**FACULTY SENATE**

**SEPTEMBER 04, 2013**

**MINUTES**

**Members Present**: M. Akladios, J. Moss Bechtold, C. Diepenbrock, K. Divoll, J. Fritz, D. Garrison,

L. Gossett, W. Hoston, D. Kirkwood, K.Ley, S. Masood, F. Matthews, P. McCormack, S. McIntyre,

T. Michael, K. Parsons, I. Pavlova, A. Perez-Davila, M. Peters, R. Puzdrowski, B. Rashid, L. Robinson,

M. Rob, M. Short, J. Smith, F. Simieou, A. Valenti, L. Jean Walker, C. Ward, P. Withey, W. Amonette,

B. Stephens.

**Members Absent**: S. Graves, A. Perez-Davila, J. Willis.

**Others Present**: Z. Czajkiewicz, S. Gladden, G. Houston, M. Mugdh, K. Matthew, R. Short, C. Stockton,

P. Meyers.

Dr. Garrison called the meeting to order and thanked all for attending.

**Minutes Approval – May 01, 2013**

The minutes were approved as presented.

**Information Item**

Dr. Garrison presented the 2013-14 Faculty Senate Priorities as follows:

Research Committee: *Indirect Cost Policy; New Faculty Research Space; OSP Needs*

Curriculum and Teaching: *Minor Policy; Online Policy; Program Discontinuance Policy*

Faculty Life: *Workload Policy*

Budget: *Curriculum or Program Development Funds; Downward Expansion Funding*

FSEC: *Faculty Survey; Childcare Statement with UFEC*

**Provost Report**

Provost Stockton welcomed all present and thanked the new senators for their service. He stated that the Texas Legislature reauthorized the Texas Higher Education Coordinating Board (THECB) as the rule and policy making body for higher education. The THECB has made and approved some policy changes. The Senate Bill 215 Section 61 mandates a new process relating to low producing programs. The THECB will continue to review those programs but, recommendations will be forwarded to the UH System Board of Regents (BOR). As a result, the System will need to determine a new process to address these low producing programs. Dr. Stockton predicted that this process will be discussed at the next Provost Council meeting. The next change is that community college programs will be restricted to 60 hours. Students may not earn more semester credit hours than what is required by SACS for degree completion unless the institution makes a “compelling academic reason”. “Compelling academic reasons” may be licensure and/or accreditation. This policy will be effective fall 2015.There was a change to the Meningitis Immunization requirement. Students twenty-two years and under are required to take the vaccine. Initially, the policy mandated students thirty years and under to be immunized.

The full proposal for the Doctor of Education (Ed.D.) in Curriculum & Instruction has been submitted to the THECB for approval. Additionally, we received THECB preliminary authority for the Doctor of Psychology program. HSH is preparing the full proposal which will pass through the various shared governance committees.

Initially, there was legislative support for the Tuition Revenue Bonds (TRBs) proposal for about $2.9m. Based on that proposal, each state public institution would receive funds for one new building. We anticipated that UHCL would receive $70-72m. There was a disagreement over funding between the House and Senate. The legislative session expired without consensus on TRBs. Discussion may continue in the next legislative session.

Dr. Stockton thanked the 2012-13 Faculty Senate President, Dr. Kathryn Ley. He presented an award of appreciation to her.

**Senate Committees Membership**

Dr. Garrison presented the list of senate committee members for approval. On a motion and second, the list was approved with one amendment - Dr. Brian Stephens replaced Dr. George Collins on the Curriculum & Teaching Committee (below). The Senate Committee Chairs were approved as follows – Dr. Leroy Robinson – Budget; Dr. Jana Willis – C&T; Dr. Lisa Gossett, Research; and Dr. Frank Matthews, Faculty Life.

