has been referred to the Center for Educational programs for tutoring. As his teacher, you must be concerned over his/her educational progress and you are familiar with his classroom performance. Consequently, the following information from you will be extremely helpful in our endeavors. Detailed information that you furnish to us will be held in strictest professional confidence. Below is the signature of parent or guardian authorizing you to forward the requested information.

______________________________
Signature of Parent or Guardian

**TEST RESULTS:** Achievement, aptitude, special testing *(please give complete and specific information regarding test scores.)*

<table>
<thead>
<tr>
<th>Name of Test</th>
<th>Date Given</th>
<th>Results</th>
</tr>
</thead>
</table>

As part of the requirement for admittance into the reading clinic, students need to provide documentation of reading and/or writing scores. Examples of tests: DRA, Informal Reading Inventory, Benchmark tests, STAAR scores, etc.

Comments:
## SCHOOL PERFORMANCE:

<table>
<thead>
<tr>
<th>Prior Year in School</th>
<th>Subject</th>
<th>Overall Grades</th>
</tr>
</thead>
</table>

### Comments:
A. Difficulties in Reading *(Check as many as apply):*
1. Listening comprehension and speech understanding of material heard speech and oral expression following oral instructions
2. Word Analysis, penmanship, and spelling
   - visual analysis of words
   - auditory analysis of words
   - solving words by sounding syllables
   - getting meaning from context
   - attacking unfamiliar words
   - spelling ability
   - accuracy of copy
   - speed of writing
   - dictionary skills (location, pronunciation, meaning)
3. Oral reading abilities
   - comprehension in oral reading
   - phrasing (eye-voice span)
   - expression in reading
   - speed of oral reading
   - security in oral reading
   - word and phrase meaning
4. Silent reading and recall
   - comprehension in silent reading
   - unaided story recall
   - critical reading
   - following written instructions
   - recall on questions
   - attention and persistence
   - work and phrase meaning difficulties
   - sentence complexity difficulties
   - imagery in silent reading
5. Rate of reading abilities
   - consistently low rate
   - speed of work in content subjects
   - skimming and locating information
6. Study abilities
   organization of ideas
   elaborative thinking in reading
   use of table, etc., in instructional material
   taking notes; outlining

7. Reading interest and effort
   voluntary reading
   variety of reading
   self-directed work

B. What textbooks are currently being used?

Summary:

1. What strengths has this student exhibited in school?

2. What areas of school performance need improvement?

3. In what special programs is this student participating this year? In past years?

4. In general, what should a tutor teach which will be likely to transfer to your classroom?

Signature

Title

Revised 8-27-2021

Return to:
Center for Educational Programs
University of Houston-Clear Lake
2700 Bay Area Blvd. MC270
Houston, TX 77058