Call the meeting to order 9:06

Welcome: Trisha Ruiz, PASA President

- Approval of the minutes (November 2016)
  - Patrick Cardenas motions to approve and Leslie Thomas seconds the approval

- Recognition of New Employees
  - Steven Fernandez,
  - Carolina Jimenez,
  - Katie Reno,
  - Patavia Whaley,

Announcements

- Merger updates
  - In early 2016 UHCL voted to merge PASA and SSA into one staff association
  - Effective September 1st, 2017 we will be University Staff Association
  - Start merging process slowly before becoming completely merged
  - Starting in February 2017 the general meetings will be held together every third Thursday of the month at 9:00 a.m. in Lecture Hall SSCB 1100

- Call for Spring Break Break volunteers
  - Email pasa@uhcl.edu to sign up to volunteer

Spotlighter:
Kristi Rickman, Associate Director of Transfer Advising

- Overview of transfer advising
  - Hawk Connection
  - Hawk Scholars Program Proposition
  - Assist prospective students over 60 hours
    - Students below 60 are advised by University Academic Advising Center

Shared Governance Updates

- PBC: Karen LaRey/Gracie Villarreal
  - FSSC: Andrea Crucian/Kent Case
  - ULC: Nikki Olivas/Ashley Green
  - Parking: Nikki Olivas
    - No pick up or drop off area
    - You will need to pay for parking if you are exiting your vehicle
Professional and Administrative Staff Association

2016-2017 PASA EXECUTIVE BOARD
President: Trisha Ruiz ∙ Vice President: Nikki Olivas ∙ Past President: Bernie Streeter
Secretary: Julie Brenengen ∙ Treasurer: Laura Molina-Guzman
Archivist: Ruby Villegas ∙ Webpage Coordinator: Guillermo Rodriguez
PBC Representative: Karen LaRey ∙ PBC Alternate: Gracie Villarreal
FSSC Representative: Andrea Crucian ∙ FSSC Alternate: Kent Case
ULC Representative: Nikki Olivas ∙ ULC Alternate: Ashley Green

- No plans for parking at new buildings, but survey will be conducted
- Adding additional spots in SSCB lot d for faculty/staff
- High school students using lot j
- Adding parking further away and shuttling students over
- Sufficient parking, but not convenient parking
- Adjunct rate for part time employees
- Chief Hill implementing crossing guard on campus
- Parking spots: PASA, SSA, Nurses, etc. will remain in the parking lot

- Food Service Committee: Patrick Lawrence Cardenas
  - Jan 10th- sales reports. Retail sales were up catering down in November
  - Dec both sales were up
  - Emails are being received and reviewed regarding food services
  - Contact email on email blasts for contact info
  - Cash register- POS system still ongoing
  - Meal plan: determining whether to do a declining CC option or traditional meal plan
  - Reach out and survey friends/family of current and prospective students
  - Candidate finalist for new manager
  - Add attached flyer of food trucks in email
  - Email Patrick or PASA with any questions or concerns about food services

- Quality Leadership Team: Dr. Angela Kelling
  - Angela is our representative
  - In charge of QEP-applied critical thinking
  - Nov 17th, next meeting is Jan 26th
  - Offer a staff specific program to apply critical thinking every fall semester
  - Works towards CEU’s. can count towards annual evaluation
  - 5th year of 10 year plan
  - Award system for students who take multiples critical thinking courses/research
    - Staff who also take courses

Treasurer’s Report
- Laura Molina-Guzman
  - 2064 (PASA Support) funds = $1,666.00, 2078 (Professional Admin Association) funds = $1,584.48 and 4027 (PASA Scholarship) funds = $85.00

Drawings
- Trivia
  - Dorsey Thomas and Freda Yah
- Parking
  - Chris Owens

Searching for archivist alternate. Email pasa if interested.

Meeting adjourned: 10:01 a.m.
Visit PASA at www.uhcl.edu/pasa
Email: pasa@uhcl.edu