

USA General Meeting Minutes Date October 17, 2024

- **Welcome**
 - Michelle Mirpuri started the meeting at 10:03 am. She gave a reminder that the meeting will be recorded and posted online. Approval of August Minutes, motion to approve, and seconded. Passed as written.
- **Guest Speaker – Erika De Leon: Tuition Reimbursement**
 - New application for Employee Tuition Reimbursement Program
 - Reimbursements for UHCL courses only
 - Reimbursements will cover designated tuition only
 - Tuition reimbursement will be disbursed through the UHCL Financial Aid Office
 - Reimbursements shall be approved on a first come first served basis while funds are available

USA Committee Reports

- **President and Vice President Update**
 - Updates from President Walker
 - Vice President of Administration & Finance Interviews
 - Halloween Employee Social: October 31 | 10am-11am | Bayou Atrium II
 - Tuition & Fee Requests for November Board Meeting
 - USSEC Meeting @ UHCL updates
 - Next USSEC Meeting @ UH-Victoria, February 21 | 10am-1pm
 - University Event Chair
 - New USA Executive Board Member needed
- **Fundraising Committee, Chair Erin Haynes**
 - Phil The Box Fundraiser
 - October 14-18
 - Acceptable donations (lightly used!): clothes, shoes, handbags, wallets, purses, belts, curtains, blankets, towels
 - Harvest Fair
 - October 22-24 | 10am-7pm | Bayou Atrium II
 - Volunteers needed
 - Pop-up Winter Fundraising Committee
 - Brainstorming Meeting Friday, October 25
 - Email/Teams haynes@uhcl.edu
- **Program Planning Committee, Chair Mary Shelley**
 - Hawktober
 - Wednesday, October 9 | 10am-12pm | Forest Room
- **Professional Development Committee, Chair Shannon Samuelson**
 - Possible event on December 13, 2024
- **Scholarship Committee, Chair Lupita Hernandez**
 - No updates

- **Welcome & Outreach Committee, Chair Bernie Streeter**
 - 7 new employees for October 2024
 - Onboarding team volunteers
 - Swag items to welcome the new employees
- **Treasurer's Report, Chair April Harris**
 - Current Account balances were given regarding the USA Support fund, USA fund, and the USA scholarships fund.

Shared Governance Reports

- **Facilities & Support Services Committee, Shelly Matejka & Debra Ross (Alternates, Bernie Streeter & Miriam Qumsieh)**
 - FSSC met October 15 with the following updates:
 - The Strategic Enrollment Management SAUS proposal is tabled until the new SEM AVP selection has been made and he/she can review it.
 - FSC AVP, D. Wells, presented the Summer Work Update.
 - FSSC Sub-Committee reports presented by each academic chair.
 - Consensus agreement SAUS will remain active.
 - FSSC Sub-Committee:
 - Space Allocation and Utilization (SAUS):
 - *Use of Space Policy*, MAP 01.B.06, has minor changes. Under review and will be presented for FSSC approval in Nov 2024
 - Parking and Transportation (PTS):
 - Last year's parking projects were delayed due to Hurricane Beryl but are back on track such as bollards in parking lot, accessible parking for visitors, shuttle bus location system, campus recreation community member parking, direction of the traffic flow in the "U", and more accessible parking in Lot B
 - Environmental Health and Safety (EHS):
 - Food Permit Guidelines have been updated (more stringent) to align with UH-Main. Final will be posted to EHS website.
- **Planning & Budgeting Committee: Kurt Lund & Dolce Perez (Alternates: Bianca Schonberg & Karen Neira)**
 - Planning on Forming Two Subcommittees:
 - Tuition and Fees Subcommittee (TAFS)
 - Oversees the evaluation of tuition and fees, including yearly change recommendations and evaluation of cost competitiveness. The subcommittee makes recommendations to PBC on issues involving university tuition and fees.
 - Budget Model Subcommittee
 - Assists in the planning, development, and evaluation of budget modeling consistent with good financial stewardship. The subcommittee makes recommendations to PBC on issues involving potential models, future modifications, and evaluation.
 - **University Life Committee: Luisa Beck & Stephanie Holleran (Alternates: Miguel Venegas & Dr. Johna McClendon)**
 - Our next meeting is October 17 at 2pm
 - No meeting was held in September

University Staff Association

- Student Fee Advisory Committee (SFAC)
 - Presentations were 10/11/24
 - Deliberations Begin 10/25/24

Campus Committee Updates

- **Campus Recreation Advisory Board: Rebekah Gonzalez & Johnathan Davis**
 - Halloween Fest | 5:30pm-8pm | Between Hunter Hall and Rec Center
- **Campus Bookstore Advisory Board: Stephanie Holleran & Caye Trahan**
 - First meeting Thursday, October 24 | 2:30pm-3:30pm
- **Dining Advisory Committee: Salma Salazar & Carmen Conley (Alternate: Juliana Espinosa)**
 - Welcome: Chef Bonnie
 - Barista's choice: Vampire Frappuccino in Hawk's Coffee House for month of October
 - Dinning Survey
 - Deadline October 31st
 - Complete and dm @dineatuhcl to win a prize

Hawk Spirit Award!

- Presented to Joally Canales, Student Tech Admin./Analyst, Student Success & Initiatives, Congratulations.

Open Forum/Announcements

- **Halloween Fest**
 - October 17 | 5:30pm-8pm | Between Hunter Hall and Rec Center
 - Event Features:
 - Trick or Treating in Hunter Hall
 - A costume contest (w/divisions for kids, teens, adults, and pets)
 - Refreshment
 - Evening campus tour with an opportunity to apply for admission
 - Carnival games and much more
- **Fall 2024 Commencement**
 - Saturday, December 14, 2024 | NRG Arena
 - Volunteer needed
- **Leadership Training Workshop**
 - October 25 | 11am-12:30pm | Bayou Forest Room
- **Interested in presenting at a USA meeting? Email USA@uhcl.edu**

Meeting concluded at 10:55 am

Next USA general meeting is November 21, 2024 at 10:00am