

University of Houston – Clear Lake

Position Description

Job Title: **Research Associate**

Job Code: **3084**

Pay Grade: **020**

FSLA: **EX**

Location: **UHCL**

Retirement Program: **TRS**

QUALIFICATIONS

	REQUIRED	PREFERRED
Education	Bachelor's degree in one of the following fields including Limnology, Aquatic Ecology, Marine Biology/Ecology, Biological Oceanography, Fisheries Sciences, Environmental Science or closely related field	Master's degree in one of the following fields including Limnology, Aquatic Ecology, Marine Biology/Ecology, Biological Oceanography, Fisheries Sciences, Environmental Science or closely related field
Experience		Six months working in a water quality or other environmental monitoring program. Operation of environmental monitoring equipment. NOTE: Six months of experience may count toward meeting education requirement with a B.S. degree in another field than listed.
License/Certification		

This position may be security sensitive requiring a background check of the final candidate.

POSITION SUMMARY

The primary purpose of this positions is to assist in overall environmental research, monitoring and project implementation conducted at EIH. Some duties include: assisting with water and air quality monitoring programs, developing GIS and environmental databases of monitoring sites, performing statistical and/or basic GIS analysis to assist in project deliverables and assisting in report preparation. Within the implementation of project goals, employee will occasionally be responsible for attending project meetings. Presenting project/research findings to committees and at conferences will be necessary on occasion.

Duties and responsibilities	% Time
Perform environmental research and monitoring activities in field.	40
Assist with environmental related projects (includes all duties below).	15
Perform lab analysis of environmental samples.	15
Communicate with project partners and work in project groups.	10
Construct GIS and/or other databases and perform basic GIS and/or statistical analyses as needed.	10
Communicate effectively in writing.	10

This position description describes the general qualifications, duties and responsibilities of work being performed.