## Pay Application Fee

<table>
<thead>
<tr>
<th>Steps</th>
<th>Descriptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Access the UHCL E-Services page at <a href="http://www.uhcl.edu/eservices">www.uhcl.edu/eservices</a>. Enter your UHCL network ID and password or your 7 digit ID and password.</td>
</tr>
<tr>
<td>2.</td>
<td>Click on the <strong>Admissions</strong> tile</td>
</tr>
<tr>
<td>3.</td>
<td>Click on <strong>Application Fee Payment</strong> link on left side menu.</td>
</tr>
<tr>
<td>4.</td>
<td>Make sure your email and phone number are entered and click on <strong>Pay my fee now!</strong></td>
</tr>
<tr>
<td>5.</td>
<td>Enter <strong>Credit Card Information</strong> and click on <strong>Submit Payment</strong></td>
</tr>
</tbody>
</table>
6. Verify Information and if all correct, click Yes.

   Please verify the following information:
   
   **Amount:** $35.00  
   **Campus:** 00759  
   **EMPLID:** 00042390  
   **Payment Reference Number:** 0000006291  
   
   **Card information:**  
   **Cardholder’s Name:** John Doe  
   **Card Type:** Visa  
   **Card Number:** 411111111111111  
   **Signature Panel Code:** 844  
   **Expiration Date:** 02/2012  
   
   **Billing Information:**  
   **Address:** 300 Memory Ln  
   **City:** Houston  
   **State:** TX  
   **Zip:** 77058  
   
   Is this information correct?  
   [Yes] [No]  

7. A page will appear to indicate that payment is being processed. Do not click on BACK button!

   If your browser fails to reload shortly, click here

   Please wait while your payment is being processed.  
   DO NOT PRESS THE BACK BUTTON ON YOUR BROWSER

8. To finish the process, you must click on Update.

9. The system will update your payment status

   Application Fee

<table>
<thead>
<tr>
<th>Academic Institution</th>
<th>Academic Career</th>
<th>Admit Term</th>
<th>Plan (Major)</th>
<th>Application Number</th>
<th>Status</th>
<th>Fee Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>UH-Clear Lake</td>
<td>Undergraduate</td>
<td>Fall 2017</td>
<td>Communication BA</td>
<td>00867151</td>
<td>Pending</td>
<td>45.00</td>
</tr>
</tbody>
</table>

   There are no outstanding application fees for this application.