

Faculty Senate

Meeting Minutes

February 5, 2020 / B2311 / 1:00-3:00 p.m.

Present: see attached sign in sheets

Next meeting: March 4, 2020 / B2311

Call to Order – Dr. Kanenberg

1:00

Approval of Faculty Senate minutes – Dr. Kanenberg

Minutes were approved with one correction – date should be changed for the “next meeting” to reflect February 5, 2020.

Vote: 18 Yea; 0 Nay; 0 Abstain – passed with edit.

Provost’s Office Report – Dr. Steven Berberich

Welcome to spring semester

Introduced Dr. LeeBrian (Brian) Gaskins new chief information officer

Dr. Gaskins will be meeting with Deans, etc. to align and respond to what faculty need. He is planning for there to be more outreach, new software, and a more ‘service’ oriented approach to the work of UCT. Dr. Gaskins will be working with FSEC to change some of the governance models/advisor structure that connects to UCT.

COE will be launching their search for Dean.

Budget – short year for the budget development process; The budget will be put together quickly. Currently in the initiative process. He believes merit will be a top priority.

Academic Affairs presentation will be Friday in SSCB. This year is just the initiative process. Will provide the presentation to everyone after the meeting.

Initiatives totaling \$833,000 were put forward last year and all but one were funded. This year, \$1,377,000 is being proposed. Questions about the “B and C initiatives” were discussed. Some B and C initiatives from last year were submitted this year, he is looking at the process as a fresh start and is not discounting them because they were submitted in the past.

Scantron/bluebook roll out has occurred. Students will be provided scantrons and blue books at no cost to the college. He thanked faculty for their support on the rollout.

COACHE survey will begin next week. Communication will be distributed during the week of the 10th. It is opportunity to assess how things are right now and look toward the future. He requested that all faculty take the time to complete the survey. The survey will be anonymous. His office will be working with Dr. Lory Santiago and the COACHE faculty. The goal is to look at the data and use it as a vehicle to determine where the faculty are and to help plot the future.

SACs QEP – we will be going through a process to select a QEP. This is not something that can be put in the background. He understands that everyone is very busy but encouraged everyone to keep it in the forefront of their minds. It is not something that can be procrastinated. He thanked everyone in advance.

Happenings into the future – Robert Bartsch and faculty across all four colleges have been working, for the last year, on faculty mentoring and best practices. Council of Professors will be hosting an event with CFD for faculty who are interested in going up for Full Professor.

Student evaluations – He thanked all of the FS committees involved in the student evaluations. Students are excited about it and have questions. This is an opportunity to show students the value of providing feedback.

P&T process – He thanked all of the colleges (faculty and Deans) in the work being completed to establish the criteria. None of the colleges made the January deadline but he stressed that it was ok. Everyone is making great progress and he believes everyone will get to where they need to be. Transparency is ongoing with the process. He has been invited and has had multiple opportunities to meet with various colleges to discuss the new policy. This is a great example of shared governance but he understands that it can be challenging. The January date was set in consideration of the next group of faculty that would start the next cycle and to give them the earliest possible date to determine if they wanted to go up for P&T with the new criteria. He would like to get the criteria set this month. In addition to the criteria there will be extensive training offered to many different constituencies in the process to make it run smoothly for the next group. He has a list of potential trainings that are needed and has shared it with Heather. There are several folks considering the various types of training that will be needed. Training will be structured towards those thinking about going up and individuals finding themselves in a review process. The Center for Faculty Development will be used for some of the training that will be needed.

Provost Berberich asked that faculty think about the selection of faculty representatives for UPCT. There will be one representative from each college and one from Faculty Senate. If possible, he would like the people identified by the end of the spring semester.

Digital Measures will be the mechanism for developing an online P&T Document. A small administrative team is working through the specifics and a set timeline for it to be online by the end of March. They are working with Digital Measures to deliver an online system by end of March. He has a group of stakeholders that will look at the system and how it works.

Strategic Plan Update – Dr. Kevin Wooten provided an update on where the Strategic Plan started (vision, mission, values), where it's been (theme identification, big ideas, balance scorecards, and created a strategy to bring it all together), and where it is going. They started very broad and have gotten more specific. This has produced: an approved vision, mission, and values; strategic themes; built a strategic house; strategic objectives; strategic initiatives; initial set of metrics for objectives and initiatives; and an in-house capacity to take the strategic plan down to the next couple of levels. There are four goals with this plan (university identity, innovation through collaboration, educational achievement, and inclusive culture) with 15 strategic objectives and 42 strategic initiatives developed across the four objectives.

Currently the committee is populating a SOAR Card to help monitor and measure our efforts toward accomplishing the goals. An e-invite will be sent from Dr. Blake inviting everyone for the rollout of the Strategic Plan: Impact 2025 and beyond. He encouraged everyone to be there and to invite students to attend. The event is March 5th at 3pm in the Bayou Building.

They will also be restructuring the strategic plan website. The website will have two tiers. One tier will be made public and the other will be available to UHCL personnel.

[Committee Reports are attached. There was discussion about the committee reports as follows:](#)

Senate Committee Report – Faculty Life – Dr. Cotten

Based on feedback from the December meeting, Dr. Cotten presented a new draft copy of the revised grievance policy.

Clarifications, changes, corrections, and amendments were discussed by the senate.

There were two motions to make changes to the revised grievance policy.

3.1 - Motion was made to have the panel stay with 6 instead of the 10 listed.

