

## Faculty Senate

### Meeting Minutes

October 5, 2022 / STEM 2101 & Zoom / 1:00-3:00 p.m.

#### Senators

**Present:** Anne Anders, Yvette Bendeck, Amber Brown, Christina Cedillo, Stephen Cotten, Soma Datta, Anton Dubrovskiy Neal Dugre, Leticia French, Kathleen Garland, Shanna Graves, Vicky Gu, Youssef Hamidi, Rebecca Huss-Keeler, Daniel Imrecke, Preeti Jain, Lorie Jacobs, Angela Kelling, Dorothy Kirkman, Isabelle Kusters, Renée Lastrapes, Timothy Michael, Jeff Mountain, Janice Newsum, Leroy Robinson, Larry Rohde, Nicholas Shaman, Gene Shan, Ishaq Unwala, Christine Walther, Paul Withey, Michael Wu

**Absent:** 3

**Administrative Guests:** Robert Bartsch, Tammy Braswell, David Brittain, Mark Denney, David Garrison, LeeBrian Gaskins, Kara Hadley-Shakya, Heather Kanenberg, Kathryn Matthew, Christopher Maynard, Veronica Ortiz, Joan Pedro, Tina Powellson, Tim Richardson, Glenn Sanford, Troy Voelker, Richard Walker, Edward Waller, Jana Willis, Brice Yates

Next meeting: November 2, 2022 / STEM 2101 or Zoom

#### Call to Order – Dr. Walther

1:00

#### Approval of Faculty Senate minutes – Dr. Walther

Minutes are approved as written.

#### Summer Admission Workgroup – Dr. Richardson

Updates were provided on the status of the workgroup, which included completed work, next steps, and future plans. Discussion occurred on steps needed to move toward implementation, clarification on secondary admissions, and the need for various requisites (pre, co, remedial, etc.) on courses and individual programs to ensure student success.

[Committee Reports are attached. There was discussion about the committee reports as follows:](#)

#### Senate Committee Report – Teaching & Research – Dr. Dubrovskiy

A review of the report was provided. Information, rationale, and changes were provided for revisions made to the course evaluation recommendations completed by the committee last year. Discussion on evaluations, changes, and language occurred.

Motion to table amendments and send changes to faculty for feedback.

Vote: 25 Yea; 0 Nay; 3 Abstain

#### Senate Committee Report – Budget & Facilities – Dr. Brown

A review of the report was provided. No questions were asked.

### **Senate Committee Report – Curriculum – Dr. Lastrapes**

A review of the report was provided. No questions were asked.

Accounting Minor

Vote: 29 Yea; 0 Nay; 0 Abstain

### **Senate Committee Report – Faculty Life – Dr. Dugre**

A review of the report was provided. No questions were asked.

### **Senate Committee Report – Governance – Dr. Withey**

A review of the report was provided. A question was asked about the genesis information about Post-Tenure Review, which can also be found on the Board Regents web page.

### **Shared Governance Reports – Drs. Kelling, Huss-Keeler, & Michael**

- University Life – Dr. Kelling

Nothing to add to the report. No questions were asked.

- Facilities & Support Services – Dr. Huss-Keeler

A review of the report was provided. Mr. Denney clarified that items for the Energy Saving Program and CCAP (Campus Construction Assistance Program) are in the review process and will take time to complete. Questions on renovations and the temperature settings occurred.

- Planning and Budget – Dr. Michael

A review of the report was provided. The committee will also be working on the initiative process this semester. No questions were asked.

### **Provost's Office Report – Dr. Maynard**

The Neumann Library hosted a ribbon cutting to recognize the renovations that have been completed. Faculty are encouraged to see all of the changes and how the areas have been repurposed in the library.

Updates on the discussions to change the LMS were provided. A survey will be sent to all faculty to gather faculty input before making formal recommendations and timelines. The goal is to complete all of the steps and have a plan in place for a smooth transition by the end of the fall semester.

The floor was opened to questions. Questions and discussion occurred about the LMS, LMS vendors, transition timeline, transition support, and resources for faculty.

