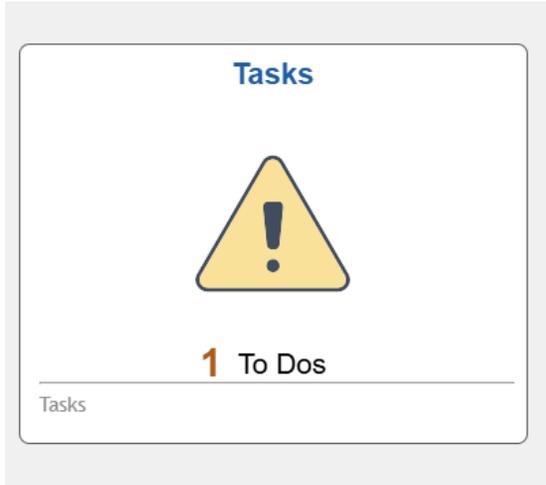


How to Upload Proof of Meningitis Vaccine to E-Services

Students can easily upload their proof of meningitis vaccination to their E-Services by following these steps:

1. **Access E-Services:** Log in and navigate to the **TASKS** tile.



2. **Locate the Task:** Click on the "**Proof of Meningitis Vaccine**" task.

To Do List

1 row

Task	Institution	Due Date	Overdue	Status
Proof of Meningitis Vaccine	UH-Clear Lake	01/12/2024	! Overdue	Initiated >

3. **Upload the File:**

- Click **“Upload File.”**

Proof of Meningitis Vaccine

Institution UH-Clear Lake
Academic Career Undergraduate
Career Number 0
Application Number 01803293
Due Date 01/12/2024
Contact Office of the Registrar
registrar@uhcl.edu

Please submit documentation regarding Meningitis vaccination or exemption to Office of Academic Records. Visit the [Immunization Requirements](#) webpage for options on submitting documentation. You will not be eligible to enroll in UHCL courses until appropriate proof of vaccination is submitted.

Upload File

- Select **“OK.”**

Declaration

** By submission, I certify that the information I have provided is complete and correct and I understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment and/or appropriate disciplinary action.

OK

Cancel

- Choose **“From My Device”** and click **“Upload.”** This will open the file selection window.

Choose From

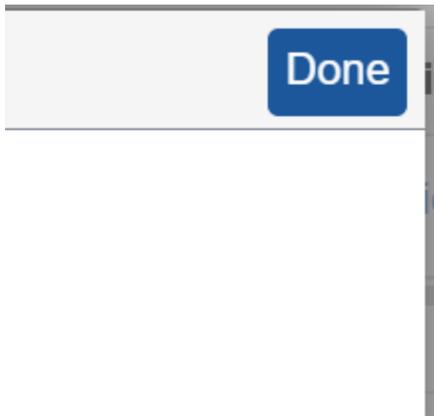


My Device

Upload

Clear

- Select the correct file and click **“Done.”**



4. **Save the Upload:** Click **“Save Uploaded File”** to finalize and ensure the document is saved in E-Services for review.

Attach Files

Attached File

[REDACTED]

Save Uploaded File

Return without Saving