

## USA General Meeting Minutes Date April 17, 2025

- **Welcome**
  - Michelle Mirpuri started the meeting at 10:01 am. She gave a reminder that the meeting will be recorded and posted online. Approval of March Minutes, motion to approve, and seconded. Passed as written.
- **Guest Speaker – Esther Herrera: Training/Dev Sr. Manager and Marci McMahon: Center Faculty Dev Executive Director**
  - Leadership programs for staff and faculty.
  - Staff and faculty will split up into their respective learning tracks
  - Combination of half-day and full-day in-person session real-world application
  - One-on-one consulting and coaching

## USA Committee Reports

- **President and Vice President Update**
  - Budget Evaluation Continues
    - VSIP final decision is complete, this along with evaluating vacant positions will help determine the next steps
    - Some vacant positions will be posted after the RIF
    - HR will work with employees who are let go to identify open positions that match their qualifications
    - We continue to send questions from Ask USA to the President & HR and have posted new answers recently
  - VP A&F: Three final candidates visited the campus this week and staff were invited to the Q&A. If you attended the sessions - Reminder: complete survey by today at 4pm
- **Fundraising Committee, Chair Erin Haynes**
  - Raised two scholarships with the Spring Market Fair
  - Spring Fair
    - April 16-17 | 10am – 7pm | Bayou Atrium II
    - Come support our vendors!
- **Program Planning Committee, Chair Mary Shelley**
  - Midday Mocktails
    - Monday, May 5<sup>th</sup> | 10am-12pm | Faculty Lounge
    - Tacos, Mocktails & Games
- **Professional Development Committee, Chair Shannon Samuelson**
  - Working on workshop for Spring 2025
- **Scholarship Committee, Chair Lupita Hernandez**
  - The application will open on May 12<sup>th</sup> and will close on May 30<sup>th</sup>
  - Looking for people to help review applications, email [hernandezlu@uhcl.edu](mailto:hernandezlu@uhcl.edu)

- **Welcome & Outreach Committee, Chair Bernie Streeter**
  - New Employee Orientation on May 21<sup>st</sup>
- **University Events Committee, Chair Dolce Perez**
  - No updates
- **Treasurer's Report, Chair Megan Bearden**
  - Current Account balances were given regarding the USA Support fund, USA fund, and the USA scholarships fund.

### Shared Governance Reports

- **Facilities & Support Services Committee, Bernie Streeter & Debra Ross (Alternates: Miriam Qumsieh)**
  - CCAP Construction and Renovation is scheduled to begin as early as May 16 or May 17.
  - Lot B will lose 90 parking spaces on all four parking lanes closest to "Spiritus Mundi" circular drive toward SSCB. Replacement accessibility parking will be allocated near SSCB.
  - A parking and traffic re-route map will be posted on FMC website under "Construction" tab and/or "Parking" tab with an email to the campus community from Parking Office.
  - All Construction traffic in and out will be through UHCL Entrance 2.
  - Most sidewalks will remain open (map): between Bayou and SSCB, from Lot A to Mundi entrance and along SSCB to the median sidewalk between Bayou and SSCB. Sidewalk from HSH corner to handicap ramp, front door will be closed for construction use.
  - Lot D staff parking will not be impacted. No sidewalk impacts on the Lot D side. Construction staff will use General Use (Student) Lot D parking.
  - Foot traffic closures and limited access areas in Bayou building are unknown (one stairwell may be closed).
  - FSSC Sub-Committee:
    - Space Allocation and Utilization (SAUS):
      - April meeting was cancelled
    - Parking and Transportation (PTS):
      - Parking met on April 7
      - PaymentWorks issues have been resolved.
      - A brief "specialty" spaces discussion ensued related to SGA awarded, but not using, eight (8) reserved parking spots.
      - USA FSSC has prepared a presentation for PTS to ask for four additional parking spots, making a total of 6. Pending PTS approval, this presentation will progress to FSSC and then University Council.
    - Environmental Health and Safety (EHS):
      - April 8<sup>th</sup> meeting was cancelled
- **Planning & Budgeting Committee: Kurt Lund & Dolce Perez (Alternates: Bianca Schonberg & Karen Neira)**
  - Next meeting is on April 24<sup>th</sup>
- **University Life Committee: Luisa Beck & Stephanie Holleran (Alternates: Miguel Venegas & Audrey Pena)**
  - Next meeting on April 17<sup>th</sup>

### Campus Committee Updates

- **Campus Recreation Advisory Board: Rebekah Gonzalez & Johnathan Davis**
  - Membership Drive – Faculty and Staff: Fall 2025
  - Proposal:
    - Price increase coming soon
    - Payroll deduction
    - Fees for outside vendors to rent space(s) are going to be separated
- **Campus Bookstore Advisory Board: Stephanie Holleran**
  - Looking for a 2nd advisory board member!
  - Spring 2025 meeting to be scheduled
- **Dining Advisory Committee: Alicia Salazar & Carmen Conley**
  - Event: Hawk Excellence Awards on April 17<sup>th</sup> | 4:30 – 7pm | Patio Café
    - Café and coffee shop will still be open
    - Traffic will be rerouted by the Forest room

### Hawk Spirit Award!

- Presented to Audrey Pena, Student Organizations Coordinator, Student Involvement & Leadership, Congratulations.

### Open Forum/Announcements

- **Spring 2025 Commencement**
  - Saturday, May 10, 2025 | NRG Arena
  - Volunteer needed
- **Interested in presenting at a USA meeting? Email [USA@uhcl.edu](mailto:USA@uhcl.edu)**

*Meeting concluded at 10:40 am*

**Next USA general meeting is May 15, 2025 at 10:00am**