University of Houston ◢ Clear Lake

Pandemic Related Withdrawal or Drop Form

Instructions: By completing this form, you request to drop an individual course or withdrawal (drop all courses) for the term. Prior to the completion of this form, we urge you to consider how dropping a course or withdrawing from the term will impact your academic record at UHCL.

- Dropping a course or withdrawing from the term will result in WX grades. These grades do not count in the grade point average and do not impact academic standing.
- We recommend that you consult your academic advisor, grades of WX do not satisfy requirements for degree completion. If you drop courses that are prerequisites, you are not allowed to keep registration for the next course in the sequence, if enrolled please drop these courses.
- Dropping courses or withdrawing for the term can impact your financial aid eligibility. Please contact UHCL_FAO@UHCL.EDU with questions.
- If you use military connected benefits from the Dept. of Veteran Affairs (VA), please consult with the Office of Veteran Services.
- If you are an International student, please check with the Office of International Admissions and Programs to verify that dropping or withdrawing for the term will not negatively impact you.
- Dropping courses or withdrawing for the term can impact your eligibility for the Tuition Rebate offered by the State of Texas. WX grades resulting from a drop or withdrawal are included in the number or hours contributing toward the calculation of excess hours done by the state of Texas.

After consideration of the items above, please complete the information below by the Jan 15, 2021.

NAME: _____ UHCL ID: _____TERM: _____ MAJOR: _____PHONE: _____

SECTION A: Please select ONE of the following options:

☐ I wish to WITHDRAW (drop ALL classes for the term). For a withdrawal, completion of the chart is not required.

OR

☐ I wish to DROP one or more courses. Please list the courses In the table to the right :

Ex: **SUBJECT:** ARTS **COURSE#:** 3360 **SECTION**: 01

Subject	Course #	Section #

SECTION B: Please briefly describe why the pandemic has caused you to request the action in SECTION A:

_____
_____
_____

_____   _____

Student Signature   Date

Instructions: Students may upload the form directly to E-Services. If desired, this form can be printed and submitted via email to Registrar@uhcl.edu . If submitting via email, a written or digital signature, and photo ID is required.