Waiver Committee   WAIVER REQUEST

ONLY For
Computer Science, Computer Information Systems, and
Software Engineering

Requesting a waiver of foundation class(es) assigned in your acceptance letter
(does not include CSCI 5035/BIOT 5035/WRIT 3315 which is not waived)
1) **Complete highlighted sections**
2) **Submit a form and documents for each class for which you are requesting the waiver**
3) **Attach supporting Documents**
4) **Sign**
5) **Submit to CSE Academic Advising, Bayou Suite 3611.**

Allow approximately 6 weeks for committee review. After processing, the response will be scanned and e-mailed to your UHCL campus e-mail

PERSONAL INFORMATION	*Initial beside your Major*
Student ID number	____ **Computer Information Systems**
Last Name	____ **Computer Science**
First Name	____ **Software Engineering**
Day Phone	
_____ @uhcl.edu **Campus** e-mail address	Other majors do not use this form.

CLASS *for which you request the waiver*

List only **ONE** class per Waiver Request Form. _____ _____ *UHCL class UHCL Title* For example: CSCI 3333 Data Structures **Indicate what supporting documentation is attached** __ Catalog Course Description __ Copy of Course Syllabus __ Textbook Information __ Letters __ Other (specify)	List below the class or classes you have taken that you feel are equivalent to the foundation class you were assigned. Specify the class number (if any) and title, exactly as listed on your transcript or marks sheet, and include the grade(s) List: _____. _____ _____

Recommendation of Waiver Committee: PLEASE Initial

Comments:

1. _____ Approve _____ Deny

2. _____ Approve _____ Deny

3. _____ Approve _____ Deny

Student Signature   Date
Audited by Academic Advisor   Date
Granted by Dean or Associate Dean   Date
ADVISING: Please attach copy of acceptance letter and evaluation sheet..