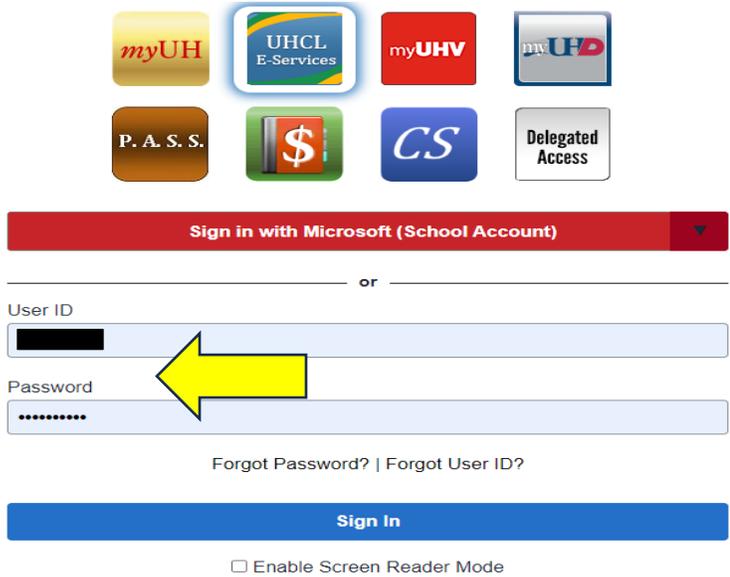


Step 1 Log into your student portal.

UNIVERSITY of **HOUSTON** SYSTEM



myUH UHCL E-Services myUHV myUPD

P. A. S. S. \$ CS Delegated Access

Sign in with Microsoft (School Account)

or

User ID

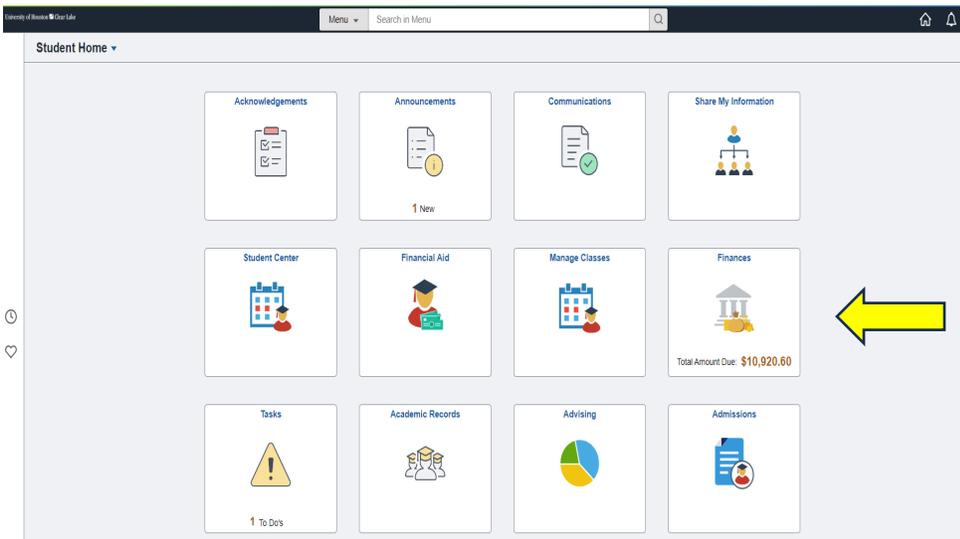
Password

Forgot Password? | Forgot User ID?

Sign In

Enable Screen Reader Mode

Step 2 Click on the “Finance” tab on your student homepage.



