How to set up an installment payment plan online.

Log into your student portal.

UNIVERSITY of HOUSTON SYSTEM
P. A. S. S. S. CS Delegated Access
Sign in with Microsoft (School Account)
or
User ID
Password
Forgot Password? Forgot User ID?
Sign In
Enable Screen Reader Mode

Click on the "Finance" tab on your student homepage.

Eniversit	of Houston 🖬 Orae Lake	N	lenu 👻	Search in Menu		Q			۵ ۵
	Student Home -								
		Acknowledgements		Announcements	Communications		Share My Information		
		고 							
				1 New					
		Student Center		Financial Aid	Manage Classes		Finances		
0							1		
\heartsuit							Total Amount Due: \$10,920.60	•	
]				
		Tasks		Academic Records	Advising		Admissions		
		!		EME					
		1 To Do's							

The Student Financials Collections page will load. From here click the "Payment Plan" hyperlink on the lefthand side of the screen.

Student Home		Student Financials Collecti	on		<u>ଲେ ୯ ୦ :</u>
🗐 Account Balance	Account Balance - Fall 2023				
Account Summary		Term Balance	Pending Aid	Term Total	Prior Balance
Payment Plans	Fall 2023	\$5,456.60	\$0.00	\$5,456.60	\$0.00
CTAP Opt Out					
⑦ Charges Due	То	otal Due Fall 2023: \$5,456.60			
📑 Pending Aid					
👚 Make a Payment	Show Future Balance				
n Convera/WU Payments	Currency used is US Dollar				
Payment History	As a result of actions taken by the Texas Legi course fees, have been frozen for the 2023-2	islature to address affordability in higher education, all resident und 4 and 2024-25 academic years.	ergraduate academic costs, including tuition	n, mandatory academic fees, all academic-relat	ed general fees, and college
😡 Form 1098-T					
Pixed-Rate Tuition Select/View					
⑦ Optional Fees					

Select the Installment Plan.

Student Home			Student Financials Collection		٤	۵	÷
Account Balance	Select a	Payment Plan					
Account Summary	Term	Plan Name			Sele	ect Pla	an
Payment Plans	Fall 2023	Fall 2023 Short Term Loan	25% of total fees plus \$25.00 loan fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 loan fee due on 08/29/23 for late registration. Remaining 75% is due 11/17/23.	%	Sele	ect Pla	ın
	Fall 2023	Fall 2023 Installment Plan	25% of total fees plus \$25.00 installment fee due on 08/15/23 for early and open registration, or 25% of total fees plus \$25.00 installment fee due on 08/29/23 for late registration. Remaining balance due equally 09/27/23, 10/25/23 and 11/22/23.	[Sele	ect Pla	an
CTAP Opt Out	My Paym	ent Plans					
Charges Due	Currency	used is US Dollar					
😤 Pending Aid							
🍧 Make a Payment							
onvera/WU Payments							
Payment History							
📎 Form 1098-T							
Fixed-Rate Tuition Select/View							
?) Optional Fees							

Review this page with the Estimated Payment Plan Charges and click, Continue.

✓ Student Home	Student Financials Collection		ය c	۵ ،	:
Account Balance	Fall 2023 Installment Plan				
Count Summary	ALL PAYMENTS MUST BE RECEIVED BY THE DUE DATE INDICATED BELOW TO INSURE CONTINOUS ENROLLMENT A STUDENT WHO FEES, BY THE DUE DATE MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO CREDIT FOR THE WORK FORME THAT SEMFERTER.	FAILS TO MAKE FULL PAYMENT OF TUITION AND FEES, INC FAILS TO MAKE A PAYMENT PRIOR TO THE END OF THE SE	LUDING AN MESTER M	(INCIDEN AY BE DE	NTAL
T Payment Plans	The plan below is an estimate of the payment plan that you are choosing. This total does NOT reflect any waiver, financial aid and previously mar Please check your student account for actual account balance. This plan does not cover any prior unpaid balances, which must be paid in additio	le payment. The actual amount will be determined when the plan n to your first installment.	is posted to	your acco	ount.
CTAP Opt Out	Estimated Payment Plan Charges				
Oharges Due	Due Date I	tem Amount Description			
👺 Pending Aid	09/27/2023	\$1,364.15 25%			
	09/29/2023	\$1,364.15 25%			
rg make a rayment	09/29/2023	\$25.00			
n Convera/WU Payments	10/25/2023	\$1,364.15 25%			
Payment History	11/22/2023	\$1.364.15 25%			
😸 Form 1098-T					
Pixed-Rate Tuition Select/View					
⑦ Optional Fees					

