



Freedom of Expression Expressive Activity Description Form

The University of Houston – Clear Lake (UHCL) is committed to fostering a learning environment where free inquiry and expression are encouraged. The University expects that persons engaging in expressive activities will demonstrate civility, concern for the safety of persons and property, respect for University activities, respect for those who may disagree with their message, and compliance with University policies and applicable local, state, and federal laws.

The University of Houston – Clear Lake (UHCL) maintains its right to place reasonable time, place, and manner restrictions on organized expressive activities. Additionally, any activities that are unlawful or disruptive to the normal operations of the University including classes and University business activities will not be tolerated. The purpose of the **UHCL Freedom of Expression Policy** (MAP 01.D.15) is to provide for organized expressive activities to be conducted on the grounds of the University in a manner consistent with these principles. Groups or individuals engaging in disruptive activities or failing to comply with University policies and applicable local, state, and federal laws may face immediate removal from the campus and other appropriate actions by University officials and University police.

The Freedom of Expression Policy is applicable to UHCL students, faculty, staff, and others who wish to engage in extracurricular public speaking, literature distribution, poster displays, sign displays, any other type of graphic exhibitions, expressive performances, petitioning, or similar noncommercial activities at locations on University property. This policy does not apply to official University activities. Non-permitted commercial activities (as defined in the Freedom of Expression Policy) are not allowed. University grounds and buildings are reserved for use by University of Houston – Clear Lake (UHCL) students, faculty, and staff, except as otherwise permitted by policies of the University. Expressive activities permitted under this policy do not imply official endorsement by the University. Groups or individuals engaged in expressive activities are responsible for the content of the expression. Literature distribution must comply with the rules stated in the Freedom of Expression Policy. Amplified sound is permitted only as described in the Freedom of Expression Policy.

The UHCL Freedom of Expression Policy identifies five (5) outdoor organized expressive activity areas where a reservation is required include: (a) Alumni Plaza: The area located between the Bayou Building and the Student Services Classroom Building with the outdoor water fountain, (b) Campus Recreation Wellness Plaza/Backyard (UHCL Campus): The grassy area between the STEM building and Campus Recreation and Wellness, (c) Outdoor Athletic Fields and Courts (UHCL Campus): The fields behind Campus Creation and Wellness and the fields and courts located by the Delta building, (d) Wilson Park

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(UHCL Campus): The area located next to the Entrance One, by the Horsepen Bayou Bridge/pond, and (e) Pearland Campus Courtyard (Pearland Campus): The courtyard area on the Pearland Campus.

Requests to reserve outdoor organized expressive activity areas must be submitted to the Event Scheduling & Space Planning Office located at scheduling@uhcl.edu. Student Organizations must do so through the Center for Student Engagement located in SSCB 1.204. **Reservations must be made at least five (5) business days in advance of the proposed organized expressive activity. Prior to submitting a reservation request, it is the responsibility of the requesting student, student organization, group, or individual to obtain an approved Expressive Activity Description Form from the Dean of Students Office. To request approval, groups or individuals must submit a completed Expressive Activity Description Form to the Dean of Students Office at least seven (7) business days in advance of the proposed activity.**

A copy of the University of Houston – Clear Lake (UHCL) Freedom of Expression Policy may be obtained in the Dean of Students Office SSCB 1.201 and is available on the UHCL Policies, Standards and Guidelines and Procedures web page at: <https://www.uhcl.edu/policies/>. In addition to the Freedom of Expression Policy, expressive activities must conform to the behavior expectations of UHCL students outlined in the Student Code of Conduct published at: <https://www.uhcl.edu/dean-of-students/students/student-conduct> and the Student Handbook published at: <https://www.uhcl.edu/dean-of-students/student-handbook>.

Freedom of Expression Expressive Activity Description Form

The following information is required for students, individuals, or groups who wish to engage in expressive activities in an outdoor expressive activity area of the University's campus. Advance registration is required. This form should be sent electronically to deanofstudents@uhcl.edu for review and processing.

Date of Form Submission: _____ Proposed Date of Activity: _____

Activity Start Time: _____ Activity Finish Time: _____

Proposed Location: _____

Name of Activity: _____

Anticipated Attendance: _____ Space Reservation Request Attached: Yes No

Target Audience (check all that apply):

_____ UHCL Students _____ UHCL Students & Their Invited Guests _____ Students from
Other Universities _____ General Public

Other (describe): _____

Advertising Methods (check all that apply):

_____ Flyers on Campus _____ Flyers in Community _____ Hawk Headlines
_____ Social Media Posts/Stories/Reels/Videos _____ Community Ads _____ Newspaper or TV Ads

Other (describe): _____

Activity Description (e.g., speech, rally, open microphone, display, exhibit, literature distribution, etc.):

Amplified Sound (e.g., megaphones, music, speaker systems, etc.): Yes No

Activity Sponsor (UHCL organization, student group/organization, etc.): _____

Activity Cosponsor (non-UHCL): _____

Applicant/Contact Person

First and Last Name: _____

Phone Number: _____ Email Address: _____

Mailing Address: _____

**Freedom of Expression
Expressive Activity Description Form**

Applicant/Contact Person Signature: _____

*** I have read the policy statement on the opposite side of this sheet, as well as the University of Houston – Clear Lake Freedom of Expression Policy, and I agree to comply with the policy statement and the University of Houston – Clear Lake Freedom of Expression Policy (MAPP 01.D.15).**

*** "State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect."**

Dean of Students Office Approval: _____ Date: _____