University of Houston Clear Lake

Menu Search in Menu

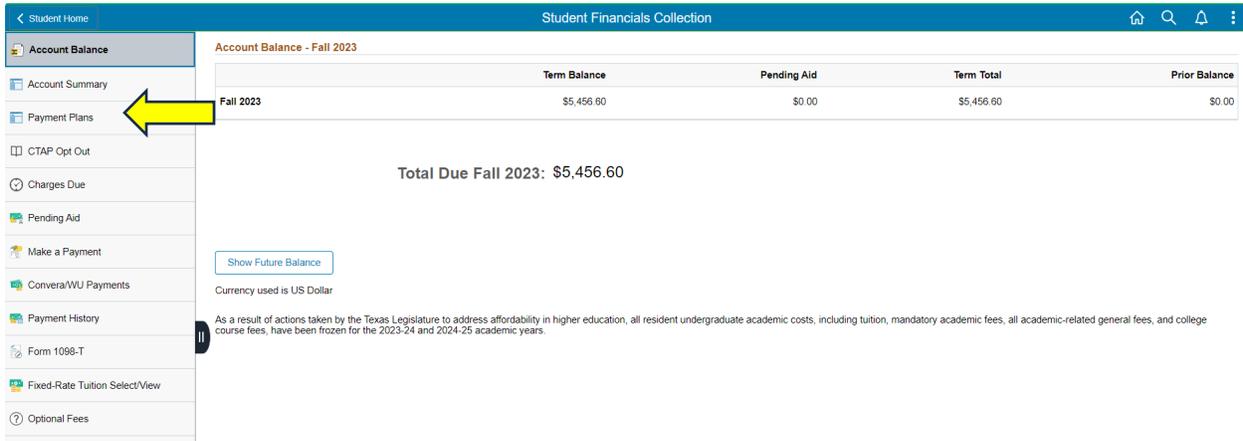
Student Home

Acknowledgements Announcements (1 New) Communications Share My Information

Student Center Financial Aid Manage Classes Finances (Total Amount Due: \$10,920.60)

Tasks (1 To Do's) Academic Records Advising Admissions

Step 3 The Student Financials Collections page will load. From here click the “Payment Plan” hyperlink on the lefthand side of the screen.

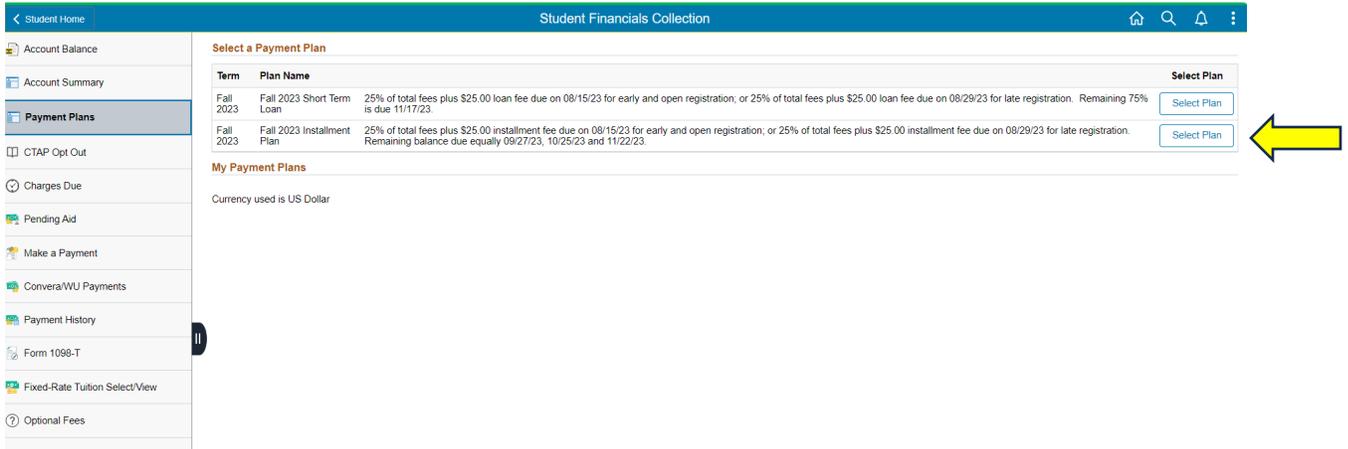


The screenshot shows the 'Student Financials Collection' page. On the left is a navigation menu with 'Payment Plans' highlighted by a yellow arrow. The main content area displays 'Account Balance - Fall 2023' with a table:

	Term Balance	Pending Aid	Term Total	Prior Balance
Fall 2023	\$5,456.60	\$0.00	\$5,456.60	\$0.00

Below the table, it states 'Total Due Fall 2023: \$5,456.60'. There is a 'Show Future Balance' button and a note about frozen fees for the 2023-24 and 2024-25 academic years.

Step 4 Select the Installment Plan.



The screenshot shows the 'Select a Payment Plan' page. The left navigation menu has 'Payment Plans' selected. The main content area shows a table of payment plans:

Term	Plan Name		Select Plan
Fall 2023	Fall 2023 Short Term Loan	25% of total fees plus \$25.00 loan fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 loan fee due on 08/29/23 for late registration. Remaining 75% is due 11/17/23.	Select Plan
Fall 2023	Fall 2023 Installment Plan	25% of total fees plus \$25.00 installment fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 installment fee due on 08/29/23 for late registration. Remaining balance due equally 09/27/23, 10/25/23 and 11/22/23.	Select Plan

A yellow arrow points to the 'Select Plan' button for the 'Fall 2023 Installment Plan'. Below the table is a 'My Payment Plans' section and a note about currency used.

