How to Update Your W-4

Go to the E-Services page.

1. Select P.A.S.S. or PeopleSoftHR.

2. Login with your User ID and Password

3. Click Sign In.

4. Click the Payroll & Compensation tile.

5. Click on W-4 Tax Information.
6. After making your changes, click submit.

Under penalties of perjury, I declare that I have examined this certificate and to the best of my knowledge and belief, it is true, correct, and complete.

Click here to go to the Payroll website to view the updated W4 form as of 2020.

Click here to go to the IRS website for more information on the W4 form.