Meningitis Immunization Request for Extension Form

This form is for students who did not receive the meningitis vaccination by the compliance date (listed on the Immunization Page) due to one or more of the circumstances listed below and wish to be considered for an extension.

Under justifiable circumstances, an administrative official of the institution of higher education may grant extensions to individual students to extend the compliance date to no more than 10 days after the first day of the semester.

Please select your circumstance from the list below:

- [ ] I submitted my application for admission after the compliance date.
- [ ] I was unable to receive the vaccination due to difficulty obtaining and/or paying for it by the compliance date.
- [ ] I am in the process of obtaining an exemption from my physician or a notarized affidavit form that I decline the vaccination for bacterial meningitis for reasons of conscience, including a religious belief issued by The Texas Department of State Health Services.
- [ ] Other (explain):


To request this extension, students must complete this form, attach the immunization record, physician exemption, or original notarized affidavit form and return it to UHCL in one of the following ways:

**In person at UHCL:**
Registrar's Office  
SSCB Suite 3203  
2700 Bay Area Blvd  
Houston, TX 77058

**In person at Pearland:**
Office of Enrollment Services  
A128  
1200 Pearland Parkway  
Pearland, TX 77581

**By Fax:**
Office of Academic Records 281-226-7230

Upload with the Immunization Records document

Extensions can take 2 to 3 business days to process. Once a decision is made, you will be contacted via your UHCL email address.

Student ID# ___________________________ Last Name ___________________________
First Name ___________________________ MI ___________________________

Student Signature ___________________ Date ___________________________

To Be Completed by Academic Records
Approved _____ Unapproved _____ Initials _____
Application for Admission date: _____________
Sent for Approval date: _____________
Approval Completed date: _____________
Student Emailed: Y   N   date ____________

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