Step 5 Review this page with the Estimated Payment Plan Charges and click, Continue.

Student Home Student Financials Collection

Account Balance

Account Summary

Payment Plans

CTAP Opt Out

Charges Due

Pending Aid

Make a Payment

Convera/WU Payments

Payment History

Form 1098-T

Fixed-Rate Tuition Select/View

Optional Fees

Fall 2023 Installment Plan

ALL PAYMENTS MUST BE RECEIVED BY THE DUE DATE INDICATED BELOW TO INSURE CONTINUOUS ENROLLMENT. A STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND FEES, INCLUDING ANY INCIDENTAL FEES, BY THE DUE DATE MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO FAILS TO MAKE A PAYMENT PRIOR TO THE END OF THE SEMESTER MAY BE DENIED CREDIT FOR THE WORK DONE THAT SEMESTER.

The plan below is an estimate of the payment plan that you are choosing. This total does NOT reflect any waiver, financial aid and previously made payment. The actual amount will be determined when the plan is posted to your account. Please check your student account for actual account balance. This plan does not cover any prior unpaid balances, which must be paid in addition to your first installment.

Estimated Payment Plan Charges

Due Date	Item Amount	Description
09/27/2023	\$1,364.15	25%
09/29/2023	\$1,364.15	25%
09/29/2023	\$25.00	
10/25/2023	\$1,364.15	25%
11/22/2023	\$1,364.15	25%

Continue

Step 6 Read this page in its entirety and if you agree, click “Accept Plan.”

Student Home Student Financials Collection

Account Balance

Account Summary

Payment Plans

CTAP Opt Out

Charges Due

Pending Aid

Make a Payment

Convera/WU Payments

Payment History

Form 1098-T

Fixed-Rate Tuition Select/View

Optional Fees

Fall 2023 Installment Plan

University of Houston Clear Lake
Installment Plan Application
Registration for Fall 2023

A STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND FEES, INCLUDING ANY INCIDENTAL FEES, BY THE DUE DATE MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO FAILS TO MAKE PAYMENT PRIOR TO THE END OF THE SEMESTER OR TERM MAY BE DENIED CREDIT FOR ANY WORK DONE DURING THAT SEMESTER OR TERM.

This installment plan is for payment of the Fall 2023 semester. I promise to pay the University of Houston-Clear Lake the full sum. There is a \$20.00 late fee assessed to the second, third, and fourth installments if paid after the due date. A \$50.00 default fee is assessed if payment is made after the closing of the fall semester. Nonpayment will result in holds on registration, transcripts, grades and other university processing. Additional collection and attorneys fees may be added to past due loans.

Accept Plan

Step 7 The installment plan will load under the “My Payment Plans” heading. Click the double arrows.

Student Home Student Financials Collection

Account Balance

Account Summary

Payment Plans

CTAP Opt Out

Charges Due

Pending Aid

Make a Payment

Convera/WU Payments

Payment History

Form 1098-T

Fixed-Rate Tuition Select/View

Optional Fees

Select a Payment Plan

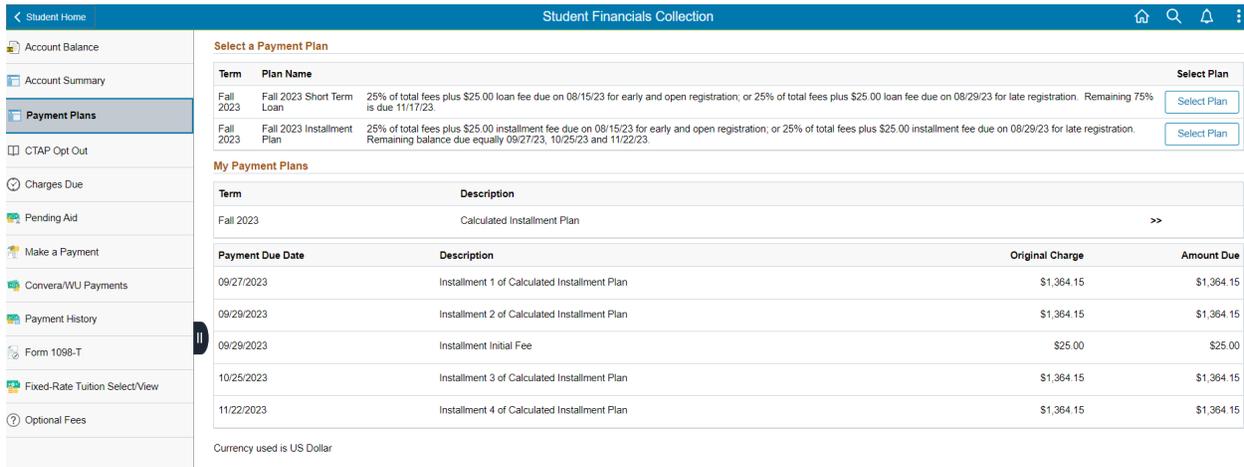
Term	Plan Name	Select Plan
Fall 2023	Fall 2023 Short Term Loan 25% of total fees plus \$25.00 loan fee due on 08/15/23 for early and open registration, or 25% of total fees plus \$25.00 loan fee due on 08/29/23 for late registration. Remaining 75% is due 11/17/23.	Select Plan
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My Payment Plans

