

University of Houston – Clear Lake

Position Description

Job Title: **Client Server DB Analyst III**

Job Code: **3942**

Pay Grade: **007**

FSLA: **EX**

Location: **UHCL**

Retirement Program: **TRS**

QUALIFICATIONS

	REQUIRED	PREFERRED
Education	Bachelor's degree in Management Information Systems, Computer Science, Computer Media Degree, or other related field or equivalent combination of education and experience.	Bachelor's degree in Management Information Systems or Computer Science.
Experience	In-depth understanding of PeopleSoft Modules 8.0 or better. Four or more years concurrent responsibility performing: application requirements analysis; Development of application requirements; and Application development using JAVA, PL*SQL or SQL. Four or more years experience using and developing PeopleSoft student modules and SQR programs. Four or more years using Oracle, UNIX, PeopleTools, PeopleSoft setup processes, and PS Query.	Two or more years of project management experience.
License/Certification		

This position may be security sensitive requiring a background check of the final candidate.

POSITION SUMMARY

This Clientserver Database Analyst III will work as part of the Business Application team to lead, design and develop web enabled clientserver applications and application infrastructure software using a variety of software development tools and database technologies. The Clientserver Database Analyst III will work as an application lead with the user community to develop application specifications and design web enabled clientserver applications to support university business practices. The Clientserver Database Analyst III partners with end-users, University of Houston System project team and University Computing and Telecommunications to analyze work flow and recommend changes in information flow procedures or clientserver database application design. The Clientserver Database Analyst III processes and applies a comprehensive knowledge of client server application architecture design using one or more of the UCT supported software development tools and database systems as prescribed by the job requirements to develop and maintain the enterprise and user information environments. The Client Server Analyst III develops and delivers application documentation and end-user training as needed. The Clientserver Database Analyst III may act as a mentor to junior level personnel and reviews work quality of day-to-day tasks completed by junior personnel. The Client Server Analyst III may act as a consultant to departmental developers.

Duties and responsibilities	% Time
Lead, design, develop clientserver applications.	50
Develop of application specifications.	15
Prepare program documentation, user documentation and project plans. User training to include	15

one-on-one and organized group classes.	
Develop and maintain applications.	10
Prepare reports and regular status updates as requested. Professional training to include attendance at seminars, organized classes, and one-on-one, training with other team members. Other duties as assigned.	10

This position description describes the general qualifications, duties and responsibilities of work being performed.