

Faculty Senate

Meeting Minutes

September 4, 2024 / Bayou 1313 & Teams / 1:00-3:00 p.m.

Senators

Present: Anne Anders, Jennifer Arney Cuevas, Sheila Baker, Yvette Bendeck, Nelson Carter, Luke Choate, Stephen Cotten, Neal Dugre, Kathleen Garland, Anne Gessler, Michelle Giles, Jennifer Grace, Charitha Hettiarachchi, Rebecca Huss-Keeler, Lorie Jacobs, Preeti Jain, Nicholas Kelling, Renée Lastrapes, Yingfu Li, Queinnise Miller, Zack Mustafaev, Alfredo Perez-Davila, Ivelina Pavlova-Stout, Roberta Raymond, Leroy Robinson, Lisa Sublett, Ishaq Unwala, L. Jean Walker, Christine Walther, Omah Williams-Duncan, Lin Yi, Se-Hyoung Yi

Absent: 2

Administrative Guests: Tammy Braswell, David Brittain, Joally Canales, LeeBrian Gaskins, Dana Gazda, Allison Gillespie, Lee Hilyer, J’Nadia Hunter-Philips, Lisa Jones, Kathryn Matthew, Christopher Maynard, Marci McMahon, Sandra Metoyer, Yolanda Nimmer-Williams, Veronica Ortiz, Joan Pedro, Shreerekha Pillai, Tim Richardson, Glenn Sanford, Scott Sawyer, Pam Shefman, Terry Sheppard, Porcha Stampley, Gautam Taneja, Richard Walker, Edward Waller

Next meeting: October 2, 2024 / Bayou 1313 & Teams / 1:00-3:00 p.m.

Call to Order – Dr. Lastrapes

1:00

Approval of Faculty Senate minutes – Dr. Lastrapes

Minutes approved as submitted.

Welcoming Remarks – Dr. Walker

Dr. Walker welcomed everyone back to the new academic year.

Updates were provided on enrollment numbers, personnel changes, searches, State of the University, 50th Anniversary Gala, 89th Legislative Session, and the goal issued by the Chancellor for UHCL to create a substantial financial model for 24-25.

Questions and discussions over the Student Center and the substantial financial model occurred.

Provost’s Office Report – Dr. Maynard

Welcomed everyone back to the start of the new year.

Everyone was encouraged to review the weekly newsletters for timely updates.

Brief updates and statuses covering Bayou Renovations, Bachelor in Aero Space Engineering, Associate Provost for Research Sponsored Programs were provided.

Questions and discussion over new UHCL branding and a repository for the Academic Affairs newsletter occurred.

UH IT Security Director – Gautam Taneja

An overview and guidance was provided that highlights security measures being taken and ways to protect personal information.

Questions and discussions over visual security and how it can be implemented safely occurred.

A link was provided that provides valuable information and steps to take if your identity has been stolen <https://www.identitytheft.gov/Info-Lost-or-Stolen>

Common Core Updates – Dr. Shefman

Information covering the Texas Common Core Curriculum, how it looks at UHCL, and ways information is collected, used, and assessed was provided.

Planning and Assessment is collaborating with the Center for Faculty Development to hold two workshops over the Tx Common Core.

Questions and discussion on tying data and outcomes to programs, what is currently being done, and concerns of possibly mixing grading with assessment.

Accessibility Support Center Update – Dr. Hunter-Phillips

Updates on submitted accessibility support requests were provided. Insights on students' struggles and how faculty can assist students in their academic success was shared with the group.

Questions and discussions about tests given through Canvas, the Connecting to College program, and if a coordinated effort is in place with Accessibility Support and Admissions occurred.

Student Success Initiatives – EAB Navigate – Joally Canales

A brief overview of Navigate and its uses was provided.

Library Updates – Lee Hilyer

Updates were provided on library collections, services, library tutorials, the new Associate Director of Research and Instruction (Lauren Gaeth) will join the library staff on the 16th, and a Library News page has been created to easily access information that may be missed.

Questions and discussions on accessing the library collection occurred.

[Committee Reports are attached.](#) There was discussion about the committee reports as follows:

Senate Committee Report – Faculty Life – Dr. Cotten for Dr. Imrecke

A review of the report was provided. No questions were asked.

Senate Committee Report – Teaching & Research – Dr. Walther

A review of the report was provided. No questions were asked.

Senate Committee Report – Budget & Facilities – Dr. Dugre

A review of the report was provided. No questions were asked.

Senate Committee Report – Curriculum – Dr. Baker

A review of the report was provided. No questions were asked.

Senate Committee Report – Governance – Dr. Cotten

A review of the report was provided. No questions were asked.

Shared Governance Reports – Drs. Lastrapes, Huss-Keeler, and Kelling

- University Life – Dr. Lastrapes

Nothing to add to the report. No questions were asked.

- Facilities & Support Services – Dr. Huss-Keeler

A review of the report was provided. No questions were asked.

- Planning and Budget – Dr. N. Kelling

A review of the report was provided. No questions were asked.

Center for Faculty Development – Dr. McMahon

Highlights of CFD activities was provided.

13 new faculty were welcomed this fall during New Faculty Orientation.

New Faculty Support Series is open to 1st and 2nd year faculty.

Community of Practices sign-ups will begin on Friday.

AI Seminar Watch Party (in collaboration with library and OIT) will be hosted next week in the Active Learning Classroom.

Faculty Development Funds

Learning Innovators will begin in September

Everyone is encouraged to review the CFD newsletter for future events, deadlines, and locations.