Term	Description	>>
Fall 2023	Calculated Installment Plan	>>

Currency used is US Dollar

Step 8 The installment dates and amounts will appear. You are enrolled in a payment plan.



Select a Payment Plan

Term	Plan Name	Description	Select Plan
Fall 2023	Fall 2023 Short Term Loan	25% of total fees plus \$25.00 loan fee due on 08/15/23 for early and open registration, or 25% of total fees plus \$25.00 loan fee due on 08/29/23 for late registration. Remaining 75% is due 11/17/23.	Select Plan
Fall 2023	Fall 2023 Installment Plan	25% of total fees plus \$25.00 installment fee due on 08/15/23 for early and open registration, or 25% of total fees plus \$25.00 installment fee due on 08/29/23 for late registration. Remaining balance due equally 09/27/23, 10/25/23 and 11/22/23.	Select Plan

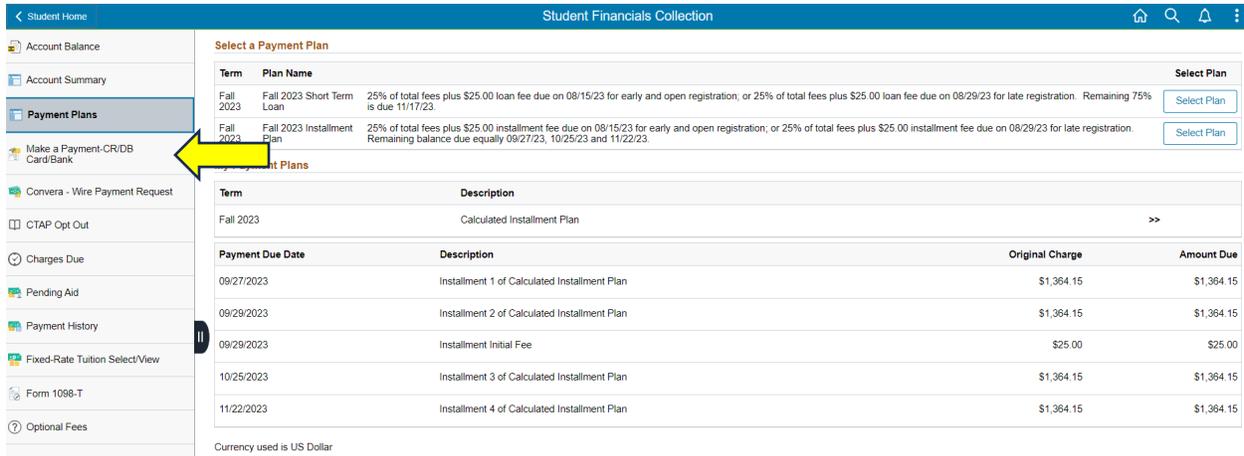
My Payment Plans

Term	Description	
Fall 2023	Calculated Installment Plan	>>

Payment Due Date	Description	Original Charge	Amount Due
09/27/2023	Installment 1 of Calculated Installment Plan	\$1,364.15	\$1,364.15
09/29/2023	Installment 2 of Calculated Installment Plan	\$1,364.15	\$1,364.15
09/29/2023	Installment Initial Fee	\$25.00	\$25.00
10/25/2023	Installment 3 of Calculated Installment Plan	\$1,364.15	\$1,364.15
11/22/2023	Installment 4 of Calculated Installment Plan	\$1,364.15	\$1,364.15

Currency used is US Dollar

Step 9 Now you must make your first installment payment. Click Make a Payment.



