SH&E Intern Job Description

Below is a brief description of the position, and coming from experience that is a very truncated list.

Essential Functions:
- Shadows the SH&E Project Manager daily in all field activities.
- Performs assigned administrative duties within the safety dept.
- Attends all required project meetings with the Construction Management team.
- Attends cross-business dept. training with departments that directly support safety services.
- Completes required assignments within the internship program.
- Attends required SH&E events per the direction of the SH&E department.
- Demonstrates time management and punctuality.
- Conducts themselves in a professional manner while on the construction project and at all company sponsored Functions.

Minimum Requirements:
- Currently enrolled in an undergraduate or graduate degree that is relevant to the internship opportunity.
- Preferred programs include but not limited to Construction Practice & Management; Occupational Construction Safety Health & Environmental academia.
- Must be enrolled in classes for the semester immediately following the internship.
- Ability to recognize hazards and speak up confidently to participate in Hazard Correction.
- Ability to identify problems and work to create resolutions.
- Comfortable with the use of ladders.
- Comfortable with heights including but not limited to high-rise construction.
- Able to maintain balance while walking through uneven surfaces.
- Able to arrange temporary housing and transportation to and from work if needed.
- Willingness to learn construction safety management.
- Able to proficiently navigate online databases, and confidently utilize web based programs.
- Pass background and drug screening.

Preferred Qualifications:
- Knowledgeable with Microsoft Office (PowerPoint, Word, Excel, etc.)
- Knowledgeable and experience with Adobe / Bluebeam - PDF creator.
- Basic knowledge of OSHA regulations.
- Preferred active student involvement with AGC or ASSE local chapters or related student organizations

Internship opportunities
Interested students please send your resume to Curtis Corley at AECOM
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SH&E Sr. Project Manager
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