**Budget**

Paul Withey SCE

Magdy Akladios SCE

Jill Smith SOE

Donna Kirkwood SOE

William Amonette HSH

Jennifer Fritz HSH

Mohammed Rob BUS

Leroy Robinson, Chair BUS

**Curriculum & Teaching**

Bazlur Rashid SCE

Brian Stephens SCE

Joy Moss Bechtold SOE

Keith Parsons HSH

Chloe Diepenbrock HSH

Jean Walker, Chair BUS

Tim Michael BUS

Jana Willis, Chair SOE

**Research**

Samina Masood SCE

Rick Puzdrowski SCE

Michelle Peters SOE

Shana Graves SOE

Mary Short HSH

William Hoston HSH

Pat McCormack BUS

Lisa Gossett, Chair BUS

**Faculty Life**

Alfredo Perez-Davila SCE

Felix Simeou SOE

Kent Divoll SOE

Scott McIntyre HSH

Deanna Schmidt HSH

Alix Valenti BUS

Ivelina Pavlova BUS

Frank Matthews, Chair SCE

**Shared Governance Committees Membership**

The Faculty Senate approved committee membership as presented below**.**

**Facilities & Support Services Committee**

Bazlur Rashid

Brian Stephens

Michelle Peters

Joy Moss

William Hoston

Ivelina Pavlova

Alix Valenti

**Alternates**

Keith Parsons

Mohammad Rob

**Planning & Budgeting Committee**

Ron Mills/Paul Whithey

Donna Kirkwood

Felix Simeou

Scott McIntyre

Tim Michael

Leroy Robinson

**Alternates**

William Amonette

Pat McCormack

**University Life**

Alfredo Perez-Davila

Madgdy Akladios

Kent Divoll

Chloe Diepenbrock

Jennifer Fritz

Jean Walker

**Alternates**

Deanna Schmidt

Shanna Graves

**Faculty Senate Executive Committee Alternates to UC &** AC

Samina Masood or Rick Puzdrowski

Mary Short, Senator at Large

Dr. Garrison asked the senate committee chairs to elect alternates for University Council and Academic Council as soon as possible.

**Senate Committee Reports**

**Research**: Dr. Gossett suggested that the committee meet every 1st Wednesday at 1:30 p.m.

**Curriculum & Teaching** (C&T). In the absence of the C&T Chair, Dr. Garrison reported that the committee would be reviewing the Bachelor of Nursing degree proposal. It should be presented to the Faculty Senate in October or November. The School of Human Sciences and Humanities Curriculum Committee will also review the proposal. Dr. Gossett asked if we would extend downward into the BSN. Dr. Garrison stated that we would not but the program would be collaboration with San Jacinto College. San Jacinto College will coordinate the clinical courses as UHCL does not have the resources for those courses. Faculty would be hired to teach the nursing courses UHCL will offer. Dr. Mugdh explained that the program is intended for nursing managers. It addresses the shift from caregiving to nursing management. It is tailored for individuals already in the nursing profession who would like to transition into managers. There is huge demand for these professionals. The program includes 30 hours of upper level core nursing management courses and 18 hours of lower level general education courses. The program is aligned with similar programs at other peer institutions and with Board of Nursing guidelines.

**Faculty Life (FL) –** Dr. Matthews distributed a draft re-write of the Workload Policy for Faculty. He announced that FL will be working diligently to complete revisions by October/November. He stressed the urgency to complete the policy so that it could be in effect by next fall. Dr. Matthews asked if the policy would be submitted for UH Legal review. Dr. Stockton responded that policies related to personnel are referred to UH-Legal. Currently, there are two policies pending from last year. Dr. Stockton asked that updates to existing policies and drafts be clearly articulated by using the strikeout feature so that members are clear on the existing policy as well as the proposed updates. Dr. Matthews explained that the Workload Policy draft is a complete rewrite of the existing policy.

**Budget -** Dr. Michael reviewed changes to the funding requests assumptions that were previously circulated in the Spring. He stated that although we are still planning for 300 students, a category of part-time freshman/sophomore has been added. There have been changes to the original funding requests numbers. Dr. Stockton pointed out that 2 additional faculty lines have been added. Dr. Michael announced that funding for Operational resources changed from $2.6m to $2.2m, Facility Resources from $3.4m to $1.2m and Capital resources (labs) will remain the same.

**Shared Governance Committee Reports**

**Facilities & Support Services Committee (FSSC)**: No report. The committee will convene in next few weeks.

**Planning & Budgeting Committee (PBC)**: No additional information. (See Dr. Michael’s Budget Committee report).

**University Life Committee (ULC)**: No report. The committee will convene in the next few weeks.

**QEP Report**

Dr. Walker reported that the Quality Leadership Team (QLT) finalized the criteria for syllabi approval for QEP courses. The criteria are based on the Foundations of Critical Thinking faculty workshops that were previously conducted. 11 syllabi were approved for implementation in the fall semester. Our first critical thinking courses are currently being offered. Three QLT committee members attended the 33th International conference on Critical Thinking. Literature from the conference is available in Kevin Barlow’s office. The next critical thinking workshops will be held on September 27 and November 1st and 2nd. Individuals who attended the first two workshops are invited to sign up for the September 27 workshop. The November workshops are open to anyone who has not attended a workshop. Sign up by sending an email to barlow@uhcl.edu

The meeting adjourned at 1 p.m.