



Covid-19 Protocol When Students in Face to Face Classes Report Testing Positive

Faculty should:

1. Ask them to go straight home and [complete the online report](https://www.uhcl.edu/health-alert/) at <https://www.uhcl.edu/health-alert/>
2. Email BlackA@uhcl.edu and Murillo@uhcl.edu, so they can notify contact tracers.
3. Include in the email:
 - a. Class building and room number
 - b. Day and time the class meets
 - c. Your phone number in case additional information is needed
 - d. A class roster, so your students can be notified
 - e. *Do not email specific student information. If you have any questions, please call Al Black at x2110 or Tony Murillo at x2105.*

Contact tracers will ensure that:

1. COVID-19 positive students are contacted.
2. Individual information is kept confidential.
3. Email notification is sent to the students on the class roster that may have been exposed.

Thank you for being the leading presence of our UHCL community of caring.

