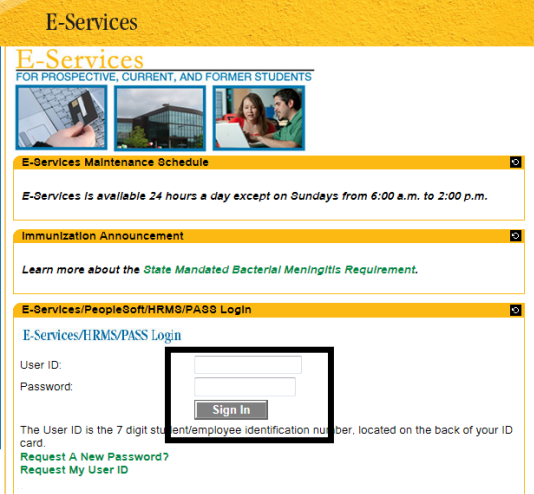
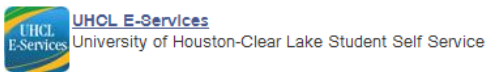
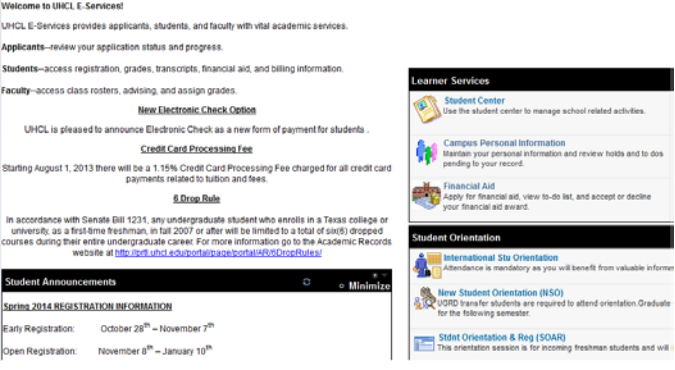
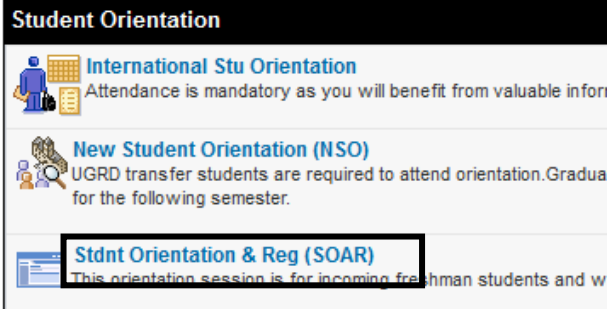



Registering for SOAR

Steps	Illustrations
<ol style="list-style-type: none"> Go to www.uhcl.edu/eservices Enter your seven-digit User ID and password. Click on Sign In 	
<ol style="list-style-type: none"> Click on the UHCL E-Services link. 	
<ol style="list-style-type: none"> You will be taken to the UHCL E-Services home page. 	
<ol style="list-style-type: none"> Under Student Orientation section, click on Stdnt Orientation & Reg (SOAR). 	

7. You will be taken to the main registration page.

Register for Orientation



Welcome to the University of Houston-Clear Lake!
The Office of Orientation and New Student Programs (ONSP) serves as a bridge to university life for new students, parents and families through programs and initiatives designed to help students engage in developmental learning and transition to the University of Houston-Clear Lake.

Student Orientation and Registration (SOAR) days are mandatory. Included in the orientation day: opportunities to interact with faculty, staff and current academic advising, registration for first semester of classes, information regarding resources, policies and procedures.


Sincerely,
ONSP Staff

Your Current Academic Information


College	School of Business UG
Major	Management BS
Admit Term	Fall 2014

Please select a New Student Orientation time

*Schedule	000079899 2 2014
Event	UHCL SOAR 6/20/14
Meeting Date	06/20/2014
Start Time	08:00 A.M.
End Time	05:00 P.M.

8. To select the session you want to attend click on the  next to the **Schedule** box.

Please select a New Student Orientation time

*Schedule 

Event *Select your preferred time

Meeting Date

Start Time

End Time

9. The system will list available times. Click on one of the options.

Look Up Sched

Event: begins with


Search Results

View 100 First 1-8 of 8 Last

Meeting Date	Start Time	End Time	Description
06/20/2014	08:00	05:00	UHCL SOAR 6/20/14
06/21/2014	08:00	05:00	UHCL SOAR 6/21/14
07/18/2014	08:00	05:00	UHCL SOAR 7/18/14
06/13/2014	08:00	05:00	UHCL SOAR 6/13/14
07/12/2014	08:00	05:00	UHCL SOAR 7/12/14
06/27/2014	08:00	05:00	UHCL SOAR 6/27/2014
07/11/2014	08:00	05:00	UHCL SOAR 7/11/14
07/19/2014	08:00	05:00	UHCL SOAR 7/19/14

10. The system will display your selection on the page.

Please select a New Student Orientation time

*Schedule 

Event UHCL SOAR 6/20/14

Meeting Date 06/20/2014


Start Time 08:00 A.M.


End Time 05:00 P.M.


11. Verify that the contact information under the Contact Preferences section is correct.

12. If you need to update any of the entries, click on the **edit** link next to the contact information you want to update.

Please select your contact

[edit](#) Address Type MAIL 

[edit](#) Phone Type CELL 

[edit](#) Email Type UHC 

13. When you click on the Edit link, the system will instruct you to click on CANCEL button at the bottom of the page to return to the Orientation page.
14. Click **OK**
15. Make updates as needed, click **Save**.

16. Click **OK**

17. Click **Cancel** to return to main registration page.


18. If you need Special Accommodations, Click on the **Special Accommodations Needed** checkbox and enter your request in the box below.

19. If any guests will attend the Orientation with you, please enter their name (**Last, First, Middle**) into the **Guest** fields. Please also select their relation to you using the **Relation** drop down list.

20. Complete the Other Information section if applicable.
21. Click **Submit** once all items have been completed.

22. You will be taken to the Confirmation page indicating that your registration was received.

23. Log out of E-Services by clicking on **Sign out**



When you are done and have saved your changes, press the CANCEL button at the bottom to return.

OK

↓

Email Addresses

Enter your email addresses below.

If multiple email addresses are entered, specify your primary contact email address by selecting the preferred checkbox.

Email Type	*Email Address	Preferred	
Destination	@uhcl.edu	<input checked="" type="checkbox"/>	delete
Other		<input type="checkbox"/>	delete
UH - Clear Lake	@uhcl.edu	<input type="checkbox"/>	delete

↓

Email Addresses

Save Confirmation

The Save was successful.

OK

↓

go to ... >>

Cancel

↓

Accommodations

Special Accommodations Needed (i.e. translator, wheelchair accessibility, or larger print materials)

Enter Request Here

↓

Guests you will bring (Name format: Last,First Middle)

Guest	Relation
Guest 1	Relation
Guest 2	Relation
Guest 3	Relation

↓

Other Information

International Student Yes No

Veteran Yes No