## Searching the Class Schedule

<table>
<thead>
<tr>
<th>Steps</th>
<th>Descriptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Access the UHCL E-Services page at <a href="http://www.uhcl.edu/eservices">www.uhcl.edu/eservices</a>. Enter your UHCL network ID and password or your 7 digit ID and password.</td>
</tr>
<tr>
<td>2.</td>
<td>Click on the <strong>Faculty Center</strong> tile.</td>
</tr>
<tr>
<td>3.</td>
<td>Click the <strong>Search</strong> tab at the top of the page next to the Advisor Center.</td>
</tr>
<tr>
<td>4.</td>
<td>Click on the <strong>Search for Classes</strong> page. Select the term that you want to view classes that have been scheduled.</td>
</tr>
<tr>
<td>5.</td>
<td>Enter Class Search Criteria. You must enter at least 2. The <strong>Show Open Classes</strong> checkbox will be checked by default. Select at least 2 search criteria. Specifying as many values as possible will return quicker results.</td>
</tr>
</tbody>
</table>
6. You can enter Additional Search Criteria if desired, click on **Search**.

   ![Class Search Form]

   **Subject**, **Course Number**, **Course Career**

   **Show Open Classes Only**

   **Additional Search Criteria**

   **Meeting Start Time** greater than or equal to
   **Meeting End Time** less than or equal to
   **Days of Week** include only these days

   **Mon**, **Tues**, **Wed**, **Thurs**, **Fri**, **Sat**, **Sun**

   **Instructor Last Name**
   **Class Nbr**

   **Course Keyword**

   **Minimum Units** greater than or equal to
   **Maximum Units** less than or equal to

   **Course Component**

   **Session**

   **Mode of Instruction**

   **Campus**

   **Location**

   **Clear**  **Search**

7. The sections offered for that term will appear. You can click on the Section link to view additional information regarding that course.

8. Click on **Start a New Search** to view another course.

9. Click on **Home** or **Faculty Home** to return to the Home Page.