

Student Name \_\_\_\_\_

Student ID # \_\_\_\_\_

**University of Houston-Clear Lake Policy Governing the TExES Exams**

All TExES examinations (*Content, Supplemental, BTLPT, PPR*) affect not only your certification status and your ability to obtain a teaching position upon graduation, but also the accreditation status of UHCL's Teacher Education Program (TEP). UHCL's Teacher Certification Council (TCC) has developed the following policies to ensure the success of our students and the continuing accreditation of our Teacher Education Program.

1. I will **take the required TExES exams as recommended and outlined** on the *Recommended Sequence for Completing TExES Exams* (attached). Check the appropriate circle below.
  - I entered UHCL prior to Fall 2018; therefore, I will follow the required *Recommended Sequence for Completing TExES Exams* based on my updated degree plan (*courses marked off have been completed*).
  - I entered UHCL in Fall 2018; therefore, I will follow the required *Recommended Sequence for Completing TExES Exams*.
2. I must **take and pass** all of my required state exams (TExES) with a score of at least 240 (scaled score) in order to be eligible for Internship II/Clinical Teaching. Information on TExES Test Results and Score Reporting can be found at: <http://www.tx.nesinc.com/>
3. All TExES exams are five hours in length with the exception of the Core Subjects EC-6/4-8. I may take two different state exams on one day. It is recommended and in my best interest to study for and take only one state exam per day.
4. I must **score at least 80%** on my paper-based practice tests (*individual core subjects tests require 80% each*) for approval to take the first attempt of all of my respective state exams (TExES).
5. If I **do not pass the paper-based practice test with 80%**:
  - I will prepare for my next attempt of the same practice test based on the information as outlined on the diagnostic sheet for the practice exam I took and record study hours and resources used on my *Personal Study Plan* (PSP).
  - I am aware that I must wait seven days before attempting the paper-based practice test again.
  - If I do not score 80% on the second attempt of the ETS practice test, I will refer to the list of additional practice exams and exam resources to assist with my TExES exam preparation (on back).
  - If I score an 80% on my next attempt of the practice test, I will be given approval to register for my first attempt of the state TExES exam.
6. **Once I have been approved to take an exam, I must register for it within 14 days of approval notification. Failure to register for the TExES exam within 14 days of approval will result in postponement of my eligibility to participate in Internship II/Clinical Teaching.**
7. I will register for the TExES exams on the **Texas Educator Certification Examination Program** website, <http://www.tx.nesinc.com/> once the State Assessments Coordinator has approved me to do so. I will refer to the Registration Bulletin (<http://www.tx.nesinc.com/>) for all registration information.
8. If I **do not pass a state exam on the first attempt with a scaled score of 240**:
  - I will prepare for the second attempt of the same state exam and record study hours and resources on a PSP (Personal Study Plan) form.
  - I must prepare for and **retake the corresponding paper-based practice test and score at least 85%** (*individual core subjects tests require 85% each*).
  - I am aware that I must wait seven days before attempting the paper-based practice test again.
  - If I do not score 85% on the second attempt of the paper-based practice test, I will refer to the list of additional practice exams and exam resources to assist with my TExES exam preparation (on back). The State Assessments Office will work with you to determine which additional practice exams to take.
  - Once approved for an exam retake, I must schedule my retake on a date that is at least 45 days after my previous attempt, as mandated by TEA.
9. I understand that I must receive my passing scores for all of my required exams by January 15 for spring Internship II/Clinical Teaching and by July 15 for fall Internship II/Clinical Teaching.
10. I understand that appeals about UHCL's TExES exams policy **AND** how it affects my participation in Internship II/Clinical Teaching **MUST** be made in writing to the Director for the Center for Professional Development of Teachers.
11. I have read and understand the University of Houston-Clear Lake Policies governing the TExES Exams and agree to abide by these policies. I acknowledge that failure to adhere to these policies will result in the delay of my eligibility to participate in Internship II/Clinical Teaching.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

*Circle Certification Exams*

PPR EC-12 (160)	Mathematics 7-12 (232)	SUPPLEMENTALS	Core Subjects EC-6 (291)	Core Subjects 4-8 (211)
	ELAR 7-12 (231)		(801) ELAR	(806) ELAR
ART EC-12 (178)		Bilingual (164)	(802) Math	(807) Math
Physical Education EC-12 (158)	Math 4-8 (115)	BTLPT (164)	(803) Social Studies	(808) Social Studies
History 7-12 (233)	Science 4-8 (116)	ESL (154)	(804) Science	(809) Science
Social Studies 7-12 (232)	ELAR 4-8 (117)		(805) Fine Arts/PE/Health	
Life Science 7-12 (238)	Social Studies 4-8 (118)	SPED EC-12 (161)		