

SECURITY SENSITIVE POSITION NOTIFICATION

The position you are interviewing for, TITLE, is SECURITY SENSITIVE and you must agree to a complete criminal history check and/or motor vehicle record check. The University Police Department conducts the required check(s) upon request by an authorized Human Resources representative. Applicants must pass the required check(s) before a job offer will be made. In accordance with System Administrative Memorandum 03.E.06, Business Use of Vehicles, individuals may be subject to annual Motor Vehicle Record check.

PERSONAL QUESTIONNAIRE PLEASE PRINT CLEARLY

Applicant's Full **Legal Name:** _____
(Last, Suffix) (First) (Middle)

Address: _____
(Number/Street) (City) (State) (Zip Code)

Social Security Number: - -

Date of Birth: ____/____/____
Month Day Year

Driver's License Number: _____ State of Issue: _____ Expiration Date: ____/____/____
Month Day Year

Gender: (Check One) Male Female

Race/Ethnicity (Please select all that apply):

Are you Hispanic or Latino? Yes No

What is your race/ethnicity? You may select one or more from the choices below:

- | | |
|--|---|
| <input type="checkbox"/> American Indian or Alaskan Native | <input type="checkbox"/> Asian |
| <input type="checkbox"/> Black or African American | <input type="checkbox"/> Native Hawaiian or |
| <input type="checkbox"/> White | Other Pacific Islander |

I understand the position I am interviewing for is SECURITY SENSITIVE and I am subject to a complete criminal history check and/or motor vehicle record check. My voluntary response to this questionnaire confirms my agreement to the required check(s).

Applicant/Employee Signature: _____ Date: _____

-----For Official Use Only – Do Not Write Below this Line-----

Criminal History
 Motor Vehicle Record (pre-employment and/or annual review)

Requesting Department: _____ SBC/BC Contact: _____

HR Signature: _____ Date: _____