|  |
| --- |
| **Getting Around the University** |
| If you don’t know where to send students | Student Enrollment Center | X2722 | SSCB 1102 | sec@uhcl.edu  | <http://www.uhcl.edu/sec>  |
| Set up appointments with advising & other services | EAB app |  |  |  | <https://www.uhcl.edu/eab/> |
| Parking & Transportation |  | X2277 |  | parking@uhcl.edu  | <https://www.uhcl.edu/maps/parking/> |
| Where to study | Library | X3900 | B2402 | library@uhcl.edu  | <https://www.uhcl.edu/library/>  |
| Computer Labs | X2908 |  | supportcenter@uhcl.edu  | <https://www.uhcl.edu/computing/labs/open-labs>  |
| SSCB Student Lounge |  | SSCB 2.103 |  |  |
| **Safety** |
| Police Department |  | X2222 |  | policechief@uhcl.edu | https://www.uhcl.edu/police/ |
| Sexual Harassment | Title IX/Equal Opportunity Services | X2305 | B2323 | titleix@uhcl.edu |  [www.uhcl.edu/titleix](http://www.uhcl.edu/titleix) |
| **Specific Populations** |
| New Student | Orientation and New Student Programs | x2420 | SSCB1202 | orientation@uhcl.edu | <https://www.uhcl.edu/student-affairs/campus-community/orientation/> |
| International Students | International Student Services | x2740 | B2123 | intladvising@uhcl.edu | <https://www.uhcl.edu/academics/advising/international/>  |
| Waivers and Exemptions | Financial Aid | X2480 | SSCB1.105 | uhcl\_fao@uhcl.edu | <https://www.uhcl.edu/student-business-services/waivers-exemptions>  |
| Veteran Affairs | Capt. Wendell M. Wilson Office of Veteran Services | x3071 | SSCB3201 | vso@uhcl.edu | <https://www.uhcl.edu/veteran-services/> |
| For Student-Parents | Lactation Room – see Health Services | x2626 | SSCB 1301 | healthservices@uhcl.edu  | <http://www.uhcl.edu/health>  |
| Autism Spectrum Disorder Support | Center for Autism and Developmental Disabilities; | x3452 | Arbor South | autismcenter@uhcl.edu | <https://www.uhcl.edu/autism-center/>  |
| **Basic needs** |
| Food insecurity | Hawk Pantry – see Dean of Students | x2567 | SSCB1201 | deanofstudents@uhcl.edu | https://www.uhcl.edu/dean-of-students/emergency-assistance/uhcl-food-pantry |
| Financial Issues, Payment issues | Financial Aid | x2480 | SSCB1.105 | uhcl\_fao@uhcl.edu | <https://www.uhcl.edu/costs-aid/> |
| Hawk Emergency Assistance | Dean of Students | x2567 | SSCB 1201 | deanofstudents@uhcl.edu | <https://www.uhcl.edu/dean-of-students/emergency-assistance/>  |
| Mental Health | Counseling Services | X2580 | SSCB 3103 |  | [www.uhcl.edu/counselingservices](http://www.uhcl.edu/counselingservices) |
| Health Services | Health Services | x2626 | SSCB 1.1301 | healthservices@uhcl.edu | [www.uhcl.edu/health](http://www.uhcl.edu/health) |
| Hunter Hall | Student Housing & Residential Life | X2615 | SSCB 1201 | housing@uhcl.edu | <https://www.uhcl.edu/student-affairs/campus-community/housing/hunter-hall/> |
| Tobacco Addiction | Health Services | x2626 | SSCB 1.1301 | healthservices@uhcl.edu | <https://www.uhcl.edu/student-affairs/health-wellness/health-services/quit-smoking> |
| FERPA | Office of the Registrar | x2525 | NII1200 | registrar@uhcl.edu | <https://www.uhcl.edu/policies/ferpa/>FERPA form : <https://www.uhcl.edu/registrar/documents/ferpa-form.pdf> |
| CARE TEAM (Crisis Awareness Response Emergency) | Dean of Students | x2273 |  | deanofstudents@uhcl.edu | <https://cm.maxient.com/reportingform.php?UnivofHoustonClearLake&layout_id=1> |
| Academic support |
| Basic academic skills | Student Success Center | x2450 | SSCB 3102 | studentsuccesscenter@uhcl.edu | <https://www.uhcl.edu/student-success-center/>  |
| Tutoring | Student Success Center | x2450 | SSCB 3102 | studentsuccesscenter@uhcl.edu | <https://www.uhcl.edu/student-success-center/tutoring>  |
| Writing | Writing Center | x2910 | SSCB 2.101 | writingcenter@uhcl.edu | <https://www.uhcl.edu/writing-center/> |
| Math | Math Center | x2460 | B2127 | mathcenter@uhcl.edu  | <https://www.uhcl.edu/math-center/> |
| Research Help | Library | x3910 | B2402 | library@uhcl.edu | <https://www.uhcl.edu/library/> |
| Accessibility Issues | Accessibility Support Center | x2648 | SSCB 1.302 | disability@uhcl.edu | <https://www.uhcl.edu/disability-services/> |
| Disability Services | Accessibility Support Center | x2648 | SSCB 1.302 | disability@uhcl.edu |  |
| Need to withdraw for semester | Student Enrollment Center (SEC) | x2722 | SSCB1102 | sec@uhcl.edu | <https://www.uhcl.edu/student-enrollment-center/> - withdrawal through e-services |
