does not cover any prior unpaid balances, which must be pad in addition to your first installment.	ed to your	accour	nt. Plea	se
Make a Payment-CR/DB Card/Bank	Estimated Payment Plan Cha	rges				
onvera - Wire Payment Request	Due Date	Item Amount Description				
-	10/09/2023	\$2,730.15 25%				
CTAP Opt Out	10/09/2023	\$25.00				
Ocharges Due	11/17/2023	\$8,190.45 75%				
🖷 Pending Aid	Continue					
Payment History		-				
Fixed-Rate Tuition Select/View						
📎 Form 1098-T						
⑦ Optional Fees						

Step 6 Read this page in its entirety and if you agree, click "Accept Plan"

Student Home	Student Financials Collection	ය c	Δ,	÷
Account Balance	Fall 2023 Short Term Loan			
Account Summary	University of Houston Clear Lake Short Term Loar Application Registration for Fail 2023			
Payment Plans	A STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND FEES, INCLUDING ANY INCIDENTAL FEES, BY THE DUE DATE MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PA STUDENT WHO FAILS TO MAKE PAYMENT PRIOR TO THE END OF THE SEMESTER OR TERM MAY BE DENIED CREDIT FOR ANY WORK DONE DURING THAT SEMESTER OR TERM.	AYMENT I	MADE. A	
Make a Payment-CR/DB Card/Bank	This loan is for payment of the Fail 2023 semester. I promise to pay the University of Houston-Clear Lake the full sum. This note bears five per cent (5%) interest per annum. Non-payment will result in holds on registration, transcripts, grades and other university processis and attorneys for sam y/b address to past due loans.	ng. Additio	nal collectic	n
n Convera - Wire Payment Request				
CTAP Opt Out				
Ocharges Due				
📑 Pending Aid				
Payment History				
Pixed-Rate Tuition Select/View				
😓 Form 1098-T				
⑦ Optional Fees				

Step 7 The installment plan will load under the "My Payment Plans" heading. Click the double arrows.

Student Home	Student Financials Collection	λαδ
Account Balance	Select a Payment Plan	
Account Summary	Term Plan Name	Select Plan
Payment Plans	Fall Even Short Term 25% of total fees plus \$25.00 loan fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 loan fee due on 08/29/23 for late registration. Remaining 75% is d 11/17/23.	ue Select Plan
,	Fall 2023 Installment 25% of total fees plus \$25.00 installment fee due on 08/15/23 for early and open registration, or 25% of total fees plus \$25.00 installment fee due on 08/29/23 for late registration. Remaining balance due equally 09/27/23, 10/25/23 and 11/22/23.	Select Plan
Make a Payment-CR/DB Card/Bank	My Payment Plans	
n Convera - Wire Payment Request	Term Description	
CTAP Opt Out	Fall 2023 EMR Calculated Loan Plan	« <_
💬 Charges Due	Currency used is US Dollar	N
🐂 Pending Aid		
Payment History		
Fixed-Rate Tuition Select/View	_	
😸 Form 1098-T		
⑦ Optional Fees		

Step 8 The installment dates and amounts will appear.

University of Houston Z Clear Lake

Student Home		Student Financials Collection	λ Ο ζ		
Account Balance	Select a Payment Plan				
Count Summary	Term Plan Name		Select Plan		
Payment Plans	Fall Fall 2023 Short Term 2023 Loan	25% of total fees plus \$25.00 loan fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 loan fee due on 08/29/23 for late registration. Remaining 75% is d 11/17/23.	ue Select Plan		
	Fall Fall 2023 Installment 2023 Plan	Fall 2023 Installment 25% of total fees plus \$25.00 installment fee due on 08/15/23 for early and open registration, or 25% of total fees plus \$25.00 installment fee due on 08/29/23 for late registration. Plan Remaining balance due equally 09/27/23, 10/25/23 and 11/22/23.			
Make a Payment-CR/DB Card/Bank	My Payment Plans				
👼 Convera - Wire Payment Request	Term	Description			
CTAP Opt Out	Fall 2023	EMR Calculated Loan Plan	**		
🕑 Charges Due	Payment Due Date	Description Original Charge	Amount Du		
😤 Pending Aid	10/09/2023	Installment 1 of EMR Calculated Loan Plan \$2,730.15	\$2,730.1		
Rayment History	10/09/2023	TPEG EMR Loan Service Charge \$25.00	\$25.0		
	11/17/2023	Installment 2 of EMR Calculated Loan Plan \$8,190.45	\$8,190.4		
Fixed-Rate Tuition Select/View	Currency used is US Dollar				
S Form 1098-T					
⑦ Optional Fees					

Step 9 You are enrolled in a payment plan.

Step 10 Now you must make your first installment payment. Click Make a Payment.

