# Adding a Class – Shopping Cart (Manage Classes tile)

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<th>Steps</th>
<th>Descriptions</th>
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<tr>
<td>1.</td>
<td>Access the UHCL E-Services page at <a href="http://www.uhcl.edu/eservices">www.uhcl.edu/eservices</a>. Enter your UHCL network ID and password or your 7 digit ID and password.</td>
</tr>
<tr>
<td>2.</td>
<td>Click on the <strong>Manage Classes</strong> tile.</td>
</tr>
<tr>
<td>3.</td>
<td>On the left side menu bar, select <strong>Class Search and Enroll</strong>.</td>
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<tr>
<td>4.</td>
<td>Enter any keyword in <strong>Search For Classes</strong> or click on <strong>Additional ways to search</strong> to select specific filters.</td>
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**Class Search and Enroll**

Enter keyword e.g. course, subject, class, topic

**Additional ways to search**

- **Available Subjects**
- **Catalog Number**
- **Instructor Last Name**

[Additional ways to search](#)
5. By default, only Open Classes are shown on the initial search results. More filters are available on the left side after the initial search. Select additional filters as needed or unselect Open Classes to view classes in different status.

6. Click on the class from the search Results.

7. Click on section you would want to enroll.

Note: If you have already enrolled in the class, “>” will not be displayed on the search result. You can click on the clickable Class link to view class information.
8. Click on the section and click on **Next** on the top.

9. If class is closed and has a waitlist, select *Yes* for Add to waitlist if class is full. If permission is required, enter the Permission Nbr in the **Permission Number** field. Click on *Accept*.

10. Select "**Add to Shopping Cart**" and click on **Next**.

11. Click on **Submit**.
12. The system will indicate if you have successfully added the class to the shopping cart. 
   Note: Adding classes to shopping cart does not guarantee enrollment.

   ✔️ **DSCI 3321 - Statistics I**
   Class has been added to your Shopping Cart.

13. To enroll classes in the shopping cart, click on **Shopping Cart**.

14. Select the classes you want to enroll. Click on **Enroll**.

   ![Shopping Cart selection](image)

   Click on **Yes**.
   Are you sure you want to enroll?
   
   ![Yes/No options](image)

15. The system will indicate if you have successfully added the class or an error message will be shown.

   ❌ **DSCI 3321 - Statistics I**
   Unable to add this class - requisites have not been met. Pre-requisite: MATH 1324

16. Click on **Home** or **Student Home** to return to the Home Page.