## **Center for Faculty Development – Robert Bartsch**

Seven announcements were made:

- Happy World Teachers Day
- Search Committee for new CFD executive director is ongoing. Applications are currently be accepted.
- Learning Innovators will be face to face tomorrow and online on Friday.
- 3<sup>rd</sup> year review and P&T sessions will be occurring online and face to face
- Workgroup for QEP-Faculty Development program will be meeting on Monday. The hope is to have the 1<sup>st</sup> faculty cohort in the spring.
- The center will be sponsoring six Community of Practice this year.
- CFD has a program that can assist with Midterm evaluations.

## **New Business**

Faculty Senators will receive the presentation about the charge for Post-Tenure Review from the August Board of Regents meeting and the UH Policy for senators to share with faculty in their colleges. It was mentioned that the Faculty Life Committee has reviewed the UH Policy and will be revising portions of the existing UHCL policy, as that will work better for our faculty.

The floor was opened for new business. None was added.

## **Announcements – Dr. Walther**

- Faculty Assembly – 10/26 from 11:30-12:30 in Zoom
  - Agenda items include
    - QEP updates
    - OIEs change to Office of Institutional Research
    - UTAC and its role in the potential change to Canvas
- Alumni Celebration Weekend 10/15-17
- Presidential Speaker Series – 11/4
- Presidential Investiture – 1/27

## **Call for Adjournment – Dr. Walther**

2.37

UHCL Faculty Senate  
Committee Reports- October 2022

<i>Faculty Senate Committees</i>
<b>Teaching &amp; Research Committee- Anton Dubrovskiy, Chair</b>
<ul style="list-style-type: none"><li>▪ Committee approved a draft for a course evaluation webpage and is collecting feedback<ul style="list-style-type: none"><li>• Will provide information about importance of course evaluations for students and guidance for administering course evaluations for faculty</li></ul></li><li>▪ Committee has revised recommendations for course evaluation questions and procedures developed last year based on feedback</li></ul>
<b>Budget &amp; Facilities Committee- Amber Brown, Chair</b>
<ul style="list-style-type: none"><li>▪ Brian Stephens met with the committee to answer questions related to the CUPA data<ul style="list-style-type: none"><li>• He reviewed the work completed by the special workgroup in 2021 and discussed the potential impact of UHCL's new Carnegie rating on the CUPA numbers<ul style="list-style-type: none"><li>○ Based on this information the committee has compiled a list of questions related to merit, equity, and promotion raises for Mark Denney<ul style="list-style-type: none"><li>▪ The questions will be sent to Mr. Denney along with an invitation to attend the next committee meeting on October 28<sup>th</sup> to respond</li></ul></li></ul></li></ul></li><li>▪ The committee is working on a clean copy of the Pay Plan, and hopes to have a final version ready for Mark Denney to review and do cost analysis after his meeting with the committee in October</li></ul>
<b>Curriculum Committee- Renee Lastrapes, Chair</b>
<ul style="list-style-type: none"><li>▪ Passed the Accounting minor</li><li>▪ Credit bearing certificate procedures being developed by a subcommittee<ul style="list-style-type: none"><li>• Becky Huss-Keeler (chair), Angela Kelling, Renee Lastrapes, and Tim Michael<ul style="list-style-type: none"><li>○ Dana Gazda (Assistant Registrar) attending as a non-voting observer<ul style="list-style-type: none"><li>▪ Goal to have certificates on transcripts and streamline websites for colleges so there is similar information for all credit-bearing certificates</li></ul></li></ul></li></ul></li><li>▪ Discussed using GPA from degree conferring institution for graduate admissions instead of last 60 hours<ul style="list-style-type: none"><li>• Interim VP Hadley-Shakya and Associate Dean Garrison will attend the October meeting and provide the rationale for the change and data</li></ul></li><li>▪ Discussed proposal to change number of AP and CLEP credits accepted<ul style="list-style-type: none"><li>• Committee has requested the rationale for the change and data</li></ul></li><li>▪ Two LLLS minors will be discussed at the October meeting</li></ul>
<b>Faculty Life Committee- Neal Dugre, Chair</b>
<ul style="list-style-type: none"><li>○ Reviewed the current and anticipated work for this year<ul style="list-style-type: none"><li>• Primary focus on Post-Tenure Review Policy<ul style="list-style-type: none"><li>○ Identified a few specific areas in the policy that would benefit from further clarification</li><li>○ Met with Provost and Faculty Senate President to further clarify expectations for revisions</li></ul></li></ul></li></ul>

