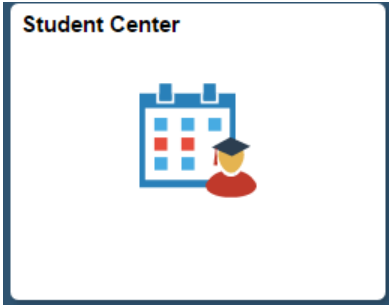


Viewing Holds

1. Access the UHCL E-Services page at www.uhcl.edu/eservices.
2. Enter your UHCL network ID and password or your 7-digit ID and password.
3. Click on the Student Center tile.



4. Under the Holds section, click on Details to view information regarding any holds you may have.

The screenshot shows the Student Center dashboard. The 'Academics' section has a message: 'You are not enrolled in classes.' The 'Finances' section shows an 'Account Balance' for Spring 2017 with the following details:

Account Balance	
Spring 2017	
Term Balance	\$0.00
Pending Aid	\$0.00
Term Total	\$0.00
Prior Balance	\$0.00
Total Amount Due	\$0.00

The 'Holds' section is expanded to show 'Meningitis Vaccine Documents' with a 'Details' link.

5. The system will give you a listing of your holds. You can click on the Hold Item to view additional details.

Your Holds

Item List								
Hold Item	Amount		Institution	Start Term	End Term	Start Date	End Date	Department
Meningitis Vaccine Documents		USD	UH-Clear Lake	Begin Term - Svc Indicatr Use		08/16/2016		Office of Academic Records

6. Click on the Student Center button to go back to the main Student Center page.