

Exit Interview Questionnaire

<input type="checkbox"/> Faculty <input type="checkbox"/> Staff	Last Name:	First Name:	Employee ID:
Last Day on Payroll:		Date of Exit Interview:	Current Supervisor:
Preferred Telephone:		Preferred Email:	
Department:		Job Title:	

Thank you for taking the time to answer the following questions about your decision to terminate your employment with UHCL. This questionnaire should only take about 10-15 minutes to complete. This information will assist us in analyzing our employee retention, turnover and in making UHCL a better place to work. Please answer these questions honestly.

Questionnaire:

1. Describe your workplace environment at UHCL.

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2. What is your experience with employee morale and motivation at UHCL?

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3. Did you feel that there was room for internal growth? Whether in your department/division, or within the university?

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4. Do you feel that you received the opportunity to excel here at UHCL?

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5. How would you describe your immediate supervisor's management style?

6. Did you receive adequate support from your immediate supervisor to perform your job efficiently?

7. What factors contributed to your decision to leave?

8. If you have accepted another position, what benefits or advantages does your new employer offer that are not available with UHCL, or vice versa?

9. Would you consider returning to UHCL if a position were available in the future?

10. What would you recommend to help us create a better workplace?

11. Is there anyone that really helped you out while working at UHCL? Are there any kudos, or a shout out that you would like to share?

12. Is there anything else you would like to share about your employment with UHCL?