Select a Payment Plan

Term	Plan Name	Description	Select Plan
Fall 2023	Fall 2023 Short Term Loan	25% of total fees plus \$25.00 loan fee due on 08/15/23 for early and open registration, or 25% of total fees plus \$25.00 loan fee due on 08/29/23 for late registration. Remaining 75% is due 11/17/23.	Select Plan
Fall 2023	Fall 2023 Installment Plan	25% of total fees plus \$25.00 installment fee due on 08/15/23 for early and open registration, or 25% of total fees plus \$25.00 installment fee due on 08/29/23 for late registration. Remaining balance due equally 09/27/23, 10/25/23 and 11/22/23.	Select Plan

My Payment Plans

Term	Description	
Fall 2023	Calculated Installment Plan	>>

Payment Due Date	Description	Original Charge	Amount Due
09/27/2023	Installment 1 of Calculated Installment Plan	\$1,364.15	\$1,364.15
09/29/2023	Installment 2 of Calculated Installment Plan	\$1,364.15	\$1,364.15
09/29/2023	Installment Initial Fee	\$25.00	\$25.00
10/25/2023	Installment 3 of Calculated Installment Plan	\$1,364.15	\$1,364.15
11/22/2023	Installment 4 of Calculated Installment Plan	\$1,364.15	\$1,364.15

Currency used is US Dollar

Step 10 Type in the payment amount (25% + \$25 set up fee), pay by, accept terms & conditions, and click submit.

Student Home
Student Financials Collection

- Account Balance
- Account Summary
- Payment Plans
- Make a Payment
- Convera - Wire Payment Request
- CTAP Opt Out
- Charges Due
- Pending Aid
- Payment History
- Fixed-Rate Tuition Select/View
- Form 1099-T
- Optional Fees

Make a Payment

If you wish to use multiple credit cards or bank accounts to pay off your balance, you will need to submit multiple transactions.

What I Owe

Description	Outstanding Charges	Payment Amount
On line Payment	5481.60	1,389.15

How to Pay

*Pay By Credit Card / Debit Card

A non-refundable Processing Fee of 1.4% (\$19.45) is added for credit/debit card payments. Your credit/debit card will be charged \$ 1,408.60. The University of Houston system charges a processing fee on all credit/debit card transactions, remote or in person. The processing fee is assessed on all credit/debit card brands. The processing fee imposed is not greater than the University's applicable merchant rate for credit/debit card transactions.

Terms and Conditions

ANY FALSE INFORMATION ENTERED HEREON CONSTITUTES AS FRAUD AND SUBJECTS THE PARTY ENTERING SAME TO FELONY PROSECUTION UNDER BOTH FEDERAL AND STATE LAWS OF THE UNITED STATES. VIOLATORS WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

ELECTRONIC CHECK POLICY
I hereby authorize the University to initiate debit entries to my Depository, according to the terms below, and for my Depository to debit the same to such account. In the event that this electronic payment is returned for Non-Sufficient Funds or any reasons, I understand that a return fee of \$25.00 will be applied to my account.

I accept the above Terms and Conditions Yes

Submit



Step 11 **Fill in all the required payment prompts and click, Continue.**

Required fields are highlighted with an asterisk.

Payment Information:

Amount:* \$1,408.60 ?
Campus:* 00759 ?
Emplid:* [redacted] ?
Cashier: ?

Please enter the following information about your payment method:

Cardholder's Name:* [redacted] ?

Cards Accepted:    

Card Number:* [redacted] ?

Card Security Code:* [redacted] ?

Expiration Date:* MM ▼ YYYY ▼ ?

Billing Information:

Address Line 1:* [redacted] ?

Address Line 2: [redacted] ?

Country:* United States ▼ ?

ZIP Code:* [redacted] ?

City: [redacted] ?

State: [redacted] ▼ ?

Receipt Information:

Email Address: [redacted] ?

[Continue](#) [Exit](#)

Other Information (Not highlighted with asterisk):

Step 12

Verify that all the information is correct and click, Confirm.

Please verify the following information:

Amount: \$1,408.60

Campus: 00759

Emplid:

Card Information:

Cardholder's Name:

Card Type:

Card Number: *****1111

Card Security Code: ****

Expiration Date: 4/2027

Billing Information:

Address Line 1:

Country: United States

City:

State: Texas

ZIP Code:

Email Address: clearlake@uhcl.edu

Is this information correct?

Once your payment has been accepted, you may return to your Home page.

Confirm Payment

Student ID  
Remittance ID 1324202310091039563607046

Thank you for your payment. Your payment has been accepted.

It may take up to 2 hours for your student account to be updated.

Please do NOT attempt another payment if your account is not updated and contact the Student Business Services at 281-283-2170 or 281-212-1675.

Please print this page for your records.

Transaction ID 
Total Payment \$1,408.60
Effective Payment Date 10/09/2023
Email ID clearlake@uhcl.edu
A receipt has been sent to the provided email address.

[Return to Home](#)