Student Home	Student Financials Collection	ŵ	Q	۵ :
Account Balance	Fall 2023 Installment Plan			
Count Summary	University of Houston Deer Lake Installment Plan Application Registration for Fail 2023			
Payment Plans	A STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND FEES, INCLUDING ANY INCIDENTAL FEES, BY THE DUE DATE MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL MADE. A STUDENT WHO FAILS TO MAKE PAYMENT PRIOR TO THE END OF THE SEMESTER OR TERM.	FULL F	AYMEN	TIS
CTAP Opt Out	This installment plan is for payment of the Fall 2023 semester. I promise to pay the University of Houston-Clear Lake the full sum. There is a \$20.00 late fee assessed to the second, third, and fourth installments A \$50.00 default fee is assessed if payment is made after the closing of the fall semester. Nonpayment will result in holds on registration transcripts grades and other university processing. Additional collection	if paid a	fter the	due date.
Charges Due	added to past due loans			,,
👺 Pending Aid				
😤 Make a Payment				
na Convera/WU Payments	х.			
Payment History				
둸 Form 1098-T				
Fixed-Rate Tuition Select/View				
⑦ Optional Fees				

Read this page in it's entirety and if you agree, click "Accept Plan"

The installment plan will load under the "My Payment Plans" heading. Click the double arrows.

Student Home			Student Financials Collection	. (2 ۵	
Account Balance	Select a	Payment Plan				
Count Summary	Term	Plan Name			Select F	lan
Payment Plans	Fall 2023	Fall 2023 Short Term Loan	25% of total fees plus \$25.00 loan fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 loan fee due on 08/29/23 for late registration. Remaining 75% is due 11/17/23.	• [Select F	1an
	Fall 2023	Fall 2023 Installment Plan	25% of total fees plus \$25.00 installment fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 installment fee due on 08/29/23 for late registration. Remaining balance due equally 09/27/23, 10/25/23 and 11/22/23.	ſ	Select F	1an
CTAP Opt Out	My Payı	ment Plans				
Charges Due	Term		Description			
📑 Pending Aid	Fall 202	3	Calculated Installment Plan	»	\langle	
🎌 Make a Payment	Currency	used is US Dollar			N	
n Convera/WU Payments						
Payment History						
🔂 Form 1098-T						
Fixed-Rate Tuition Select/View						
⑦ Optional Fees						

The installment dates and amounts will appear. Click the double arrows.

Student Home			Student Financials Collection	ŵ	Q	۵	:
Account Balance	Select	a Payment Plan					
Count Summary	Term	Plan Name			Seler	ct Plan	
	Fall 2023	Fall 2023 Short Term Loan	25% of total fees plus \$25.00 loan fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 loan fee due on 08/29/23 for late registration. Remaining is due 11/17/23.	75%	Sele	ct Plan	
Payment Plans	Fall 2023	Fall 2023 Installment Plan	25% of total fees plus \$25.00 installment fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 installment fee due on 08/29/23 for late registration Remaining balance due equally 09/27/23 10/25/23 and 11/22/23	. (Sele	ct Plan	٦
CTAP Opt Out	My Pay	ment Plans	rennening semine as spening versions, researe and rosses.				_
Charges Due	Term		Description				
👺 Pending Aid	Fall 20	23	Calculated Installment Plan	>>			
👚 Make a Payment	Payme	ent Due Date	Description Original Charge		Am	ount D	Je
i Convera/WU Payments	09/27/2	2023	Installment 1 of Calculated Installment Plan \$1,364.15		5	\$1,364.	15
Payment History	09/29/2	2023	Installment 2 of Calculated Installment Plan \$1,364.15		\$	\$1,364.	15
😡 Form 1098-T	09/29/2	2023	Installment Initial Fee \$25.00			\$25.0	00
Pixed-Rate Tuition Select/View	10/25/2	2023	Installment 3 of Calculated Installment Plan \$1,364.15		ę	\$1,364.1	15
⑦ Optional Fees	11/22/2	2023	Installment 4 of Calculated Installment Plan \$1,364.15		\$	\$1,364.1	15
	Currenc	y used is US Dollar					

You are enrolled in a payment plan.

Now you must make your first installment payment. Click Make a Payment.

