

LYNN M. MCGINLEY

Proven higher education financial executive dedicated to integrating teams, processes, systems, and data to support better decision making and provide creative solutions to advance the academic and research missions.

WORK EXPERIENCE

Vice President Finance, Institutional Support, University of Texas Medical Branch (Oct 2019–Present)

- Worked closely with leaders of the central support areas of the institution (facilities, information technology, auxiliaries, human resources, etc.) to develop annual budgets, performance improvement initiatives, and other cost savings opportunities
- Advised on all financial aspects of these functions such as contracting, staffing, key performance indicators, financial accounting, cost accounting, and budgeting
- Responsible for the funds flow model associated with allocating the cost of these services to the operational areas of the institution
- Lead the accounts payable function of the institution
- Duties above were expanded to reorganize and lead the finance function (70 staff) into an integrated team to include the Budget and Controller Offices (Nov 2021)
 - Budget Office functions included: \$3B institution-wide operating budget process and system (ORACLE EPM), forecasting, capital budgeting, Legislative Appropriation Request, internal management and executive reporting
 - Controller Office functions included: financial statement preparation, financial audits, general accounting, payroll, treasury, asset management

Assistant Vice President, Sponsored Projects Accounting and Compliance, University of Maryland, Baltimore (Mar 2010–Oct 2019)

- Expanded the Director role described below to include post award financial administration and accounting for international field offices
- Led the financial transformation of the post award operations to implement improvements identified by multiple audit comments from legislative, internal, and financial statement auditors
 - Developed and presented corrective action plan to the Board of Regents
 - Reported successful implementation of plan to the Board of Regents one year later
 - Restructured department to better align with the pre award office
 - Account set ups performed, on average, within 3 business days
 - Eliminated billing and financial reporting backlogs
 - Significant reduction in receivable balances

- Served as the reporting team lead of the ORACLE Cloud implementation project
 - Lead the development of the enterprise data warehouse, incorporating data from the new cloud-based financial ERP and the on-premise HR system
 - Developed comprehensive dashboards for operational performance monitoring as well as a robust data model for business analytics to support decision-making

Director, Cost Analysis and Studies, University of Maryland, Baltimore (Feb 2006–Mar 2010)

- Established new office responsible for facilities and administrative cost issues (proposal preparation, negotiation, policies, procedures, and systems)
- Implemented and negotiated UMB's first fringe benefit rate
- Implemented new effort reporting systems, policies, training and procedures
- Developed service center policy and procedures manual
- Co-chaired a university-wide committee responsible for the development of a research administrator's training program

Director, Research and Cost Accounting, Johns Hopkins University (May 2003–Jan 2006)

- Worked with divisional sponsored projects offices, Dean's offices and departmental administrators to improve the post award administration of grants and contracts
- Represented the University in dealings with external auditors and negotiators
- Responsible for directing the offices of Research Accounting and Cost Analysis
 - Cost Analysis (see description of manager's position below)
 - Research Accounting
 - Prepared all financial reporting and billing to the University's sponsors
 - Monitored compliance for federal rules and regulations on grants and contracts
 - Coordinated A-133 audit
 - Ensured proper close-out of sponsored accounts

Manager, Cost Analysis, Johns Hopkins University (Oct 1998–Apr 2003)

- Responsible for preparing the facilities and administrative cost rate proposal
- Oversaw various financial grant and contract compliance efforts regarding effort reporting, service centers, charging of administrative costs, and other costing issues
- Interpreted grant and contract regulations, including FAR, A-21, A-110, and A-133
- Wrote and implemented university-wide policies to conform with these regulations
- Successfully implemented a university-wide effort reporting system (pilot of MAXIMUS ERS)
 - Led development/implementation team
 - Coordinated efforts of internal information technology professionals, external consultants and programmers, and internal user group
 - Developed and delivered user training
- Led installation of a space survey system and property management system

Accountant III, Johns Hopkins University (Apr 1997-Oct 1998)

- Responsible for various accounting functions within the General Accounting Office
- Prepared monthly GAAP-basis financial statements for the School of Medicine for incorporation into the Johns Hopkins Medicine financial statements
- Assisted in the preparation of the annual financial statements of the University

Senior Accountant, KPMG Peat Marwick, LLP, Baltimore, MD (Sept 1994-Apr 1997)

- Responsible for the planning, supervision, and execution of audit engagements in the real estate and not-for-profit industries

EDUCATION AND CERTIFICATIONS

Masters of Science in Information and Telecommunication Systems,

Johns Hopkins University, May 2001

Concentration: Advanced Programming and E-commerce

GPA: 3.98

Bachelor of Science in Accounting,

University of Delaware, May 1994

Minor: Management Information/Decision Support Systems

Beta Alpha Psi, Accounting Honor Society

Beta Gamma Sigma, Business Honor Society

GPA: 3.83, Summa Cum Laude

CPA, State of Maryland, November 1994

TEACHING POSITIONS

Adjunct Lecturer, University of Maryland Baltimore (2017-2019)

- Developed and taught an asynchronous on-line course as part of a new Masters/Graduate Certificate in Research Administration

Part-Time Lecturer, Johns Hopkins University, Whiting School of Engineering, Center for Leadership Education (Jan 2006–May 2009)

- Taught Financial and Managerial Accounting courses to undergraduates

PROFESSIONAL AFFILIATIONS

Former Council on Government Relations (COGR) Board Member

Former National Association of College and University Business Officers Faculty, F&A Long Form Course