| Dean of Students |  | x2567 | SSCB 1201 | deanofstudents@uhcl.edu | [www.uhcl.edu/deanofstudents](http://www.uhcl.edu/deanofstudents)Online contact form : <https://www.uhcl.edu/dean-of-students/contact-dos-form> or<https://uhcl.co1.qualtrics.com/jfe/form/SV_3KpApv2SlzZb9GZ>  |
| **Technology Support** |
| Blackboard/Canvas | Instructional Design & Technology | X2828 | B2300 | supportcenter@uhcl.edu  | <https://www.uhcl.edu/computing/course-development/blackboard-student-support>  |
| Computer access or problems | Office of Information Technology | x2828 | B2300 | supportcenter@uhcl.edu | <https://www.uhcl.edu/computing/> |
| **Advising** |
|  |  |  |  | <https://www.uhcl.edu/eab/><https://www.uhcl.edu/academics/advising/>  |
| General advising issues | College of Business | x3110 | B2111 | busadvoff@uhcl.edu  |  |
| College of Education | x3600 | B1231 | education@uhcl.edu  |  |
| College of Human Sciences & Humanities | x3333 | B1615 | hshadvising@uhcl.edu |  |
| College of Science & Engineering | x3700 | B3611 | cseadvising@uhcl.edu |  |
| Transfer Advising | x3068 | SSCB1206 | transfer@uhcl.edu |  |
| Off Campus Advising – Pearland & Texas Medical Center | 281-212-1615 |  | disted@uhcl.edu |  |
| Career Services | Career Services | x2590 | SSCB 3109 | UHCLCareerServices@uhcl.eduemployerservices@uhcl.edu | <https://www.uhcl.edu/career-services/>  |
| **Getting Involved** |
| General | GetInvolved App – see in Student Involvement & Leadership | x2560 | SSCB1204 | getinvolved@uhcl.edu | <https://www.uhcl.edu/student-affairs/student-engagement/student-involvement/getinvolved> |
| Leadership-Student Leadership Development | Student Involvement & Leadership | x2560 | SSCB1204 | getinvolved@uhcl.edu | <https://www.uhcl.edu/student-affairs/student-engagement/student-involvement/student-leadership-development/> |
| UHCL Student Organizations | Student Involvement & Leadership | x2560 | SSCB1204 | getinvolved@uhcl.edu | <https://www.uhcl.edu/student-affairs/student-engagement/student-involvement/student-organizations/>  |
| Campus Activities Board | Student Involvement & Leadership | x2560 | SSCB1204 | getinvolved@uhcl.edu | <https://www.uhcl.edu/student-affairs/student-engagement/student-involvement/student-organizations/campus-activities-board> |
| Spirit and Traditions | Student Involvement & Leadership | x2560 | SSCB1204 | getinvolved@uhcl.edu | <https://www.uhcl.edu/student-affairs/student-engagement/student-involvement/school-spirit/> |
| Jobs on Campus | Career Services | x2590 | SSCB3109 | UHCLCareerServices@uhcl.eduemployerservices@uhcl.edu | <https://www.uhcl.edu/career-services/students/on-campus-jobs/>  |
| Career Services | Career Services | x2590 | SSCB 3109 | UHCLCareerServices@uhcl.eduemployerservices@uhcl.edu | <https://www.uhcl.edu/career-services/>  |
| Social Media Directory | Marketing & Communications | x2015 | B2519 | marcomm@uhcl.edu | <https://www.uhcl.edu/brand-guide/social-media-guide/directory> |
| Student Diversity, Equity, and Inclusion | Student Diversity, Equity & Inclusion (SDEI) | x2575 | SSCB 1.203 | studentdiversity@uhcl.edu | [www.uhcl.edu/studentdiversity](http://www.uhcl.edu/studentdiversity) |
| Student Conference for Research & Creative Arts |  |  | B1632 | studentconf@uhcl.edu | <https://www.uhcl.edu/student-conference/> |
| Student Publication | The Signal | X2570 | B1239 | thesignal@uhcl.edu | <https://www.uhclthesignal.com/wordpress/> |
| **Reporting an issue** |
| Instructor Issues | Contact College, Department Chair, or Dean of Students | x2567 | SSCB 1201 | deanofstudents@uhcl.edu | [www.uhcl.edu/deanofstudents](http://www.uhcl.edu/deanofstudents)Online contact form : <https://www.uhcl.edu/dean-of-students/contact-dos-form><https://uhcl.co1.qualtrics.com/jfe/form/SV_3KpApv2SlzZb9GZ> |
| Sexual Harassment (Note: faculty have a responsibility to report incidents they learn about | Equity, Diversity, Inclusion – Title IX (EDIT) Office | X2305 | B2323 | titleix@uhcl.edu; | <https://www.uhcl.edu/policies/title-ix/reporting> |
| Discrimination Complaints | Title IX/Equity and Diversity Office | x2305 | B2323 | titleix@uhcl.edu | <https://cm.maxient.com/reportingform.php?UnivofHoustonClearLake&layout_id=90>  |
| Police Issues | Police Station | X2222 |  | policechief@uhcl.edu | <https://www.uhcl.edu/police/> |
| Lost & Found | Police Station | x2222 |  | policechief@uhcl.edu | <https://www.uhcl.edu/police/services/lost-found> |