E-Services

Dropping a Class (Manage Classes tile)

The choice is clear.

UHCL

Steps	Descriptions										
1.	Access the UHCL E-Services page at <u>www.uhcl.edu/eservices</u> .										
2.	Click on the Manage Classes tile.										
3.											
	📃 Drop Cla										
4.	Select the class(s	s) to be dropped. Click on N	lext.								
			Next >								
	Step 1 of 3: Select Class	ses to Drop	Prove and Trans	D		1 July 1	0				
	Lecture - 10034	ACCT 2301 Principles of Accounting I	Thursday 7:00PM to 9:50PM	Bayou Building 2122	Instructor	3.00	Full, Not Available				
	Lecture - 20430	ARTS 1304 World Art Survey II	To be Announced	To be Announced		3.00	Enrolled				
	Lecture - 20679	ECON 2302 Principles of Microeconomics	To be Announced	To be Announced		3.00	Enrolled				
	Lecture - 20688	ECON 3311 Money And Banking	To be Announced	To be Announced		3.00	Enrolled				
	Lecture - 10162	LEGL 3301 Business Law	To be Announced	To be Announced		3.00	Enrolled				
5	Answer the Dror	Survey and acknowledge	the statement Click on	Submit							
5.			the statement. Click on	Subinit.							
	Step 2 of 3: UHS Drop S	Survey					_				
							Submit				
	Dron Survey Questions										
6.	Click on OK.										
	Please click 'Next' to complete drop. (32703.1)										
	r lease click treat to complete drop. (52705,1)										
		OK									
7.	Click on Next .										
							<pre></pre>				
	Step 2 of 3: UHS Drop										
							Submit				
	Drop Survey Questions										
1											

E-Services



8.	Click on Dro	Click on Drop Classes.									
	Step 3 of 3: Review	Step 3 of 3: Review Classes to Drop									
	Class	Description	Days and Times	Room	Instructor	Units	Status				
	Lecture - 20430	ARTS 1304 World Art Survey II	To be Announced	To be Announced		3.00	Enrolled				
9.	Click on Yes .										
	Confirm th	Confirm that the following class(es) are to be dropped									
	Click on OK .										
		Y									
		OK Cancel									
10.	The system w	fill indicate if you have success	fully drop the class.								
	🖌 🖌 ARTS	ARTS 1304 - World Art Survey II									
	This	This class has been dropped									
		nace nac been aropped.									
11.		•]								
		🔦 Student H	lome								
	Click on	or	to ret	<u>urn to the Ho</u> me P	age.						