## CPS Change Form
College of Science & Engineering

**Instructions:**
1) Complete this CPS Change Form
2) Have faculty advisor sign the completed CPS Change Form
3) Submit form to CSE Academic Advising, Bayou Suite 3611 or scan and e-mail to cseadvising@uhcl.edu.

After processing, a copy of the completed request will be e-mailed to the student’s campus e-mail address.

**PLEASE PRINT**

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**Academic Level:**
- Graduate
- Undergraduate

**Change Request:**
- ______ Course Substitution for Major or Specialization Requirement (UGRD only)
- ______ Permission to add Internship, Co-op or Independent Study to degree requirements (*Please note- there are additional steps to be enrolled in these courses. Not all programs offer each of these options.)*
- ______ Elective Change (only for electives that are not already within rubric for major)
- ______ Course Waiver for Major or Specialization (UGRD only)
- ______ Foundation Waiver (not an option for undergrads or grad students in CSCI, CIS or SWEN)

**OLD REQUIREMENT** (as listed on CPS) | **NEW REQUIREMENTS** (Replacement)
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List Catalog Number/Title (ex. BIOL 3333 Env Biol) | List Catalog Number and Title: (ex BIOL 3307 Cell Bio)

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X: Requested by **Student**

**Date**

X: Approved by **Faculty Advisor**

**Date**

X: Approved and processed by **Academic Advisor**

**Date**

Copy e-mailed ____________________

9/12/2017