



UHCL - Office of Student Financial Aid COVID-19 Emergency Fund Request

Students requesting emergency funds due to COVID-19 must submit the completed form below along with documentation to the Office of Student Financial Aid. Students should email or upload these documents. If a student would like to upload the required documents, please contact us by email or phone.

Office of Student Financial Aid- Email: uhcl_fao@uhcl.edu Phone: 281-283-2480

Funds are limited to students experiencing expense(s) related to the disruption of campus operations due to coronavirus. Students must be currently enrolled at UHCL for the term you are requesting funds. You must explain in detail your expense(s) and how it relates to the disruption of campus operations due to COVID-19, as well as provide documentation of the expense(s).

Students exclusively enrolled in online courses as of March 13th, 2020 are not eligible to apply.

Funds are limited to students that have completed the FAFSA application or are eligible to complete the FAFSA application. Therefore students must complete the FAFSA before submitting a COVID-19 Emergency Request.

1. Please Check the Reason(s) for Requesting Emergency Funds:

Please indicate the amount needed. Documentation and/or bill must be submitted supporting your request.

Category / \$ Amount Requested:

- food \$ _____
- housing/rent /mortgage \$ _____
- utilities \$ _____
- course materials \$ _____
- technology /computer \$ _____
- health care / medical \$ _____
- child care \$ _____
- unpaid bill(s) \$ _____
- other: _____ \$ _____

State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.

2. Letter of Explanation for Requesting Emergency Funds:

Please provide a detailed explanation supporting your request above. If you need additional space, please attach a separate typed, and signed statement.

You will be notified via your UHCL email account if more documentation is needed, and the outcome of your Emergency Fund Request. Please continue to monitor your UHCL email. All funds are awarded until exhausted. All documentation should be submitted together.

Student's Name

Date

UHCL ID #

Student Signature

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