

**STUDENT SERVICE FEE REQUEST FOR 2025-2026**

**FISCAL YEAR 2026**

Name	Office of Student Involvement & Leadership				
	C0064				
	FY 2024	FY 2024	FY 2025	FY 2025	FY 2026
Funding Sources	Approved Budget-BASE 2023-2024	Approved Budget-Adjusted/Current 2023-2024	Approved Budget 2024-2025	Projected Actual Expenses 2024-2025	Budget Request 2025-2026
<b>Student Services Fees (SFAC Fund 3049)</b>					
Student Service Fees- Base Budget	22,500	22,500	22,500	22,500	22,500
Student Service Fees One-Time Requests				750	40,651
Student Service Fees One Time Carryover/Rollover					
<b>Income From All Other Sources</b>					
State Funding (Fund 1051)					
Designated (Fund 2064)					
Designated (Fund 2063, 2072, 2075, 2076, 2077, 2078, 2080) Sales & Services E&G					
Sales & Services Income (Fund 3056)					
Programs/Events Income (Fund 3056)					
Facility Rental Income (Fund 3056)					
Gifts/Donations (Fund 4041, 4042)					
Grants (Fund 5)					
Fund Balance					
<b>Other Income (itemize below)</b>					
Dedicated Fees-Base Budget-Student Center (3050)					
Dedicated Fees-Base Budget Recreation Facility (3052)					
<b>Subtotal of Income</b>	<b>22,500</b>	<b>22,500</b>	<b>22,500</b>	<b>23,250</b>	<b>63,151</b>
<b>Deductions from Income</b>					
Student Fee Waivers-SC, Rec Center (3050, 3052)					
Student Fee Waivers- Recreation (3052)					
Bad Debt					
<b>Subtotal of Deductions from Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>22,500</b>	<b>22,500</b>	<b>22,500</b>	<b>23,250</b>	<b>63,151</b>
Expenses	Approved Budget 2023-2024	Actual Expenses 2023-2024	Approved Budget 2024-2025	Projected Actual Expenses 2024-2025	Budget Request 2025-2026
<b>Salaries and Wages</b>					
Exempt Category Employee Salaries					
Non-Exempt Employee Wages					
Student Workers Wages					13,043
Student Workers Wages (Graduate Students)					
Other Temporary Workers Wages					
Longevity					
<b>Salaries and Wages Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,043</b>
<b>Fringe Benefits Total</b>		<b>0</b>			
<b>Other Expenses</b>					
Advertising					
Awards					
Business Meals					
Clinical/Lab Supplies					
Competition Fees					
Computer/HW/Software - Supplies/Repairs					
Construction/Renovation					
Consulting Services					
Cost Of Goods Sold					

Expenses	Approved Budget 2023-2024	Actual Expenses 2023-2024	Approved Budget 2024-2025	Projected Actual Expenses 2024-2025	Budget Request 2025-2026
Facilities Work Orders					
Financial/Legal					
Office/General Supplies				600	1,200
Other Expense / M&O					
Parts/Furniture/Equipment					
Printing/Postal/Freight					
Professional Development					
Programs/Events		217		22,500	48,608
Prospective/New Employee					
Rental/Lease					
Repairs/Maintenance					
Scholarships/Stipends					
Security Services					
Services-Other (Laundry)					
Student Leader Stipend					
Teaching Food					
Teaching Supplies					
Telephone Services/Supplies					
Temporary Staffing					
Travel, Staff, Students, Guests		1,903			
Uniforms				150	300
Utilities					
<b>Other Itemized</b>					
Projects-Furniture & Equipment CAPITAL					
Projects-Construction (equity transfer)					
Admin Charge (8% of Total Expense)					
Debt Service Expense		-			
<b>Other Expenses Total</b>	<b>0</b>	<b>2,120</b>	<b>0</b>	<b>23,250</b>	<b>50,108</b>
<b>TOTAL EXPENSE</b>	<b>0</b>	<b>2,120</b>	<b>0</b>	<b>23,250</b>	<b>63,151</b>
<b>BALANCE (Income less Expenses)</b>	<b>22,500</b>	<b>20,380</b>	<b>22,500</b>	<b>0</b>	<b>0</b>

<b>SFAC Only - FY2024 Recap</b>					
	FY 2024	FY 2024	FY 2024	FY 2024	FY 2024
	Base Budget	Final Budget	Actual Expenses + Commitments	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe					0
Maintenance & Operations/Travel	22,500	22,500	2,120	0	20,380
Administrative Charges					0
Scholarships, Fellowships					0
Fund Transfers					0
<b>SFAC Totals</b>	<b>22,500</b>	<b>22,500</b>	<b>2,120</b>	<b>0</b>	<b>20,380</b>
<b>Funds to be Returned to Reserve</b>					<b>20,380</b>

**APPROVALS:**

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.

Signature of Department Head: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Form Completed By: Cindy Saltzman