

This form is for initial enrollment in a graduate option course. The university requires continuous enrollment each long semester, with a grade of “In Progress” (IP) to be assigned each semester until completion. All students who receive an IP grade at the end of a semester will be automatically **enrolled in 3 hours** of the same option course for the following long semester. Automatic enrollment for option course will not be processed for summer semesters, or when an encumbrance exists that prevents registration. Students who wish to register for summer option coursework should notify the Office of the Registrar at [Registrar@uhcl.edu](mailto:Registrar@uhcl.edu) during the registration period.

Step 4: The Associate Dean's office should notify the student regarding their official enrollment and of payment deadline.

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July 2021