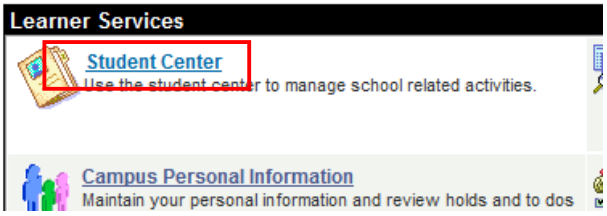
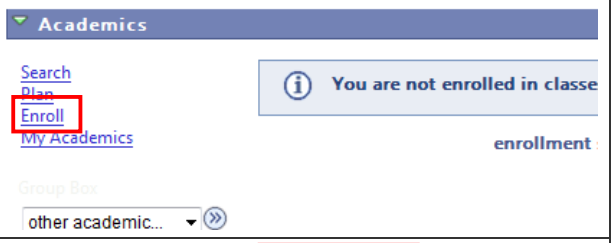
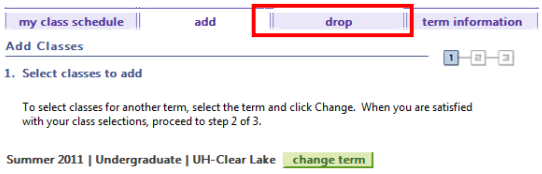
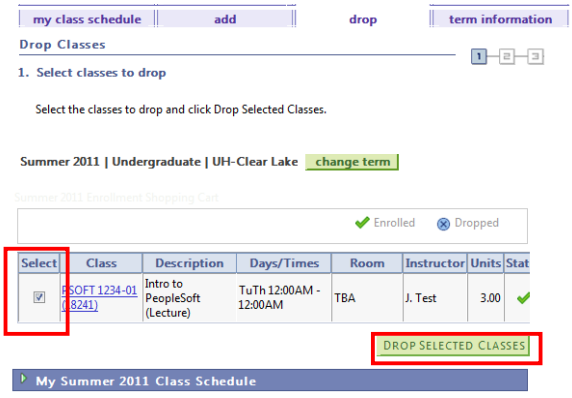
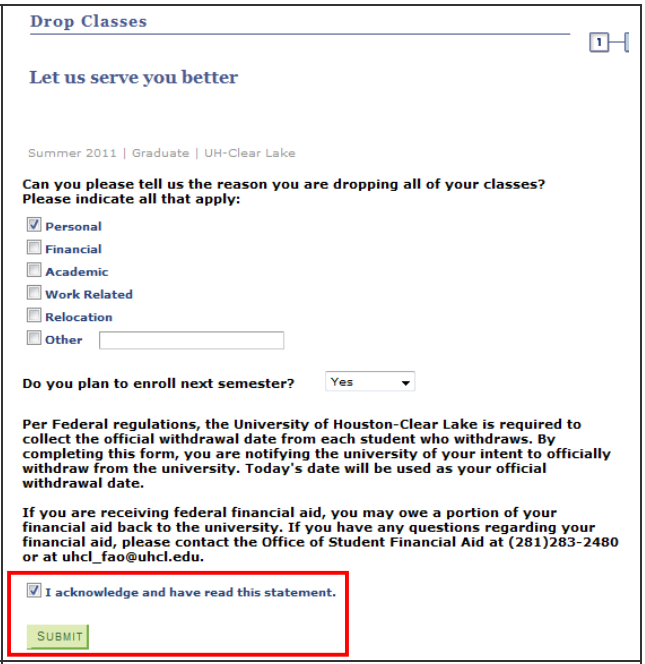
Dropping a Class

After logging into **E-Services**, you can use the **Student Center** to drop a class.

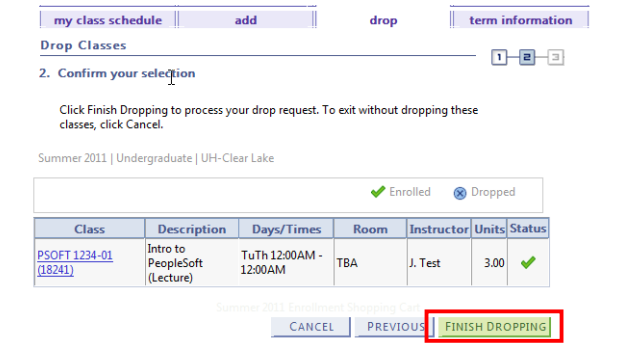
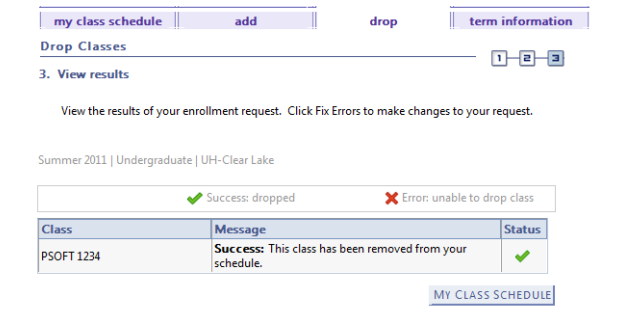
Steps	Illustrations
1. Under the **Learner Services** section, Click on **Student Center**	
2. Under **Academics**, click on **Enroll** link.	
3. Select the **drop** page.	
4. Click on **Select** next to the class you want to drop and click on **Drop Selected Classes** button.	

5. If you are dropping **all** classes for the term, it is mandatory to complete a survey before you can process the actual drop.

   Click on SUBMIT.



6. To confirm the drop, click on **Finish Dropping**.



7. The system will indicate if you have successfully dropped the class.