Welcome: Meeting was called to order at 9:10AM by Trisha Ruiz, PASA President

- Approval of the minutes (January 2017)
  - Stacy Shields motioned to approve PASA minutes: motion was seconded by Patrick Cardenas. Minutes were approved with no opposition.
  - Barbara Kelley motion to approve SSA minutes. Motion was seconded by LeeAnn Wheelbarger. Minutes were approved with no opposition.

- Recognition of New Employees
  - The list of new employees was displayed and in attendance were:
    - Carolina Jimenez - Counseling Services
    - Brian Sudduth – College of Science and Engineering

Announcements

- Merger updates
  - New email address announced: USA@uhcl.edu

- Call for Spring Break Break volunteers
  - Will occur March 15th from 12:00 – 1:30

- Call for Spring Luncheon volunteers
  - Will occur May 17th Atrium II
  - Volunteers needed the day prior to the event for set-up
  - Volunteers for day of event needed for various positions

- Call for Breakfast table volunteers
  - Still in need of volunteers for April and May
  - Need alternates
  - Implementing new procedures
  - Volunteers are asked to arrive at 8:15AM for training

Spotlighter:
Dr. Kimberly James: How to Positively Cope With Change
Counseling Services

- Cindy Cook
- Kim James
- Carolina Jimenez
- Jonathan Schmalz-Benson

Shared Governance Updates

- Planning and Budgeting Committee report delivered by Karen LaRey
- Facilities and Support Services Committee report delivered by Andrea Crucian
  - Master Plan Update - Open forum meeting to be held March 7 in Garden room at 3:00pm, to present Survey Responses. Update on general trends.
  - Facilities Project Update –
    - STEM building: will include labs classrooms, meeting rooms, offices, computer labs etc.
- Recreation and Wellness Building: Health science and fitness. Academic wing will house classrooms, faculty offices, and an adjunct suite. There will be basketball courts, weight rooms, cardio rooms, and locker rooms.
- Pearland Health Science Building: police suite, lecture hall, classrooms, conference rooms, labs, science prep room, meeting rooms, and space for additional growth.
- Parking: Van accessible spots, bike racks, part-time parking, and crossing guard for HS students that are walkers.

- University Life Committee meeting was reportedly cancelled
- Parking Committee report delivered by Nikki Olivas
  - Event parking: Harry Glass detailed how special event parking is handled
  - Bayou Faculty & Staff Parking: Discussed options for expansion of staff and faculty lots.
  - Early morning traffic issue: resolved by LEO presence.
  - Bayou traffic circle parking issue: will be discussed at future meeting
  - Community Library Patron Parking Rates: parking options for community library users
  - STEM Building: No additional spaces will be added to Lot B but Lot D will increase. Student residents will park in Lot D
  - Section 4 student Lot will be closed
  - Occupied vehicles allowed to wait for riders

- Food Service Committee report delivered by Patrick Cardenas
- Quality Leadership Team (no report)
- Scholarship Committee
  - Scholarship Rewrite Committee report delivered by Vanessa Cubides – The committee will be working on the constitution and bylaw items related to USA Scholarships. There are 10 members. The first meeting will be Thursday, February 23rd from 10-11 in SSCB 3200.07

- Constitution Committee delivered by Nikki Olivas
- PBC Committee – Jamie Hester
  - Optional Fees for Housing, Housing Deposit, Declining Balance Meal Cards
  - Optional Fee for PsyD program applicants

Treasurer’s Report
- PASA – Delivered by Trisha Ruiz
- SSA – Delivered by Vanessa Cubides
  - ACCT 9007 – 10,527.79 (luncheon items pending)
  - ACCT 2078 – 184.47
  - ACCT 2064 – 2,875 (427.99 was swept from the account on **DATE**.

Drawings
- Trivia: Megan Bearden, Iris Martinez, and Jacquie Darragh
- Parking: Sandra Windham and Kimberly Duren

Adjourn
Motion to adjourn by Patrick Cardenas, seconded by Jamila Maxie. Meeting was adjourned at 10:11AM.