✓ Student Home			Student Financials Collection	ណ៍	Q	۵	÷
Account Balance	Select a	a Payment Plan					
Account Summary	Term	Plan Name			S	elect Plan	
Payment Plans	Fall 2023	Fall 2023 Short Term Loan	25% of total fees plus \$25.00 loan fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 loan fee due on 08/29/23 for late registration. Remainin is due 11/17/23.	g 75%	S	elect Plan	
Payment Plans	Fall 2023	Fall 2023 Installment Plan	25% of total fees plus \$25.00 installment fee due on 08/15/23 for early and open registration; or 25% of total fees plus \$25.00 installment fee due on 08/29/23 for late registratic Remaining balance due equally 09/27/23, 10/25/23 and 11/22/23.	m.	S	elect Plan	
Make a Payment-CR/DB Card/Bank		nt Plans					
疇 Convera - Wire Payment Request	Term		Description				
CTAP Opt Out	Fall 202	23	Calculated Installment Plan	~~			
Ocharges Due	Payme	nt Due Date	Description Original Charge			mount D	ue
😤 Pending Aid	09/27/2	023	Installment 1 of Calculated Installment Plan \$1,364.15			\$1,364.	15
Payment History	09/29/2	023	Installment 2 of Calculated Installment Plan \$1,364.15			\$1,364.	15
	09/29/2	023	Installment Initial Fee \$25.00			\$25.	00
Fixed-Rate Tuition Select/View	10/25/2	023	Installment 3 of Calculated Installment Plan \$1,364.15			\$1,364.	.15
😓 Form 1098-T	11/22/2	023	Installment 4 of Calculated Installment Plan \$1,364.15			\$1,364.	.15
⑦ Optional Fees							
	Currency	vused is US Dollar					

Type in the payment amount (25% + \$25 set up fee), pay by, accept terms & conditions, and click submit.

Student Home		Student Fina	ancials Collection
Account Balance	Make a Payment		
Account Summary	If you wish to use multiple credit o	ards or bank accounts to pay off your balance, you will nee	d to submit multiple transactions.
Payment Plans	Description	Outstanding Charges	Payment Amount
Make a Payment-CR/DB Card/Bank	Online Payment	5,481.60	1,389.15
蘜 Convera - Wire Payment Request	How to Pay		
CTAP Opt Out	*Pay By Credit Card / Debit Ca	ard V	
Charges Due	A non-refundable Processing Fee 1,408.60. The University of Hous assessed on all credit/debit card b	of 1.4% (\$19.45) is added for credit/debit Card payments. ston system charges a processing fee on all credit/debit car brands. The processing fee imposed is not greater than the	Your credit/debit Card will be charged \$ d transactions. The processing fee is university's applicable merchant rate for
📑 Pending Aid	credit/debit card transactions.		
Payment History	ANY FALSE INFORMATION ENT		
Fixed-Rate Tuition Select/View	FELONY PROSECUTION UNDE LAWS OF THE UNITED STATES PROSECUTED TO THE FULL E	R BOTH FEDERAL AND STATE . VIOLATORS WILL BE XTENT OF THE LAW.	
🐻 Form 1098-T	ELECTRONIC CHECK POLICY	to initiate debit entries to my	
⑦ Optional Fees	Depository, according to the term debit the same to such account. I payment is returned for 'Non-Suff understand that a return fee of \$2	is below, and for my Depository to In the event that this electronic ficient Funds or any reasons, I 20.00 will be applied to my account.	
	I accept the above Terms and C		
	Submit		

Required fields are high	lighted with an asterisk.
Amount:*	\$1,408,60 🚱
Campus:*	00759 🚱
Emplid:*	0
Cashier:	Ø
Please enter the follow	ving information about your payment method:
Cardholder's Name:*	
Cards Accepted:	
Card Number:*	
Card Security Code:*	
Expiration Date:*	
Billing Information:	
Address Line 1:*	
Address Line 2:	•
Country:*	United States
ZIP Code:*	
City:	
State:	✓ 🖗
Receipt Information:	
Email Address:	
	Continue

Fill in all the required payment prompts and click, Continue.

Please verify the foll	owing information:	
Amount:	\$1,408.60	
Campus:	00759	
Emplid:		
Card Information:		
Cardholder's Name:		
Card Type:		
Card Number:	*******************1111	
Card Security Code:	****	
Expiration Date:	4/2027	
Billing Information:		_
Address Line 1:		
Address Line 1: Country:	United States	
Address Line 1: Country: City:	United States	
Address Line 1: Country: City: State:	United States Texas	
Address Line 1: Country: City: State: ZIP Code:	United States Texas	
Address Line 1: Country: City: State: ZIP Code:	United States Texas	
Address Line 1: Country: City: State: ZIP Code: Email Address:	United States Texas clearlake@uhcl.edu	
Address Line 1: Country: City: State: ZIP Code: Email Address:	United States Texas clearlake@uhcl.edu	
Address Line 1: Country: City: State: ZIP Code: Email Address:	United States Texas clearlake@uhcl.edu	
Address Line 1: Country: City: State: ZIP Code: Email Address: Is this information c	United States Texas clearlake@uhcl.edu	
Address Line 1: Country: City: State: ZIP Code: Email Address: Is this information c	United States Texas clearlake@uhcl.edu	Confirm Modify Exit

Click Confirm

Once your payment has been accepted, you may return to your Home page.

