


**University of Houston  Clear Lake**  
**College of Science and Engineering**  
**Research ASSISTANT APPLICATION**

**To be considered for employment as a Research Assistant, the applicant must be:**

1. Eligible for enrollment and planning to take courses during the current and/or following semester.
2. Must meet minimum GPA requirements for enrolled students and be in good academic standing.

Students who have been selected for employment must complete the appropriate paperwork available through the UHCL Office of Human Resources Website. All new workers or workers who have not been employed by UHCL within the past 12 months must document their eligibility to work within the Office of Human Resources before working. **You will not be paid for work completed prior to fulfilling I-9 documentation requirements within HR.**

**IDENTIFICATION**

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Student ID# \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Day Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

U.S. Citizen or have legal right to work in the U.S.A: YES NO Visa Code (If Applicable): \_\_\_\_\_

**EDUCATION**

Name/address of last high school attended: \_\_\_\_\_

\_\_\_\_\_ Diploma or GED (Circle One)

Name/location of college(s) attended: \_\_\_\_\_ Dates Attended: \_\_\_\_\_ Degree Received: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CURRENT UNIVERSITY STATUS**

Hours completed toward Masters Degree: \_\_\_\_\_ Are you in good academic standing? YES NO

Major: \_\_\_\_\_ School: \_\_\_\_\_ Degree Anticipated (Date): \_\_\_\_\_

Applying for RA position for: Fall 20\_\_\_\_ Spring 20\_\_\_\_ Summer 20\_\_\_\_ Are you a UHCL Student? YES NO

Specifically, which job are you applying for? \_\_\_\_\_

\_\_\_\_\_

If employed anywhere else on campus, list the Department and Supervisor's name:

\_\_\_\_\_

**AVAILABILITY:** List times available to work from/to:

**Semester:** (Circle One) Spring Summer Fall

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.

**WORK EXPERIENCE:**

1. Name of Firm/Organization \_\_\_\_\_  
Location/Address \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
From/To \_\_\_\_\_ Supervisor \_\_\_\_\_  
Title/Job Duties  
\_\_\_\_\_  
\_\_\_\_\_

2. Name of Firm/Organization \_\_\_\_\_  
Location/Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
From/To \_\_\_\_\_ Supervisor \_\_\_\_\_  
Title/Job Duties  
\_\_\_\_\_  
\_\_\_\_\_

Research Grant: \_\_\_\_\_

**SIGNATURES:**

\_\_\_\_\_  
**Project Director's Recommendation** **Date:** \_\_\_\_\_

\_\_\_\_\_  
**Student Applicant's Signature:** **Date:** \_\_\_\_\_

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**FOR OFFICE USE ONLY:**

**Begin Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **End Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **Rate:** \_\_\_\_\_

**Cost Center:** \_\_\_\_\_ **FTE:** \_\_\_\_\_

**Principal Investigator's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_