Vote: 5 Yea; 17 Nay; 3 Abstain – does not pass

3.3 – Motion was made to change the number of full professors to serve to 3.

Vote: 9 Yea; 15 Nay; 3 Abstain – does not pass

Revised policy was passed as submitted with corrections to align with the intent of committee.

Vote: 24 Yea; 2 Nay; 1 Abstain – passed

Dr. Cotten provided a Workload Policy outline – the committee has been charged with revising the policy that has been in place since 1997. They will be trying to advance the policy a little at a time instead of presenting a completed workload policy. The committee will be comparing various policies from other institutions for guidance and adapt to fit faculty and university needs. Information will be shared to faculty and feedback will be requested. They are hoping to report each month and requesting votes to confirm the committee is moving in the right direction. If you have a favorite workload policy or areas of concern to be addressed in the policy, please email Dr. Cotten.

Senate committee Report – Governance – Dr. McMullen

The committee will be meeting in a week and half and will be looking at changes to the constitution to reflect things that have happened in the past year (i.e., adding a parliamentarian, faculty senate responsibilities with P&T, etc.). It will come to Faculty Senate and then go to full faculty referendum.

Senate Committee Report – Budget & Facilities – Dr. Kelling

Yielded his time to the guest speaker, Mark Denney.

Senate Committee Report – Curriculum – Dr. Huss-Keeler

Minor in STAT from CSE. Discussion about the prerequisites, courses, and which students would be taking the minor were discussed. Clarification on the name STAT was also discussed. The committee would like the full title listed as Statistics.

Vote: 21 Yea; 0 Nay; 1 Abstain – The minor passes with the title change.

PsyD is requesting changes to the catalog language.

Vote: 25 Yea; 0 Nay; 0 Abstain – The edits pass.

Senate Committee Report - Teaching & Research – Dr. Baker

Nothing to add to the report. No questions were asked.

Shared Governance Reports – Drs. Ward, Withey & Gossett

- Facilities & Support Services – Dr. Ward

Yielded his time to the guest speaker, Eric Herrera.

- Planning & Budget – Dr. Withey

Next meeting on 2/13

Academic Affairs Initiatives presentation will be Friday 2/7/20

- University Life – Dr. Gossett

Next meeting is 3/24.

Next meeting is March 24th. They are working on issues related to staff policies. The full policies were not provided because it only affects faculty who may supervise staff. Questions and input are encouraged by the representative of the University Life Committee.

Guest Presentations

Mark Denney – VP of Administration & Finance – Updates

Mr. Denney provided a PowerPoint on the status of the budget. He shared the projections for the end of the year and the long term view of the budget. Questions were asked during the presentation. The presentation is attached.

Eric Herrera – Associate VP for Facilities Management and Construction

Mr. Herrera, in hopes of staying transparent, provided information on the Facilities Winter Project Update. He provided information and cost on the projects that have been completed. The summer project list is currently being created. He encouraged faculty to submit any suggestions on things they need to address and add to the list. The presentation is attached.

Center for Faculty Development - Dr. Bartsch

Nothing to add to the written report.

Announcements

March 5th Strategic Plan – Please try to attend and encourage students to attend.

Two volunteer opportunities – hand sign committee and Day of Service event.

Watch for COACHE survey and please complete it!

Feel free to share the reports and any documents from FS to colleagues.

Call for Adjournment – Dr. Kanenberg

3:06

SIGN-IN SHEET

EVENT: FACULTY SENATORS

DATE: 2/5/20

ROOM: B2311

TIME: 1:00PM – 3:00PM

Name

Signature

Baker, Sheila

Sheila Baker

Beavers, Elizabeth

Elizabeth Beavers

Corrales, Antonio

Costello, Sarah

Sarah Costello

Cothorn, Tom

Cotten, Stephen

Tom Cothorn

Curtis, Maria

Dubrovskiy, Anton

Maria Curtis

Giles, Michelle

Gossett, Lisa

Hasan, Khondker

Hasan, Rajib

Huss-Keeler, Rebecca

Kanenberg, Heather

Kelling, Nick

Klyueva, Anna

Lastrapes, Renee

Mayes, Eric

McCormack, Pat

McMullen, Mike

Michael, Tim

Pavlova-Stout, Ivelina

Perera-Diltz, Dilani

Raymond, Roberta

Robinson, Leroy

Romero, Wanalee

Shan, Gene

Sisman, Cengiz

Stephens, Brian

Thompson, Walter

Unwala, Ishaq

Walther, Christine

Ward, Chris

Withey, Paul

Xu, Randall

Renee Lastrapes

Pat McCormack

Mike McMullen

Tim Michael

Ivelina Pavlova-Stout

Roberta Raymond

Brian Stephens

Ishaq Unwala

Christine Walther

Chris Ward

Paul Withey

SIGN-IN SHEET			
EVENT:	FACULTY SENATE ADMINISTRATION	DATE:	2/5/20
ROOM:	B2311	TIME:	1:00PM – 3:00PM

Name	Signature
Bartsch, Robert	
Berberich, Steven	
Blake, Ira	
Denney, Mark	
Gaskins, Leebrian	
Garrison, David	
Gladden, Samuel	
Gonzalez, Miguel	
Hadley-Shakya, Kara Marie	
Hart, Aaron	
Kirkman, Dorothy	
Matthew, Kathryn	
McClendon, Vivienne	
McEnery, Lillian	
Pedro, Joan	
Richardson, Scott	
Richardson, Tim	
Short, Rick	
Tullos, Charlotte	
Waller, Ed	

