

University of Houston Clear Lake

Short Term Loan Application Late Registration Fall 2016

If you wish to pay your tuition and fees with a short-term loan please follow the steps below.

1. Go to a computer and print a copy of your tuition and fee bill.
2. Calculate twenty five percent (25%) of your total fee bill and round up to the next dollar. Add \$15.00 for the loan service charge to that amount. Write a check for that amount.
3. Complete this form, enclose the form, a copy of the fee bill, and the check for 25% of tuition and fees into an envelope and deposit in the drop box outside the office of Student Business Services.
4. The \$15.00 loan service charge is added to the beginning 25% balance.
5. **Form and check must be received in Student Business Services no later than Tuesday, August 30, 2016 by 6:00pm for Pearland and Clear Lake.**

A STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND FEES, INCLUDING ANY INCIDENTAL FEES, BY THE DUE DATE MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO FAILS TO MAKE PAYMENT PRIOR TO THE END OF THE SEMESTER MAY BE DENIED CREDIT FOR THE WORK DONE THAT SEMESTER.

This loan is for payment of the fall 2016 semester. The remaining amount of the loan (total tuition and fees minus the 25% down payment) is due no later than **October 24, 2016**.

Form must be completed and signed to be valid

Complete this section

Total of Tuition and Fees from fee bill	
Less: 25% Down Payment	
Amount of Loan	

I promise to pay the University of Houston-Clear Lake the full sum. This note bears five per cent (5%) interest per annum. Non-payment will result in holds on registration, transcripts, grades and other university processing. Additional collection and attorneys fees may be added to past due loans.

Signature

Date

Printed Name

Student ID number

Questions may be directed to Financial Aid, Student Assistance Center and Student Business Services.