

Friendswood ISD will allow only its current employees to conduct field experience there.

Instructors:

1. Field Experience Requests, course rosters and students' completed [Student Observer Packets](#) ([link to friendswood-isd-student-observer-packet](#)) are to be submitted to CPDT.
2. All paperwork must be submitted to the district before any placements will be considered.
3. **Do not** contact the district/campuses regarding placements. That determination will be made by Human Resources and campus principals once background checks have cleared.
4. CPDT will notify instructors of student eligibility when notified by the district.
5. Instructors will advise students of eligibility.

Students:

1. Print and complete the documents found in the [Student Observer Packet](#) ([link to friendswood-isd-student-observer-packet](#)).
2. Submit completed documents to instructor.

Once the background check has been completed, Friendswood ISD will contact students via email with instructions for setting up observation hours.