

Approved by University Council May 8, 1997

Revised and approved by University Council April 2010

(1.0) Purpose and Scope

The purpose of this policy is to describe guidelines for full-time faculty teaching an overload.

(2.0) Definitions

Overload - An overload is defined as teaching more courses than required under the workload policy for faculty.

(3.0) Policy Statement

The faculty and administration of the University of Houston-Clear Lake adhere to the following guidelines to ensure delivery of the highest quality instruction.

(4.0) Responsibility for Administration of Policy

The deans of the colleges, in collaboration with their respective associate deans, are responsible for implementing procedures to ensure adherence to these guidelines. The deans may deviate from the recommended compensation guidelines when agreed to by the faculty involved.

(5.0) Overload Compensation

The recommended compensation for teaching overloads on either a contractual or non-contractual basis is 1/8 of the full-time faculty member's 9-month salary per three credit hour plus any stipend for off-campus instruction.