✓ Student Home		Student Financials Collection		Q	۵	
Account Balance	Select a Payment Plan					
Account Summary	Term Plan Name			Sel	lect Pla	n
Payment Plans	Fall Fall 2023 Short Term 2023 Loan	25% of total fees plus \$25.00 loan fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 loan fee d is due 11/17/23.	due on 08/29/23 for late registration. Remaining 75%	Se	lect Plar	n
	Fall Fall 2023 Installment 2023 Plan					n
Make a Payment-CR/DB Card/Bank	m, m, t Plans					
Convera - Wire Payment Request	Term	Description				
CTAP Opt Out	Fall 2023	Calculated Installment Plan	**			
Charges Due	Payment Due Date	Description	Original Charge	A	mount [Du
Pending Aid	09/27/2023	Installment 1 of Calculated Installment Plan	\$1,364.15		\$1,364	4.1
Payment History	09/29/2023	Installment 2 of Calculated Installment Plan	\$1,364.15		\$1,364	¥.1
	09/29/2023	Installment Initial Fee	\$25.00		\$25	5.0
Fixed-Rate Tuition Select/View	10/25/2023	Installment 3 of Calculated Installment Plan	\$1,364.15		\$1,364	4.1
> Form 1098-T	11/22/2023	Installment 4 of Calculated Installment Plan	\$1,364.15		\$1,364	4.1
?) Optional Fees						
	Currency used is US Dollar					

Step 11 Type in the payment amount (25% + \$25 set up fee), pay by, accept terms & conditions, and click submit.

University of Houston Z Clear Lake

Student Home		Student Finan	cials Collection
Account Balance	Make a Payment		
Account Summary	If you wish to use multiple credit of	ards or bank accounts to pay off your balance, you will need to s	ubmit multiple transactions.
Payment Plans	What I Owe		
	Description	Outstanding Charges	Payment Amount
Make a Payment-CR/DB Card/Bank	Online Payment	10,945.60	2,755.15
ବ Convera - Wire Payment Request	How to Pay		
CTAP Opt Out	*Pay By Credit Card / Debit Ca		
Charges Due	2,793.72. The University of Hous	of 1.4% (\$38.57) is added for credit/debit Card payments. Your of ston system charges a processing fee on all credit/debit card tran orands. The processing fee imposed is not greater than the Univer-	sactions. The processing fee is
🍄 Pending Aid	Terms and Conditions		
Payment History			
Fixed-Rate Tuition Select/View	AS FRAUD AND SUBJECTS TH FELONY PROSECUTION UNDE LAWS OF THE UNITED STATES PROSECUTED TO THE FULL E	R BOTH FEDERAL AND STATE S. VIOLATORS WILL BE	
🖉 Form 1098-T	ELECTRONIC CHECK POLICY I hereby authorize the University	to initiate debit entries to my	
?) Optional Fees	Depository, according to the term debit the same to such account. I payment is returned for 'Non-Suff	is below, and for my Depository to In the event that this electronic	
	I accept the above Terms and C	conditions Yes	
	Submit	1	

Step 12 Fill in all the required payment prompts and click, Continue.



Required fields are highlighted with an asterisk.

Payment Information:

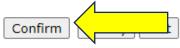
Amount:*	\$2,793.72 🕖
Campus:*	00759 🕜
Emplid:*	()
Cashier:	0

Please enter the following information about your payment method:

Cardholder's Name:*		0
Cards Accepted:		
Card Number:*	41111111111111	0
Card Security Code:*	111 🔮	
Expiration Date:*	03 🗙 2026 🗸 🔇	

Billing Information: Address Line 1:*				0	
Address Line 2:				0	
Country:*	United States			~	0
ZIP Code:*	77058-1559	0			,
City:			0		
State:	Texas		♥ 🕜		
Receipt Information: Email Address:	clearlake@uhcl	.edu	0		
					Continue

Please verify the follo	owing information:	
Amount:	\$2,793.72	
Campus:	00759	
Emplid:		
Card Information:		
Cardholder's Name:		
Card Type:	Visa	
Card Number:	**************1111	
Card Security Code:	ak ak ak	
Expiration Date:	3/2026	
Billing Information:		
Address Line 1:		
Country:	United States	
City:		
State:	Texas	
ZIP Code:		
Email Address:	clearlake@uhcl.edu	
Is this information correct?		



Step 14 Once your payment has been accepted, you may return to your Home

page.

Confirm Payment				
	ID 2261201 Haley Brook Chatman ID 1324202310091039563607046			
Thank you for	r your payment. Your payment has been accepted.			
lt may take up	o to 2 hours for your student account to be updated.			
Please do NOT attempt another payment if your account is not updated and contact the Student Business Services at 281-283-2170 or 281-212-1675.				
Please print this page for your records.				
Transaction ID	2945920			
Total Payment	\$1,408.60			
Effective Payment Date	10/09/2023			
Email ID	clearlake@uhcl.edu			
A receipt has been sent to the provided email address.				

Return to Home