Questions and discussion on the AI watch party and accessing the seminar occurred.

New Business – Dr. Lastrapes

Questions, discussion, and suggestions occurred about notifying students on the waitlist when a new section is open.

A request for chalk in the classroom occurred.

Questions and discussions on how to see when student graduates occurred.

Reminder that Faculty Ombuds Office is open.

Call for Adjournment – Dr. Lastrapes

2:40

UHCL Faculty Senate
Committee Reports – September 2024

<i>Faculty Senate Committees</i>
Teaching & Research Committee- Christine Walther, Chair
Second Tuesday of the Month, 11:00 – 1:00, first meeting Sept 10.
Teaching & Research will be reviewing several policies and procedures this year
<ul style="list-style-type: none"> • ORSP Administration Policy • Data Management Policy • Academic Honesty Policy • Course Modalities • Piper Award • Multi-Semester Capstone Enrollment • Academic Suspension Timing • Monday/Wednesday Classes
Budget & Facilities Committee- Neal Dugre, Chair
2nd Wednesday of each month from 11-12pm; first meeting on 9/11
The committee's initial priorities for the year include following up on CUPA salary adjustments and exploring summer course release/compensation practices.
Curriculum Committee- Sheila Baker, Chair
The CC will be meeting the 3rd Wednesday of each month from 1:30 to 3. Our first meeting will be September 18th.
Faculty Life Committee- Daniel Imrecke, Chair
Meetings in Fall 2024 will be on the 4th Monday each month at 2pm. First meeting September 23rd.
The committee's priorities will be the Non-Tenure Track Policy, the Grievance Policy, and (probably the) Faculty Dismissal Policy.
Governance Committee- Stephen Cotten, Chair
Waiting to hear back on committee meeting times (just sent out request; was busy dealing with being hacked)
<i>Shared Governance Committees</i>
University Life Committee- TBD

Facilities and Support Services Committee – Rebecca Huss-Keeler, Chair

The first meeting will be the Shared Governance Kick-Off on Sept. 4. Subsequent meetings will be on the third Tuesday from 2:30-3:30. The regular September meeting will be held on Sept. 17. Dr. Nelson Carter will be the Parking and Traffic Safety Sub-Committee chair again this year. The Space Allocation and Utilization Sub-Committee (SAUS) chair is TBD, as well as the Environmental Health and Safety Sub-Committee chair.

We will be voting on a SAUS Proposal from last year that was not considered in time for the final FSSC meeting, the CCAP project relocation of the information technology services center from its current location on the second floor of Bayou to the current bookstore area freeing up the space for the VP of Strategic Enrollment Management and Leadership and the Strategic Partnership and Planning Offices which are located in the Provost suite and in SSCB.

Environmental Health and Safety Committee will be implementing the recommendations from last year including lab inspections, feedback following deficiencies and revising policies.

Planning & Budget Committee- TBD, Nick Kelling will report from last year

Meetings are expected to be on the 3rd Thursday of each month from 12-1:30 with the first meeting being the shared governance kickoff Sept 4th. The regular meetings are expected to start Sept 19th.

During the summer, PBC passed a new travel policy. The most significant change is moving back to the use of per diem. Once approved by UC, new instructions will be provided to all faculty and staff.

Faculty Senate Attendance

September 4, 2024

Senators		
Present	First	Last
✓	Anne	Anders
✓	Jennifer	Arney Cuevas
✓	Sheila	Baker
✓	Yvette	Bendeck
✓	Nelson	Carter
✓	Neal	Dugre
✓	Stephen	Cotten
✓	Kathleen	Garland
✓	Anne	Gessler
✓	Michelle	Giles
✓	Jennifer	Grace
✓	Charitha	Hettiarachchi
✓	Rebecca	Huss-Keeler
✓	Luke Choate for	Daniel Imrecke
✓	Lorie	Jacobs
✓	Preeti	Jain
✓	Vanessa	Johnson
✓	Nick	Kelling
✓	Reneé	Lastrapes
✓	Yingfu	Li
✓	Queinnise	Miller
✓	Zack	Mustafaev
✓	Alfredo	Perez-Davila
✓	Ivelina	Pavlova-Stout
✓	Roberta	Raymond
✓	Leroy	Robinson
	Gene	Shan
	Yi	Su
✓	Lisa	Sublett
✓	Ishaq	Unwala
✓	L. Jean	Walker
✓	Christine	Walther
✓	Omah	Williams-Duncan
✓	Lin	Yi
✓	Se-Hyoung	Yi

Administration		
Present	First	Last
	Marty	Baylor
✓	David	Brittain
	David	Garrison
✓	Lee Brian	Gaskin
✓	Allison	Gillespie
✓	Lee	Hilyer
	Jennifer	Irvin
	Beth	Lewis
✓	Kathryn	Matthew
✓	Christopher	Maynard
✓	Marci	McMahon
✓	Yolanda	Nimmer-Williams
✓	Joan	Pedro
✓	Shreerekha	Pillai
	Tina	Powellson
✓	Timothy	Richardson
✓	Glenn	Sanford
✓	Scott	Sawyer
✓	Terry	Sheppard
	Troy	Voelker
✓	Richard	Walker
✓	Edward	Waller
	Brice	Yates

Guest		
Present	First	Last
✓	Pam	Shelman
✓	Tammy	Braswell
✓	Joally	Canales
✓	Dana	Gazda
✓	Lisa	Jones
✓	J'Nadia	Hunter-Philips
✓	Sandra	Metoyer
✓	Gautam	Taneja