**Optional Syllabus Language Fall 2021**

Face Covering Policy
To reduce the spread of COVID-19, the University strongly encourages everyone (vaccinated or not) to wear face coverings indoors on campus including classrooms for both faculty and students.  In addition, please respect each other’s personal space in the classroom to help reduce viral spread.

Presence in Class
Your presence in class each session means that you:

* Are NOT exhibiting any  [Coronavirus Symptoms](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) that makes you think that you may have COVID-19
* Have NOT tested positive or been diagnosed for COVID-19
* Have NOT knowingly been exposed to someone with COVID-19 or suspected/presumed COVID-19

If you are experiencing any COVID-19 symptoms that are not clearly related to a pre-existing medical condition, do not come to class. Please see  [Student Protocols](https://www.uhcl.edu/health-alert/documents/covid-19-student-protocols.pdf) for what to do if you experience symptoms and potential exposure for what to do if you have potentially been exposed to COVID-19. The [Covid-19 Reporting Forms](https://titanium.uhcl.edu/TitaniumWeb/HS) for students are easily accessible and you are encouraged to report a diagnosis or an exposure.

COVID-19 Information
Students are encouraged to visit the University’s [COVID-19](https://www.uhcl.edu/health-alert/) website for important information including on-campus testing, vaccines, diagnosis and symptom protocols, campus cleaning and safety practices, report forms, and positive cases on campus. Please check the website throughout the semester for updates.

Vaccinations
Data suggests that vaccination remains the best intervention for reliable protection against COVID-19. Students are asked to familiarize themselves with pertinent [vaccine information](https://www.uhcl.edu/health-alert/health-safety/vaccination-information), consult with their health care provider. The University strongly encourages all students, faculty and staff to be vaccinated.

Reasonable Academic Adjustments/Auxiliary Aids
The University of Houston-Clear Lake complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, pertaining to the provision of reasonable academic adjustments/auxiliary aids for disabled students. In accordance with Section 504 and ADA guidelines, UHCL strives to provide reasonable academic adjustments/auxiliary aids to students who request and require them. If you believe that you have a disability requiring an academic adjustments/auxiliary aid, please contact the [Accessibility Support Center](https://www.uhcl.edu/accessibility-support-center/).

Recording of Class
Students may not record all or part of class, livestream all or part of class, or make/distribute screen captures, without advanced written consent of the instructor. If you have or think you may have a disability such that you need to record class-related activities, please contact the [Accessibility Support Center](https://www.uhcl.edu/accessibility-support-center/). If you have an accommodation to record class-related activities, those recordings may not be shared with any other student, whether in this course or not, or with any other person or on any other platform. Classes may be recorded by the instructor. Students may use instructor’s recordings for their own studying and notetaking. Instructor’s recordings are not authorized to be shared with *anyone* without the prior written approval of the instructor. Failure to comply with requirements regarding recordings will result in a disciplinary referral to the Dean of Students Office and may result in disciplinary action.

Syllabus Changes
Due to the changing nature of the COVID-19 pandemic, please note that the instructor may need to make modifications to the course syllabus and may do so at any time. Notice of such changes will be announced as quickly as possible through (*specify how students will be notified of changes ex: BlackBoard, University Email, etc.*).

Resources for Online Learning
The University of Houston-Clear Lake is committed to student success, and provides information to optimize the online learning experience through our [Office of Information Technology](https://www.uhcl.edu/computing/students) website and the special [Covid-19 Computing Resources](https://www.uhcl.edu/computing/covid19-resources) website. Please visit this website for a comprehensive set of resources, tools, and tips including: obtaining access to the internet, EServices, and Blackboard; requesting a laptop through the [Online Learning Assistance Program (OLARP)](https://www.uhcl.edu/dean-of-students/emergency-assistance/online-learning-assistance); using your smartphone as a webcam; and downloading Microsoft Office 365 at no cost. For questions or assistance contact supportcenter@uhcl.edu.

UHCL Email
Please check and use your UHCL email for communications related to this course.

Webcams
Access to a webcam is required for students participating remotely in this course. Webcams must be turned on (*this is totally up to the faculty- state when webcams are required to be on and the academic basis for requiring them to be on*). ( *Example: Webcams must be turned on during exams to ensure the academic integrity of exam administration*.)