

CITGO Petroleum Safety Intern Opportunity

We have an immediate opening for a Safety Intern in our Corporate HSE Department here in our Houston office. This internship is for a 3 to 6 month period, with 6 months being preferred. Some of the responsibilities of this position will be to:

1. Provide administrative support for Corporate HSSE Software and Associated Programs
Complete Incident Trend Analysis for the Corporation
Assist with Incident Management and MOC Software Administration
2. Support our Corporate HSSE Audit Program
Assist with scheduling, coordinating and conducting compliance audits and HSE Management System Reviews
Help in developing and maintaining Health and Safety audit and assessment protocols
3. Support our Corporate HSSE Standards Process
Monitor Corporate HSSE Standards development and/or updates
Development of assigned Corporate Safety/IH Standards
4. Assist the Corporate Office in a Safety Advisor capacity
Assist the Corporate Office Safety Committee Advisor
Administrator for our CITGO-Safe Program (safety awareness and employee involvement program) for our Corporate Office
Assist Corporate IH in Corporate Office Ergonomics Program
Develop presentations for Quarterly Corporate Office Safety Meetings
Assist in the coordination of the Life Safety Officer (LSO) Program for the Corporate Office

If you know of any student attending your Occupational Safety and Health Program that might have an interest and meet the qualifications they can apply at the link below. Our goal is to have an intern on board in January 2018.

[CITGO Career Page - Type Corporate Safety Intern in the search box](#)