

University of Houston  Clear Lake
Center for Educational Programs

**Confidential
School Information**

_____ has been referred to the Center for Educational programs for tutoring. As his teacher, you must be concerned over his/her educational progress and you are familiar with his classroom performance. Consequently, the following information from you will be extremely helpful in our endeavors. Detailed information that you furnish to us will be held in strictest professional confidence. Below is the signature of parent or guardian authorizing you to forward the requested information.

Signature of Parent or Guardian

TEST RESULTS: Achievement, aptitude, special testing (*please give complete and specific information regarding test scores.*)

As part of the requirement for admittance into the reading clinic, students need to provide documentation of reading and/or writing scores. Examples of tests: DRA, Informal Reading Inventory, Benchmark tests, STAAR scores, etc.

Name of Test

Date Given

Results

Comments:

SCHOOL PERFORMANCE:

Prior Year in School

Subject

Overall Grades

Comments:

CURRENT INSTRUCTION:

A. Difficulties in Reading (*Check as many as apply*):

1. Listening comprehension and speech
 - understanding of material heard
 - speech and oral expression
 - following oral instructions

2. Word Analysis, penmanship, and spelling
 - visual analysis of words
 - auditory analysis of words
 - solving words by sounding syllables
 - getting meaning from context
 - attacking unfamiliar words
 - spelling ability
 - accuracy of copy
 - speed of writing
 - dictionary skills (location, pronunciation, meaning)

3. Oral reading abilities
 - comprehension in oral reading
 - phrasing (eye-voice span)
 - expression in reading
 - speed of oral reading
 - security in oral reading
 - word and phrase meaning

4. Silent reading and recall
 - comprehension in silent reading
 - unaided story recall
 - critical reading
 - following written instructions
 - recall on questions
 - attention and persistence
 - word and phrase meaning difficulties
 - sentence complexity difficulties
 - imagery in silent reading

5. Rate of reading abilities
 - consistently low rate
 - speed of work in content subjects
 - skimming and locating information

6. Study abilities
 - organization of ideas
 - elaborative thinking in reading
 - use of table, etc., in instructional material
 - taking notes; outlining
7. Reading interest and effort
 - voluntary reading
 - variety of reading
 - self-directed work

B. What textbooks are currently being used?

Summary:

1. What strengths has this student exhibited in school?
2. What areas of school performance need improvement?
3. In what special programs is this student participating this year? In past years?
4. In general, what should a tutor teach which will be likely to transfer to your classroom?

Signature

Title

Return to: Center for Educational Programs University of Houston-Clear Lake 2700 Bay Area Blvd. MC270 Houston, TX 77058
