Assignments, including the final product:

REGISTRATION FORM AND RECORD OF INDEPENDENT STUDY

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Directions: Step 1: Instructor and Student must complete the information below and sign; Instructor will forward to Associate Dean's Office for final approval. Step 2: The Associate Dean's office submits the completed form with all signatures to the Office of Academic Records during registration via email at records@uhcl.edu or via fax at 281-283-2530. Step 3: The Office of Academic Records will notify the Associate Dean's office once official enrollment has been processed and completed and send them the completed form via email for their records. Step 4: The Associate Dean's office should notify the student regarding their official enrollment and of payment deadline. ___Non-Degree _Undergrad Fall 20 Student ID Graduate Degree-Seeking ____Spring 20____ Summer 20 Student Name Last First Middle OAR Registration Record To be completed by course Instructor Date: Subject Course # **Initials:** Class #: Independent Study Course Title: (limited to 28 characters) WRITE A COMPLETE DESCRIPTION OF EXACT NATURE AND CONTENT OF INDEPENDENT STUDY COURSE:

Evaluation criteria for assignment of the course grade: Course completion date: Meeting Schedule: Student Signature Date Instructor Name (Please Print) **Instructor Signature** Employee ID Date Faculty Chair Signature Associate Dean Signature Date Date