PASA General Meeting Agenda/Minutes
Meeting Date: November 19, 2015
Meeting Location: SSCB 1100

Breakfast Sponsor: PASA

Welcome — Bernie Streeter, PASA President
Meeting called to order: 9:03am

Topic: Student Success Center
Spotlighter: Rebecca Guler, Learning Specialist II
Academic Coaching: has had over 150 students participate. The coaching staff consists of graduate students. They help both undergraduate and graduate students. Students attend for assistance on different topics to include public speaking and time management. The academic coaches assist students with time management and ways to be more efficient. They also help with reading strategies, note-taking strategies, organization, test strategy, and public speaking.
Academic coaching is very important because reading as a critical thinker is a skill that most students need to work on. Academic coaching is not the same as the Writing Center. There are workshops that are offered at different times. Tutoring that is not offered through the Math Center or Writing Center is offered through this office. There are also tutors available. If a student wants tutoring, there is an online appointment system. An intake meeting will take about 20 minutes before they can meet with a coach.

Spotlighter: George Mattingly
Grads Giving Thanks: there are photo booths around campus during the last 2 weeks of class. Graduating students can take a picture with a message to family members.
www.uhcl.edu/commencement

Recognition of New Employees
Stephen Wong – Associate Director of Transfer Advising
Meena Shah – Client Server Database Analyst I
Kelsie Cleboski– Communication Center Writer/Editor
Laura Molina-Guzman – Sr. Business Coordinator in SOE
Sarah Trotman – Student Assistance Center Coordinator
Najma Ibrahim – Registered Nurse II

Trivia/Parking Raffle Entries... last call for entries

Approval of Minutes from Prior Meeting (October 2015)
Patrick Cardenas motions to approve minutes, Allen Cox seconds the motion.

Announcements:
- PASA Social/Mixer—Contact: Allen Cox Cox@UHCL.edu or Carmen Conley conley@uhcl.edu
  - Please come out to the next one
- Heart Walk
  - Thank you all that went to the Heart Walk
- Toys For Tots
  - Please donate for needy children
- Calling Volunteers for Graduation
  - A wonderful opportunity to see students walk across that stage.
- Shout Outs; promotions, professional advancements, et cetera
  - The week after Thanksgiving is the Art Sale.
New Business

- Insane Inflatable 5k [http://insaneinflatable5k.com/] - The event will be setup at the Pasadena Fair Grounds. PASA is thinking of putting a team together and contributing to a charity of their choice. The event will take place in March 2016.
  - If you are interested, we need at least 10 people to participate.

Committee Reports

**PBC (Planning & Budgeting Committee) – Leslie Cummings & Karen LaRey**

November was all about the increase of tuition and many course fees that were added. You can find more information in the PASA archives.

**FSSC (Facilities & Support Services Committee) – Jamila Maxie & Andrea Crucian**

Met on November 12. There was a bike study and they are considering taller bike racks. For the STEM building and the Rec building, architects are being interviewed. Nothing definite for student housing. Health Sciences building in Pearland. Parking: enforcement is ongoing. Citations are being issued. There was an issue because TA’s were parking in lot B. If you see this, call the parking department. Also, there is a parking appeals committee so that you can appeal a citation that you do not agree with. The Hawk Patrol no longer provides assistance. The recycling program is in effect. There have also been some issues with nails and bolts in parking lot B that are affecting tires, if you encounter this, make sure to report the issue.

**ULC (University Life Committee) – Patrick Cardenas & Nikki Olivas**

Childcare survey data was collected. Assessed data of over 1000 participants. Further analysis and more surveys are needed in order to determine how the childcare program would work on campus.

Smoking: administration is aware of the issue of smoking and they are communicating with other UH system schools to determine what the right policy will be.

Hand Sanitizers have been approved and a few units will be installed around campus.

Women’s Committee Work Group – ULC decided to develop a work group.

Campus Traffic was discussed and concerns about the traffic at entrance one were raised. The Chief of Police mentioned that there are other entrances that could be used. Also, traffic backup at the visitor lot was talked about.

Campus Carry – there is a work group in effect to determine what policy UHCL will adopt on this matter.

**UC (University Council)/USSEC (University Systems Staff Executive Council) – Bernie Streeter**

Not meeting this month.

**PDC (Professional Development Committee) –**

Still seeking a chair and a co-chair. Please email suggestions to Allen Cox or Bernie Streeter.

**Welcome and Outreach Committee – Carmen Conley**

There will be a Karaoke caroling in the month of December. There will be finger foods and a choir present. There will be a “Best Dressed” contest so make sure to wear you Christmas attire.

**Fundraising Committee – Bernie Streeter & Allen Cox**

The plan is to target restaurants who PASA can work with to get them to help raise money for scholarships.

Treasurer’s Report – Rosie Pineda, PASA Treasurer

2064 Fund: $1,666.00
2078 Fund: $1504.78
4027 Fund: $268.50

Drawings: Trivia/Door Prize/Parking Raffle
Trivia: Stephanie Holleran
Door Prizes: Freda Yeh and Meghan Perry
Parking Raffle: Cruz Flores

Adjourn
Patrick Cardenas and Leslie Cummings moved to adjourn at 9:55am.

Visit PASA at [www.uhcl.edu/pasa](http://www.uhcl.edu/pasa)
Email: pasa@uhcl.edu