- Working to draft revisions so that the committee can review them at the October meeting
- Council of Professors Executive Committee is discussing feedback on the Emeritus Policy and process for editing before sending the policy back to Faculty Life

**Governance Committee- Paul Withey, Chair**

- Met September 16th and invited Elizabeth Beavers to go over the current status of the Faculty Handbook reorganization. We are completing Phase 1 recommendations:
  - Committee members are performing a final cursory look at the new FH format, after which it will be posted on the FS website
  - Next we will create a chart listing all policies with their review dates
    - This will be passed to FSEC for dissemination to appropriate FS committees
- Phase 2 Recommendations:
  - Work with Academic Affairs to ensure the format of all academic policies align with the AA template in the UAAP policy on policies
  - Work with the policy office to look at renumbering all policies for continuity where applicable
- Other plans:
  - On the FS Website have i) individual links to all major policies separate from the FH, ii) a tracking page for policies under revision indicating where it is at in shared governance process (e.g., passed FS, now at AC or under legal review)

***Shared Governance Committees***

**University Life Committee- Angela Kelling, Chair**

- Met on September 26<sup>th</sup> and discussed updates to the ULC by-laws to reflect the current UHCL structure
- Also discussed plans for the year based on what will likely be coming to ULC, including the Administration Policy on Policies, Shared Governance Policy, and Student Center Fee budget for FY23 and FY24

**Facilities & Support Services Committee, Becky Huss-Keeler, Chair**

- Master Plan Update
  - STEM II is part of the current Legislative Appropriations Request and would house programs from Delta
  - Student Center would be funded through a student referendum
  - Bioswale Project
- Wayfinding Subcommittee will be re-established to address internal wayfinding and close out the original wayfinding project
- Campus Construction Assistance Program (formerly Tuition Revenue Bonds) Update
  - \$45 million from last legislative session/pandemic funding for renovations
    - Renovate Biology labs in Bayou to update equipment and consolidate into one block on the third floor
    - Deferred maintenance (e.g., replace cosmetic panels on outside of Bayou and SSCB, screen off the cooling tower, internal deferred maintenance)

- Refresh entrances to Bayou
- Renovate administrative spaces and faculty suites in Bayou and prepare for new faculty spaces
- Energy Savings Program Project
  - An energy saving company performed an audit and made recommendations
    - UHCL will be compensated if it does not get energy savings after following the recommendations
    - Plan to save \$200,00 the first year, with increased savings each subsequent year (\$250 million estimated savings between now and 2035), and savings will be used for maintenance
      - Reduce energy consumption through lighting upgrades (LED lights) in all classrooms and offices (1-2 hours, faculty will be notified)
      - Automation improvements in SSCB to better control the temperature and installation of upgraded zone controllers (temperature will be 70-75 degrees)
      - Building envelope through door repairs and patching holes to stop escaping air
      - Water conservation through installing low flow faucets in the Academic Building at Pearland
      - Bayou restroom renovations to make them ADA compliant and add pushbuttons on the restroom doors
- Strategic Enrollment Management location changes
  - Leadership suite in the Bayou Building, Enrollment Services front office, and Registrar relocation to SSCB
- Current Legislative Appropriations Request
  - CCAP, improving formula funding, and continued funding for comprehensive regional universities
    - Funding could be used for permanent coordinator for Navigate, a Bridge Program, and tutoring
  - Center for Autism and Developmental Disabilities
    - Requesting 25% increase to CADD (additional \$100,00 per year), but could get additional funds because of the current waitlist

Planning & Budget Committee- Tim Michael, Chair

- Met after Shared Governance Kickoff and discussed meeting time and the PBC/Budget Office calendar for FY23
  - After an online poll of all members, the committee has adopted a meeting time of the third Wednesday of each month, Noon - 1:30
- The October meeting will discuss the budget calendar and the status of the budget and legislative year

