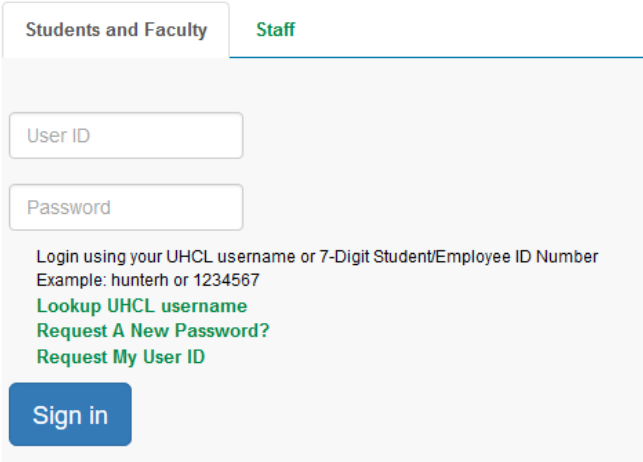


Request User ID

Steps	Descriptions
1.	Access the UHCL E-Services page at www.uhcl.edu/eservices .
2.	<p>Select the Students and Faculty tab. In the UHCL E-Services Login box select Request My User ID.</p> <p>UHCL E-Services Login</p> 
3.	Read the Terms and Conditions. Click Accept .
4.	<p>Fill-in all the required fields with your information. Then, click Continue.</p> <p>UNIVERSITY OF HOUSTON SYSTEM</p> <p>Find my User ID</p> <p>All fields below must be completed. Name spelling must be typed exactly as it appears in the system. If your name has changed since your last association with University of Houston System, please use the name you had at that time.</p> <p>* Required information</p> <p>*First Name <input type="text"/> *Last Name <input type="text"/></p> <p>*Date of Birth <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> MMDDYYYY</p> <p>*Relationship <input type="text"/> (Click on the arrow and make a selection.)</p> <p>*University <input type="text"/> (Click on the arrow and make a selection.)</p> <p><input type="button" value="Continue"/></p>
5.	Answer the validation question. Click Get My User ID .
6.	Your User ID will be emailed to the address listed in the Email ID field.